NEWARK & SHERWOOD
DISTRICT COUNCIL

Castle House
Great North Road
Newark
NG24 1BY

Tel: 01636 650000
www.newark-sherwooddc.gov.uk

Friday, 21 November 2025

Chair: Councillor M Pringle
Vice-Chair: Councillor N Ross

Members of the Committee:

Councillor A Brazier
Councillor C Brooks
Councillor A Freeman
Councillor J Hall
Councillor S Haynes
Councillor R Holloway
Councillor R Jackson
Councillor D Moore
Councillor P Rainbow
Councillor K Roberts
Councillor M Spoors
Councillor T Thompson
Councillor T Wendels

Substitutes

Councillor N Allen
Councillor D Darby
Councillor P Harris
Councillor S Michael
Councillor L Tift

MEETING:	Policy & Performance Improvement Committee
DATE:	Monday, 1 December 2025 at 6.00 pm
VENUE:	Civic Suite, Castle House, Great North Road, Newark, NG24 1BY

You are hereby requested to attend the above Meeting to be held at the time/place and on the date mentioned above for the purpose of transacting the business on the Agenda as overleaf.

If you have any queries please contact Helen Brandham on helen.brandham@newark-sherwooddc.gov.uk.

AGENDA

Half 1 Customer Feedback Report
Presentation by Portfolio Holder for Sustainable Economic Development
Life Chances for Girls Working Group Final Report
Annual Review of Grant Funding Outturn
Equity, Diversity & Inclusion Strategy

Note Fire Alarm Evacuation
In the event of an alarm sounding please evacuate the building using the nearest fire exit in the Civic Suite. You should assemble at the designated fire assembly point located in the rear car park and remain there until the Fire Service arrive and advise it is safe to return into the building

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Policy & Performance Improvement Committee** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Monday, 6 October 2025 at 6.00 pm.

PRESENT:	Councillor M Pringle (Chair) Councillor N Ross (Vice-Chair) Councillor A Brazier, Councillor C Brooks, Councillor A Freeman, Councillor S Haynes, Councillor R Holloway, Councillor R Jackson, Councillor P Rainbow, Councillor K Roberts, Councillor T Thompson and Councillor T Wendels
IN ATTENDANCE:	Councillor N Allen and Councillor S Forde
APOLOGIES FOR ABSENCE:	Councillor J Hall, Councillor D Moore and Councillor M Spoors

150 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Chair advised that the meeting was being recorded and live streamed from Castle House.

151 DECLARATION OF INTEREST BY MEMBERS AND OFFICERS

There were no declarations of interest.

152 MINUTES OF THE MEETING HELD ON 1 SEPTEMBER 2025

The minutes from the meeting held on 1 Setpember 2025 were agreed as a correct record and signed by the Chair.

153 MEMBERSHIP OF THE PLANNING POLICY BOARD

AGREED (unanimously) that Councillor Debbie Darby be appointed onto the Planning Policy Board, replacing Councillor Karen Roberts.

154 ANNUAL TENANT SATISFACTION MEASURES 2024/2025

The Director - Housing, Health & Wellbeing and the Housing Regulatory Compliance Manager were in attendance to present the results of the annual Tenant Satisfaction Measures survey for 2024/25. Landlords with more than 1,000 properties were required to carry out the survey annually and submit their results to the Regulator for Social Housing. The results were included in the appendix to the report for Members.

The report summarised the latest year performance, the previous year performance (2023/24) and the direction of travel and percentage change between 2024/25 and 2023/24. Whilst some measures have declined, it was pleasing to see that many had increased, with a marked increase in satisfaction with complaints, contribution to the neighbourhood and communal areas.

Regarding the reduction in satisfaction with repairs, Members heard details of actions being taken to improve satisfaction levels, including additional resources for the team, reviewing the repair policy, appointing contractors and reviewing the business unit following recruitment of a business manager. Members noted that the benchmarking was undertaken both nationally and locally.

AGREED (unanimously) That the Policy & Performance Improvement Committee note:

a) the content of the report; and
b) that this report has been presented to SLT and the Tenant Engagement Board.

155 ANNUAL OUTTURN - HEALTH IMPROVEMENT & COMMUNITY DEVELOPMENT TEAMS

The Senior Health Improvement Officer and the Senior Community Relations Officer were in attendance to give a presentation on delivery within the Health Improvement & Community Development Teams during 2024-25. The presentation outlined key projects undertaken, including grant schemes, response to the cost of living, work with under-represented groups and delivery of various events including the Newark and Sherwood Community and Sports Awards and Volunteer Thank You week.

In response to questions, the Committee heard that all primary schools within the District had been given the opportunity to apply to the school uniform scheme, with 37 ultimately applying and taking part. Volunteer Thank You week was advertised across a number of platforms, but officers would take details of any to be included from Councillors and let Councillors know the timetable for the week, usually held in June. Members welcomed the activities and support in place for veterans.

The Director- Housing, Health and Wellbeing explained that the Council were in process of mapping defibrillator machines across the District, to rationalise provision.

AGREED (unanimously) that the report and presentation be noted.

156 AFFORDABLE HOUSING DELIVERY REPORT 2024/25

The Business Manager – Healthy Places and Senior Housing Strategy & Development Officer were in attendance to provide the Committee with details of affordable housing delivery across the district for the financial year 2024/25, including progress on the 5-year Housing Revenue Account Development Programme.

In discussion, the Officer confirmed that the affordable housing was designed in partnership with Planning Officers to ensure that proposed designs and subsequent developments would be acceptable and desirable to live in. An Affordable Housing Supplementary Planning Document was in development to inform the design and planning process. Members also heard that the Council was now entitled to keep 100% of the receipt.

Members then considered the S106 agreement process, noting that whilst this was sometimes difficult to achieve, often due to viability, the potential benefits it could bring to a community were significant.

AGREED (unanimously) That the Policy & Performance Improvement Committee note the affordable housing delivery and progress with the Council's five-year HRA development Programme, making any observations as appropriate.

157 NOTTINGHAMSHIRE & NOTTINGHAM LOCAL NATURE RECOVERY STRATEGY UPDATE

The Business Manager – Planning Policy & Infrastructure, and the Ecology & Biodiversity Lead Officer were in attendance to update Members on the production and consultation on the Local Nature Recovery Strategy by Nottinghamshire Council and to endorse the District Council's proposed response at the final consultation stage prior to publication of the strategy. Members noted that the Strategy would be considered by the Cabinet on 14 October 2025 and the report contents was outlined in the report before the Committee tonight. No objections to the publication of the Strategy had been raised.

Members welcomed the report, noting the positive impact the Team were having in the District and across the County.

AGREED (unanimously) That Policy & Performance Improvement Committee consider the proposed recommendations and forward to Cabinet for approval as the Council's response to the final consultation prior to publication of the Local Nature Recovery Strategy.

158 UK SHARED PROSPERITY FUND & RURAL ENGLAND PROSPERITY FUND UPDATE

The Business Manager - Economic Growth & Visitor Economy, the Economic Development Grants & Programmes Manager and the Economic Growth Officer were in attendance to give a presentation to the Committee on the delivery, progress and future of the UK Shared (UKSPF) and Rural England Prosperity Fund (REPF) programme.

The presentation outlined the different types of projects undertaken, including grant funding and business support, and their locations across the District. The focus had been to develop schemes that would be sustainable once the initial funding had been used. It was noted that the scheme would end in March 2026, with remaining function and funds, if any, transferred to EMCCA.

Members welcomed the report and requested data on which projects had been supported that were green/eco projects.

AGREED (unanimously) That the Policy & Performance Improvement Committee note:

a) the updates regarding the local approach to UKSPF/REPF programme delivery and the achievements to date, as detailed throughout this report; and

b) the opportunities presented in relation to potential future UKSPF/REPF investment, noting the current uncertainty of programme funding, beyond March 2026, as detailed throughout this report.

The delivery of UKSPF and REPF is an identified activity outlined within the Community Plan, linking back to several key economic and regeneration related objectives.

159 POLICY & PERFORMANCE IMPROVEMENT COMMITTEE ANNUAL REPORT

The Transformation & Service Improvement Officer was in attendance to present the Policy & Performance Improvement Committee's Annual Report for 2024-25, for approval and publication. The report detailed the work of the Committee over the previous 12 months, including: working groups; shaping policy and strategy; driving service improvement; and scrutinising performance.

AGREED (unanimously) That the Policy & Performance Improvement Committee approve the report content and structure for publication.

160 ATTENDANCE BY PORTFOLIO HOLDER FOR CLIMATE & THE ENVIRONMENT

The Portfolio Holder for Climate and the Environment was in attendance to report on specific areas within his portfolio. The Portfolio Holder addressed 6 questions which had been submitted to him prior to the meeting:

1. To what extent is the Climate Change Action Plan reaching and succeeding in its goals and milestones?";

   Councillor Forde listed a number of projects the Council had undertaken to achieve the goals in the Climate Change Action Plan, including solar panels on Council owned properties across multiple sites, air source heat pumps at Blidworth Leisure Centre, electric vehicles and electric gardening equipment.

2. What do you see as priorities for next year as we move into the budget setting process?;

   Councillor Forde stated that the priority areas were bin collections and green spaces. With regard to bin collections, he felt that the service was working very well in general. Work would soon begin on identifying areas of the District which would benefit from increased green spaces and play areas. Funding would be sought for this, as well as £10k for environmental education. It was also noted that a report due to be taken to Cabinet on 14 October sought approval for biodiverse greening of the entrances to communities throughout the District.

   Members noted that income from kerbside glass collection was higher than anticipated, and the uptake of the garden waste recycling service had been extremely popular.

3. Are we on track for the rollout of domestic food waste collections from 2027?;

   The requisite building works on Brunel Drive had received permission and were progressing on time and within budget. It was proposed to undertake a pilot scheme, one group with biodegradable liners for the bins and another without, to see which was most popular with residents.

4. Biodiversity and tree planting is a key strand of the Council's Community Plan – how are we delivering?;

   Over 20 thousand trees had been planted since 2020/21. A report had been commissioned to investigate the impact of the drought over summer on saplings. Biodiverse green planting at the entrance to communities was to be considered by the Cabinet, and it was hoped that five communities per year could be included in the scheme if approved. The Council also undertook 'no mow May' where possible and was open to extending the initiative.

5. Reducing the Council's carbon footprint is a key objective of the Council. How is the Council progressing to this goal?;

   Councillor Forde explained that the Council had already reduced the carbon footprint by one quarter of the ten year target set by the Carbon Trust. Further work would be undertaken where possible, but noting the move to LGR in 2028, he felt that it would be up to the new Authority to pursue.

6. What opportunities exists as a result of LGR?

   Councillor Forde believed that LGR could potentially reduce the split of responsibilities across different authorities, and may be beneficial for co-ordinated public transport across the area. He also suggested that local area sub-structures would be required.

The Committee then addressed a number of questions to Councillor Forde.

In response, the Portfolio Holder explained that one of his biggest concerns was the Open Space Strategy which was commissioned but not always implemented. The budgeting process could be used and Members could keep a focus on areas which were of most value to residents of the District. The Portfolio Holder also looked for opportunities to generate income to off-set costs. Legacy spending on play areas and green space would be part of the capital spending.

There were a number of questions put to the Portfolio Holder where he agreed to provide a written reply to the Committee. These were:

From Cllr Haynes- what is the risks of increasing CO_2 through the move to LGR?- particularly in relation to possible increase of CO_2 because of increased travel for officers having to work at alternative sites.

From Cllr Haynes- looking for detail on the 'practicalities' of the food waste bin trials- e.g. how will people be given/use the biodegradable liners?

From Cllr Rainbow- is there a charge for glass collection from businesses?

From Cllr Roberts- what will the £10k for environmental education cover? – Councillor Forde said would get back as he was wating further detail from an officer but that it would also include what goes in which bins.

From Cllr Holloway – background- over consumption of goods drives climate damage- accelerating demand for natural resources, increasing fossil fuel consumption for production and transportation, generating massive amounts of waste. This Cycle leads to higher greenhouse gas emissions including potent gases like methane from landfills and carbon dioxide from deforestation and waste. The environmental impact spans resource depletion, pollution from plastics and textiles, and habitat destruction. Question- From Cllr Holloway – What is the council doing to try and reduce its own consumption of goods and to look at ways to try to change how things are done to reduce the environmental impact of our choices?

161 OUT OF REMIT ACTIVITIES WORKING GROUP UPDATE

The Chair of the Out of Remit Activities Working Group, Councillor Rhona Holloway, gave un update to the Committee on progress so far. It was anticipated that the final report would be submitted to the Committee in December. Members also noted that Officers from Planning would attend the Committees meeting in January.

162 CABINET FORWARD PLAN (SEPTEMBER TO DECEMBER 2025)

NOTED the Forward Plan of the Cabinet for the period September to December 2025.

163 MINUTES OF CABINET MEETINGS HELD ON 15 JULY AND 9 SEPTEMBER 2025

NOTED the minutes from the Cabinet meetings held on 15 July and 9 September 2025.

164 PROVISIONAL ITEMS FOR FUTURE AGENDAS

- Review of HRA Business Plan Assumptions
- Customer Satisfaction Half Yearly Report
- Q2 Financial Forecast Outturn Performance 23025/2026 – General Fund, HRA & Capital Budget
- Q2 Community Plan Performance Report
- Customer Feedback Report – Half One
- Attendance at Committee by Portfolio Holder for Sustainable Economic Development
- Attendance at Committee by Environment Agency
- Life Chances for Girls Working Group – Recommendations
- Newark Town Centre Masterplan & Design Code

- Annual Review – Grant Funding Outturn

Meeting closed at 8.05 pm.

Chair

Report to: Policy & Performance Improvement Committee: 1 December 2025

Working Group Chair: Cllr Rhona Holloway

Director Lead: Deborah Johnson, Director - Customer Services & Organisational Development

Lead Officers: Carl Burns, Business Manager - Transformation & Service Improvement; Rowan Bosworth-Brown, Senior Transformation & Service Improvement Officer

Report Summary	
Report Title	Out of Remit Activities Working Group – Final Report
Purpose of Report	To share with Members of the Policy & Performance Improvement Committee the recommendations put forward by the working group and to seek endorsement where relevant.
Recommendations	That the Policy & Performance Improvement Committee note and make comment on recommendations a and b: a) that the leader of the Council has written to the Mayor of the East Midlands Combined County Authority on the issue of Flooding (**Appendix 1**): b) that an invitation has been extended to representatives of the Environment Agency to discuss and understand the priorities and areas of focus for this agency within flood prevention in Newark & Sherwood. That the Policy & Performance Improvement Committee endorse and make comment on recommendations c and d: c) ensure the continuity of public health services provided by the Council during the Local Government Reorganisation (LGR) and through the transition process leading up to vesting day, it is recommended that the Healthy Active Lifestyles Manager be appointed to NSDC's LGR implementation group once established; and d) extend an invitation to Planning Infrastructure colleagues to a future meeting of the Policy & Performance Improvement Committee, to provide an overview of the service area, including cases where operations extend beyond 'typical' district council responsibilities.

1.0 Background

1.1 In January 2025, a topic request was submitted by Cllr Paul Peacock to review 'Out of Remit Activities', prompted by concerns of overstretched Council resources and increasing pressures.

1.2 These themes emerged through three main channels, the first of which included the 2024 Staff Survey. An all-staff survey is conducted every 18 months aimed at gathering insight into job satisfaction, how staff perceive the Council as an employer and its leadership and management. Results of the survey were indicative of mixed perceptions regarding workload. While a majority reported being able to prioritise tasks effectively, fewer felt their overall workload was manageable. A significant portion of colleagues expressed that serving residents and customers had become more challenging, which could reflect increased operational pressures.

1.3 The second was that a Corporate Peer Challenge took place in October 2024, in which a team of external senior local government Councillors and officers undertook a comprehensive review of key finance, performance and governance information to provide robust, strategic, and credible challenge and support. Some key recommendations emerged including a review and prioritisation of the 2023-2027 Community Plan, of which was already underway and resulted in the revised Community Plan. Additional recommendations included ensuring that Councillors understood the longer-term budget pressures, which was timely as part of the process to revise the Community Plan. As well as to continue fostering a positive culture within the organisation and recognise the feedback from some staff of feeling stretched within their workload. An action plan has been implemented to deliver against not only these, but all recommendations within the Corporate Peer Challenge report and can be found here.

1.4 The Local Government Reorganisation White Paper was published in December 2024 which set out the Government's ambition to simplify the current tiered structure of local government, striving to put in place universal coverage in England of Strategic Authorities. This has required Newark & Sherwood District Council to work together with the other eight Local Authorities within Nottinghamshire to develop proposals for submission to Government.

1.5 Based on the topic request form that was submitted by Councillor Peacock and the aforementioned evidence base, the Policy & Performance Improvement Committee Chair approved the formation of a working group to consider activities outside the Council's remit and balance resident benefits with resource impact.

1.6 The Out of Remit Activities Working Group, chaired by Cllr Rhona Holloway, first met on 2 April 2025. The agenda included the introduction of the Review Initiation Document (RID), which set out objectives, key questions, and the scope of the review. The group's remit was to map discretionary activities where the Council steps into spaces that are the primary responsibility of other organisations. The question the group kept revisiting was 'if we didn't provide this service, who would?', this helped to keep the remit of the group clear.

1.7 The working group reviewed the Council's organisational structure and evaluated whether any services provided by individual business units fall outside the defined remit, as outlined in the Review Initiation Document. When questions arose, they were directed to the respective Business Managers to obtain further information about specific services. This allowed the working group to determine whether an activity or service was out of remit and warranted additional investigation. Some examples of smaller focus areas are included below, where a subject was broader more detailed "deep dive" sessions were commissioned. These “deep dives” were carried out as subsequent working group meetings where key officers were invited to present on the relevant topic. **Appendix 2** provides the mapping exercise carried out and highlights areas of the Council where some activities carried out are ‘out of remit’.

- **Communications & Marketing:** Communication on behalf of other organisations
  Our Communications team share communications or messages from partner organisations such as NCC or the NHS. These messages are key and important messages for all residents to be aware of, such as advice issued in times of extreme hot or cold weather. These messages are not published by us, but reshared only and this is considered standard practice and so is not considered out of remit.

  There are some Service Level Agreements (SLA) in place between our Communications team with selected Parish and Town Councils, Arkwood and Active4Today to deliver targeted communication. However, these are paid communication services and as such have been undertaken commercially.

- **Elections & Democratic Services:** Election Database & Websites hosted on behalf of others
  It was queried whether the election database was updated by the Council on behalf of Nottinghamshire County Council (NCC). It was confirmed by the Business Manager of Elections & Democratic Services that this is not something the Council update on behalf of NCC. Whilst the Council do provide advice to elected members who are elected to both the District and County Councils, no further or additional support is provided. In terms of websites hosted on behalf of others, 16 websites are hosted by the Council on behalf of Parish Councils. This is something that the Council are obliged to run, in order to support Parish Councils with the requirement to have and maintain a website. Both topics were deemed to be within the remit of the Council.

- **Heritage & Culture**: All Services
  When this topic was raised by the working group, as with all other areas the question of ‘if we didn’t provide this service, who would?’ was posed. As the cultural assets belong to the Council, there would not be any other governing body or organisation who would provide the service in our absence and therefore the topic did not comply with the remit of the working group. However, the Business Manager for Heritage & Culture shared an overview of the service with the working group and subsequently a topic request form was submitted and approved by the Policy & Performance Improvement Committee at the meeting in September 2025 to examine expenditure within Heritage & Culture. The working group is due to be established in late 2025 or early 2026.

- **Planning Development:** Planning Enforcement

Planning Enforcement is a discretionary service which is carried out in a proportionate way when tackling breaches of planning control that are of public interest, formal enforcement action is used as a last resort. Where necessary the views of various partner agencies and statutory consultees such as Nottinghamshire County Council, the Environment Agency, Natural England and Historic England may be sought in order that the Council makes an informed decision. The views of other agencies will be of particular importance where their technical or specialist knowledge is required.

1.8 During the first session the group reviewed the revised Community Plan to identify areas considered 'out of remit', the first area identified for scrutiny was flood resilience, with key officers invited to present at the June meeting.

1.9 **Flood response and resilience.** The second meeting took place on 4 June 2025, the group received presentations from the Director of Communities and Environment and the Business Manager for Public Protection, focusing on flood response and resilience, and the Council's role under the Civil Contingencies Act 2004 as Category 1 responders.

1.10 The session explored the risk of flooding to our local communities and the impact that it has on those communities who have historically been worst affected by flooding. Additionally, the working group heard about the impact that responding to a flooding event has on the Council. This includes the impact on staffing levels available to deliver business as usual activities due to the need to set up a flood response control room which provides around the clock coordination and direction of support. Also, our staff are redeployed in the district delivering aid to those in need, working alongside our key partners to coordinate efforts. We also facilitate the post flood clean-up process, which includes our Community Development team visiting affected areas to ensure residents are aware of the support available to them and our Environmental Services team conduct extra bulky waste collections to dispose of any flood damaged items.

1.11 Whilst all these activities are very much considered necessary and of critical importance to our communities, it does come at a financial cost to the Council which the working group explored during the session. The table below was shared with the working group and provides a breakdown of the cost associated with responding to flood events, as well as building greater community resilience to mitigate the impact of future flooding events in 2023/24 through to 2025/26. The Council was able to claim £95,546.00 of the £137,705.73 cost incurred in 2023/24 during storm Henk and Babet back from central government via the Bellwin scheme.

	2023/24	2024/25	2025/26
Cost of Flood Response	£137,705.73	-	-
Cost of Flood Resilience	£9,905.72	£6,030.55	£4,840.23
Grant Income	-	- £95,546	-

Total	£147,611.45	- £89,515.45	£4,840.23

1.12 The Bellwin scheme is a discretionary emergency financial assistance programme provided by the UK government to local authorities. It is activated when an emergency or disaster results in significant expenditure on immediate actions to safeguard life or property, or to prevent suffering and severe inconvenience among residents. The scheme reimburses eligible costs incurred during the immediate response phase but does not cover longer-term recovery or repair. Activation is not automatic and is subject to ministerial approval under Section 155 of the Local Government and Housing Act 1989. .[1]

1.13 The session also revisited a meeting held in November 2024, in which the Council hosted a Flood Impacts and Mitigation session with Bassetlaw District Council. The session outlined local flooding history, risks, emergency response, and actions taken to build resilience. It also identified challenges at regional and national levels and explored solutions, including brokering meetings with Ministers for funding action, scoping an East Midlands Flooding Taskforce, linking Environment Agency priorities with strategic investment, and advocating for Government investment in flood alleviation. Formal communication between the Leader of the Council and Mayor of the East Midlands Combined County Authority has taken place already, however the working group recommended follow up communication to reemphasise the severity of flooding impacts on local communities in Newark and Sherwood.

1.14 Business Manager Comment
Flooding events are a sad reality for our district, and we are acutely aware of the impact these have on our residents. The Council has provided Flood Resilience Grants to Town and Parish Councils over the last two years to assist in building community resilience and ensuring that much needed and appropriate equipment is sited locally to enable a rapid deployment when required. Flood warden training is now held annually at NSDC and offers new and refresher training. It is important to note that not all areas across the district have trained flood wardens in place, and we would urge all town and parish councils to continue to build on their on local resilience for their local areas and recruit flood wardens where they are lacking.

1.15 The third meeting took place on 23 June 2025, the group received presentations from the Business Manager for Housing Strategy and Regeneration, as well as the Healthy Active Lifestyles Manager. The presentation focused on defining what activities within Public Health are deemed to be out of the District Council's remit and exploring the role of the NHS and Nottinghamshire County Council. The working group also heard more about the Council's Health and Wellbeing Strategy and how that delivers on the ambitions set out within the 2023-2027 Community Plan.

1.16 The 2022–2026 Health and Wellbeing Strategy identifies a significant disparity in life expectancy within Newark and Sherwood, with a gap of 9.1 years for men and 9.4

[1] Bellwin scheme of emergency financial assistance to local authorities: guidance notes for claims - GOV.UK

years for women between the most deprived and most affluent areas. This indicates that individuals residing in the district's most disadvantaged communities live, on average, nine years less than those in the most affluent areas. The strategy details the work already being undertaken to reduce this gap, address health inequalities, and outlines support mechanisms for community members who are most in need of support. It acknowledges the additional challenges posed by the rising cost of living, which can make it more difficult for families to access healthy food, as well as the increased incidence of seasonal illnesses during colder months, further straining NHS resources. Recognising these factors, the strategy emphasises the importance of ongoing collaboration with partners and stakeholders to implement programmes and initiatives aimed at improving health outcomes across Newark and Sherwood.

1.17 Research commissioned by Sport England in 2023 [2] regarding the calculation of the social and economic value of sport and physical activity in England was presented to the group. The study indicated that for every £1 invested in community sport and physical activity, almost £4 in value is generated for the English economy and society. Furthermore, the research demonstrates that physical activity significantly contributes to the prevention of various serious physical and mental health conditions, providing an estimated £9.5bn in economic value. The study also examined the relationship between engagement in sports and physical activity and enhanced life satisfaction.

1.18 The impact of community engagement within public health was explored, with the relationship between social connection and the reduction in risk of chronic disease and serious illness. Social connection has also been proven to improve our ability to manage stress, anxiety and depression, foster healthy eating and physical activity habits, as well as improving quality of sleep. Examples of how we promote social connection through community engagement were shared, such as the Best Years Hubs and Chop and Chat sessions.

1.19 The group discussed the challenges faced by district Councils in delivering initiatives cascaded from the NHS and County Council, particularly the lack of corresponding funding. Members highlighted the difficulty in measuring outcomes and evidencing the district's contribution to the prevention agenda, noting the absence of financial data to support this. The group considered the development of a formalised approach to quantifying the Council's work, including a request to Nottinghamshire County Council for a report on return for investment, and the need for funding to research the impact of public health services at a district level. The importance of tracking support provided by Primary Care Networks (PCNs) and social prescribers was emphasised, alongside national efforts by CIPFA, Public Health England, and the Kings Fund to develop a broader evidence base. The group also discussed the importance of maintaining continuity of Public Health services throughout Local Government Reorganisation and beyond.

2.0 <u>Proposal/Options Considered</u>

a) The leader of the Council has written to the Mayor of the East Midlands Combined County Authority on the issue of Flooding (<u>Appendix 1</u>). In accordance with the committee's recommendation, the Leader of Newark and Sherwood District Council

[2] The return on investment of sport and physical activity in England in 2022/23

wrote to the Mayor of the East Midlands Combined County Authority to request support in convening a meeting with key stakeholders and Government Ministers regarding flood mitigation in the Trent Valley and other regularly affected areas. The correspondence highlighted the ongoing efforts by both Newark and Sherwood and Bassetlaw District Councils to progress this issue, the current lack of advancement, and sought clarification on whether such a meeting should be held within the remit of the Farming and Rural Affairs Committee or separately.

b) **An invitation to attend PPIC has been extended to representatives of the Environment Agency (EA).** Members of the committee and the working group have been invited to submit questions for the EA prior to the meeting held on 1 December 2025 and will be responded to at the meeting. It is also expected to provide committee members with further insights into the EA's role within flood prevention, as well as key priorities and projects which have been identified as areas of focus within Nottinghamshire, specifically those affecting Newark and Sherwood. As well as to highlight areas where further support or collaboration is needed.

c) **To maintain the continuity of public health services delivered by the Council throughout the Local Government Reorganisation (LGR) and the transition period up to vesting day,** it is recommended that the Healthy Active Lifestyles Manager be appointed to NSDC's LGR implementation group once established. This appointment will help ensure the Council continues to safeguard and support residents who depend on these services, while also advocating for the ongoing necessity of such provisions within our communities.

d) **Extend an invitation to Planning Infrastructure colleagues to attend a future meeting of the Policy Performance and Improvement Committee,** to provide an overview of the service area, including cases where operations extend beyond 'typical' district council responsibilities. This topic was initially planned to take place as a "deep dive" working group session. However, due to demands on the service area, including the significant impact that Local Government Reorganisation has had in order to meet the upcoming business case submission deadline, the working group agreed this topic was to be delayed and scheduled to come forward via a presentation to the Policy and Performance Improvement Committee at a later date.

3.0 Implications

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability. Where appropriate, suitable expert comment has been added.

<u>Financial Implications: FIN25-26/7007</u>

3.1 There are no direct financial implications arising from the recommendations within this report. All proposed actions are expected to be delivered within existing resources and current operational arrangements. While the report references historical costs associated with flood response and resilience, these are not linked to any new financial commitments.

Local Government Reorganisation (LGR) Implications

3.2 As the Council navigates through the early steps of LGR it is becoming increasingly important to consider all services that are currently delivered. Assessing those that are typically 'out of the remit of a typical council' has been a useful exercise and has highlighted some of the key areas where the council is delivering above and beyond for the residents of Newark & Sherwood. The implications of any restructure include the challenge of maintaining service delivery and there is appropriate concern that those initiatives deemed as 'additional' may not be maintained by the new authority. However, LGR will also provide new opportunities to bring together similar initiatives from across the new unitary area. Section 2.0 details a particular concern around the delivery of services by our healthy places team and the recommendation proposing the council's lead in that area is involved in the implementation phase. Whilst this is supported by the NSDC LGR project team the implementation plan is at this time unclear, and we may find it difficult to ensure the service is considered throughout every stage up to and after vesting day.

Background Papers and Published Documents
Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Topic request form
Peer challenge report
Topic request form H&C

Appendix 1:

Newark and Sherwood District Council
Castle House
Great North Road
Newark, Nottinghamshire
NG24 1BY
www.newark-sherwooddc.gov.uk

Mayor Claire Ward,
East Midlands Combined County Authority,
Council House,
Corporation Street,
Derby
DE1 2FS

Cllr Paul Peacock
Leader of Newark and Sherwood District Council
07956370984
Paul.Peacock@Newark-Sherwooddc.gov.uk
21 November 2025

Dear Mayor Claire Ward,

As the Leader of Newark and Sherwood District Council and the Portfolio Holder for Farming and Rural Affairs, I am writing to the East Midlands Combined County Authority ahead of future discussions regarding the role and remit of the Farming and Rural Affairs Committee, to request your support.

Newark and Sherwood District Council has previously undertaken work with the East Midlands Combined County Authority to broker a meeting to bring together key stakeholders, including Government Ministers, to discuss supporting feasibility work looking at flood mitigation across the Trent Valley and other areas that are regularly affected by flooding. This is something that both Newark and Sherwood District Council and Bassetlaw District Council have been pressing for some time. However, to date we have been unable to progress this any further and a suitable meeting has not yet been arranged.

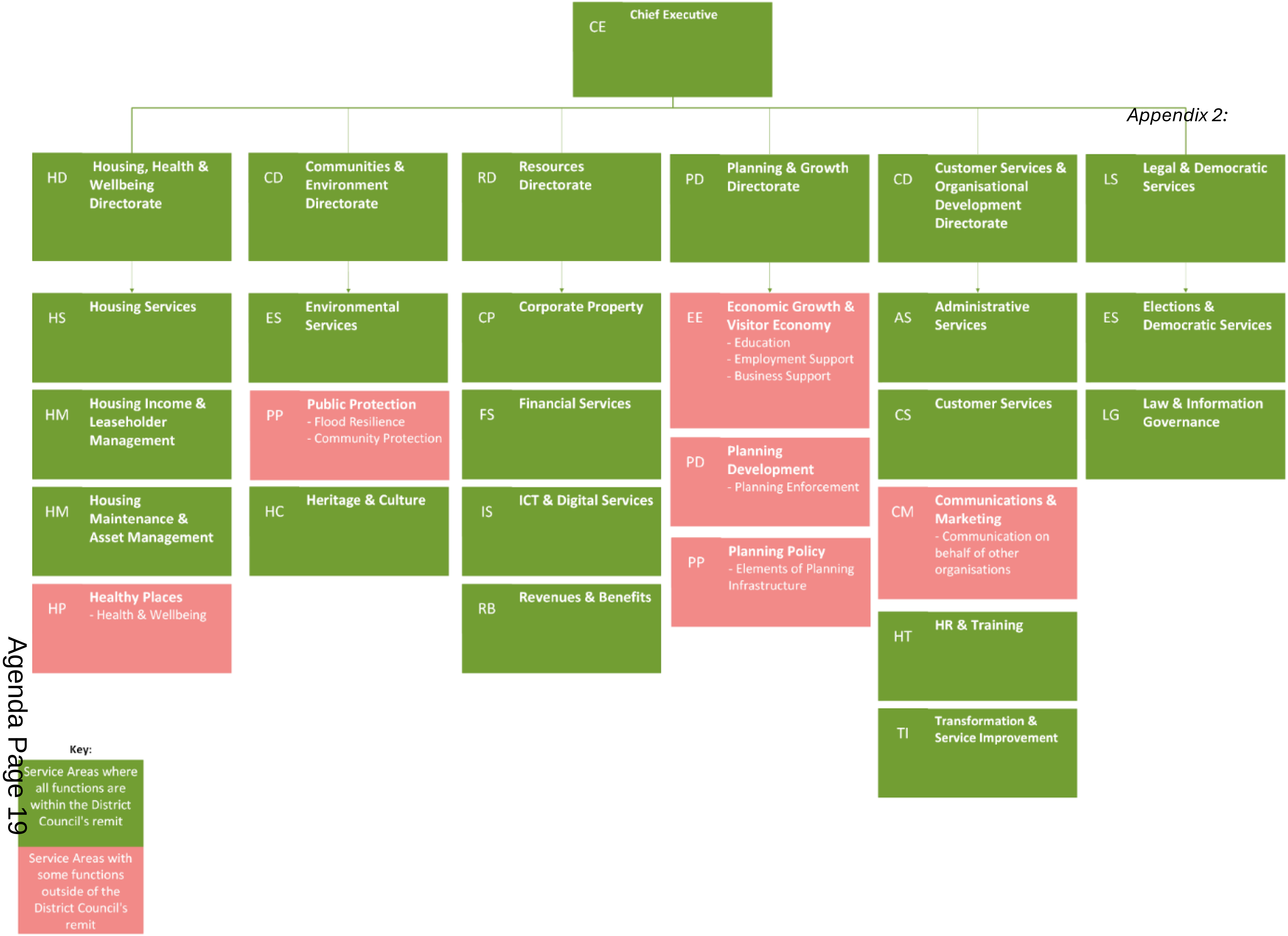
I would be grateful for feedback as to the progression of this meeting as I see flooding as a priority theme for the Trent Valley area as well as the wider East Midlands Combined County Authority area. It would be useful to understand whether the meeting originally proposed with the East Midlands Combined County Authority and Ministers should take place outside of the Farming and Rural Affairs Committee, or whether the East Midlands Combined County Authority intends for this to be included within the Committees remit.

Yours sincerely,
Councillor Paul Peacock,

Leader of Newark and Sherwood District Council

SERVING PEOPLE, IMPROVING LIVES

Appendix 2:



CE Chief Executive
HD Housing, Health & Wellbeing Directorate
CD Communities & Environment Directorate
RD Resources Directorate
PD Planning & Growth Directorate
CD Customer Services & Organisational Development Directorate
LS Legal & Democratic Services
HS Housing Services
HM Housing Income & Leaseholder Management
HM Housing Maintenance & Asset Management
HP Healthy Places
- Health & Wellbeing
ES Environmental Services
PP Public Protection
- Flood Resilience
- Community Protection
HC Heritage & Culture
CP Corporate Property
FS Financial Services
IS ICT & Digital Services
RB Revenues & Benefits
EE Economic Growth & Visitor Economy
- Education
- Employment Support
- Business Support
PD Planning Development
- Planning Enforcement
PP Planning Policy
- Elements of Planning Infrastructure
AS Administrative Services
CS Customer Services
CM Communications & Marketing
- Communication on behalf of other organisations
HT HR & Training
TI Transformation & Service Improvement
ES Elections & Democratic Services
LG Law & Information Governance
Key:
Service Areas where all functions are within the District Council's remit
Service Areas with some functions outside of the District Council's remit

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NEWARK & SHERWOOD DISTRICT COUNCIL

Report to: Policy & Performance Improvement Committee – 1 December 2025

Director Lead: Sanjiv Kohli, Deputy Chief Executive and Director – Resources and Suzanne Shead, Director - Housing, Health & Wellbeing

Lead Officer: Nick Wilson, Business Manager – Financial Services, Ext. 5317

Report Summary	
Report Title	Review of HRA Business Plan Assumptions
Purpose of Report	This report provides Members with an overview of the key assumptions to be made within the production of the 30-year HRA Business Plan.
Recommendations	That Members endorse the assumptions presented, to be utilised in the update of the 30-year HRA Business Plan.

1.0 Background

1.1 The Council maintains a 30-year HRA Business Plan to ensure that the HRA is viable and sustainable over a 30-year period.

1.2 The Business Plan therefore covers a large time period where many external factors can affect the sustainability of the overall plan.

1.3 This report sets out some of the key assumptions which will affect the Business Plan from an external perspective, in order for various scenarios to then be considered looking at the internal factors (such as the setting of rent, capital improvements or revenue services).

1.4 The agreed assumptions will then be fed into the overall HRA Business Plan, which will form the basis of the HRA Budget and Rent setting report to be taken to Cabinet on 20 January 2026 and approved at Council on 10 February 2026.

2.0 Proposals

2.1 **Appendix A** sets out the various external factors that could affect the Business Plan over the 30-year period. This next section of the report will look at each in turn:

- Void Allowance – This percentage is set as a proportion of the gross rent receivable and will therefore reduce the total amount of income due to the Council. This figure has been benchmarked against Housemark data to set a stretching target.

- Bad Debts – This percentage will be generated against the net rent receivable. The balance will be forecast to be maintained at 2% of the net rent, hence where rent increases, there will be a charge to revenue to increase the bad debt provision. This is just for forecasting purposes, in reality money will be set aside based on actual rent outstanding as at 31 March 2026 in any given year together with assumptions over its collectability.
- Right to Buy sales – This assumption sets the amount of right to buy sales in any given year, hence reducing the stock and therefore the total amount of income receivable.
- Borrowing and Interest Rates – These assumptions set the forecast interest rates to be incurred for interest payable on loans taken by the HRA in order to fund capital expenditure where further borrowing is required, but also interest receivable on funds that are held (eg the HRA working balance). These are based on the latest assumptions from the Council's Treasury Advisors. Should more timely information become available closer to setting the budget, these percentages will be updated.

2.2 Once the assumptions within **Appendix A** have been set, these will be fed into the HRA Business Plan, together with the forecasts of expenditure for both Capital and Revenue over the 30-year period and scenarios can then be modelled to review the effect of different rental values depending on Council's decision setting the rental charge for 2026/27.

3.0 Implications

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability, and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

APPENDIX A

Newark & Sherwood District
HRA Business Plan
Assumptions Summary

Assumption		Notes
Base Year	2026-27	
Voids & Bad debts		
Void Allowance on main housing stock:		
1	2.00%	
2	1.75%	
3	1.75%	
4	1.75%	
5 onwards	1.75%	
Allowance for Bad Debts:		
All years balance of Bad Debt provision as a % of overall rent receivable	2.00%	
Right to Buy Sales:		
Year 1	10	
Year 2	6	
Year 3	6	
Year 4	6	
Year 5 onwards	6	
Borrowing & Interest Rates		
Average interest Rate on Borrowing		
1	4.50%	
2	4.50%	
3	4.50%	
4	4.50%	
5 onwards	4.50%	
Average interest Rate on Investments		
1	3.50%	
2	3.25%	
3	3.00%	
4	3.00%	
5 onwards	3.00%	

NEWARK & SHERWOOD DISTRICT COUNCIL

Report to: Policy & Performance Improvement Committee - 1 December 2025

Director Lead: Sanjiv Kohli, Deputy Chief Executive, Director - Resources

Lead Officer: Nick Wilson, Business Manager – Financial Services

Report Summary	
Report Title	Projected General Fund and Housing Revenue Account Revenue and Capital Outturn Report to 31 March 2026 as at 30 September 2025
Purpose of Report	To update Members with the forecast outturn position for the 2025/26 financial year for the Council's General Fund and Housing Revenue Account revenue and capital budgets. To show performance against the approved estimates of revenue expenditure and income; report on major variances from planned budget performance; and report on variations to the Capital Programme for approval; all in accordance with the Council's Constitution.
Recommendations	That the Policy & Performance Improvement Committee note: (a) the General Fund projected favourable outturn variance of £0.062m; (b) the Housing Revenue Account projected unfavourable outturn variance of £0.201m to the Major Repairs Reserve; (c) the Capital Programme revised budget and financing of £46.823m.

1.0 <u>Background</u>

1.1 Overview of General Fund Revenue Projected Outturn for 2025/26

Current position (as at 30 September 2025): variances

1.1 *Table 1* shows a projected unfavourable variance against the revised budget of £0.359m on Service budgets, with an overall favourable variance of £0.062m that would need to be transferred to the General Fund reserve. This is based on meetings which took place with Business Managers during October, whereby they have analysed actual income and expenditure to 30 September 2025 and forecasted forward to the end of March 2026 the additional income and expenditure currently expected to be incurred. Further details of the variances projected against portfolio holder budgets are in **Appendix A**.

Table 1: General Fund revenue outturn for 2025/26 financial year as at 30 September 2025

	Original Budget £'m	Revised Budget £'m	Projected Outturn £'m	Variance £'m
Climate and the Environment	3.480	3.376	3.136	(0.240)
Health, Wellbeing and Leisure	0.929	1.082	0.849	(0.233)
Heritage, Culture and the Arts	0.895	0.920	0.930	0.010
Housing	0.464	0.447	0.798	0.351
Public Protection and Community Relations	3.282	3.343	3.478	0.135
Strategy, Performance and Finance	9.668	10.355	10.673	0.318
Sustainable Economic Development	2.004	2.318	2.336	0.018
Net Cost of Services	**20.722**	**21.841**	**22.200**	**0.359**
Other Operating Expenditure	5.120	5.063	5.063	0
Finance & Investment Income/Expenditure	(1.572)	(1.572)	(1.418)	0.154
Taxation & Non-Specific Grant Income	(25.230)	(25.251)	(25.780)	(0.529)
Net Cost of Council Expenditure	**(0.960)**	**0.081**	**0.065**	**(0.016)**
Transfer to/(from) Usable Reserves	0.316	(0.883)	(0.883)	0
Transfer to/(from) Unusable Reserves	0.644	0.802	0.756	(0.046)
Transfer to/(from) General Reserves	0	0	0.062	0.062

1.2 An unfavourable variance of £0.359m is currently being projected on service budgets managed by business managers. This represents 1.62% of the total service budgets. A variance analysis is detailed at **Appendix A.**

1.3 There have been significant issues in recruitment seen across the Council over the last few financial years. This has been felt across the Local Government sector, with similar issues being seen in a number of neighbouring authorities. As a result of this, the forecast vacancy savings target for 2025/26 was set at 4%.

1.4 A favourable variance of £0.073m on employee related expenditure includes £0.885m of vacancy savings target, representing 4% of the total budget for employees within each Business Unit. Actual vacancies forecast currently is a favourable variance of £0.958m, which represents 4.10% (3.17% as at 30 June 2025) of the total employee budget. This is kept under regular review.

1.5 Non-Service expenditure is projected to have a favourable variance of £0.375m against the revised budget of £21.760m. These budgets primarily relate to income from council tax, national non-domestic rates (NNDR, or 'business rates') and investment interest. The favourable variance of £0.529m on Taxation & Non-Specific Grant Income relates to an expected additional surplus from the Nottinghamshire Business Rates pooling arrangements of £0.300m over and above the £1.000m that was budgeted for and a reduction in levy payable to Nottinghamshire County Council of £0.146m. An additional £0.039m over the budgeted £0.119m is expected to be received in respect of the Internal Drainage Board levy grant.

1.6 The projected unfavourable variance of £0.154m on the financing and investment line within Non-service elements is primarily due to the timing of Treasury Management decisions and the prevailing interest rate environment, which differs from the forecast. Additionally, there is no forecast dividend from Arkwood.

1.7 There is a forecasted favourable variance of £0.046m on the transfer to unusable reserves. This results from a lower Minimum Revenue Provision (MRP) charge than budgeted. The original budget assumed £1.4m of borrowing within the 2024/25 Capital Programme, but actual borrowing was not required due to a £5.734m underspend reported to Cabinet on 8 July 2025. Consequently, the associated £0.046m MRP charge has been deferred.

Overview of Projected Housing Revenue Account (HRA) Outturn for 2025/26

1.8 With reference to the 'Variance' column in Table 2, the HRA accounts show a projected unfavourable variance on the Net Cost of HRA Services against the revised budget of £0.172m and a reduced transfer to the Major Repairs Reserve of £0.201m:

Table 2: HRA revenue outturn for 2024/25 financial year as at 30 September 2025

	Original Budget £'m	Revised Budget £'m	Projected Outturn £'m	Variance £'m
Expenditure	24.975	25.617	25.262	(0.355)
Income	(31.341)	(31.347)	(30.820)	0.527
Net Cost of HRA Services	**(6.366)**	**(5.730)**	**(5.558)**	**0.172**
Other Operating Expenditure	0.013	0.013	0.013	0
Finance & Investment Income/Expenditure	4.243	4.243	4.272	0.029
Taxation & Non-Specific Grant Income	0	0	0	0
(Surplus)/Deficit on HRA Services	**(2.109)**	**(1.474)**	**(1.273)**	**0.201**
Movements in Reserves				
Transfer to/(from) Usable Reserves	(0.263)	(0.898)	(0.898)	0
Transfer to/(from) Unusable Reserves	(6.245)	(6.245)	(6.245)	0
Transfer to/(from) Major Repairs Reserve	8.617	8.617	8.416	(0.201)
Total	**0**	**0**	**0**	**0**

1.9 The main reasons for the £0.172m unfavourable variance on services are detailed at **Appendix B.** In relation to the unfavourable variance of £0.029m on the Finance & Investment Income/Expenditure line, this relates to the forecasted earlier than anticipated requirement for external borrowing therefore increasing the interest payable costs.

Overview of Projected Capital Outturn 2025/26

1.10 The table below summarises the position for the Capital Programme as at 30 September 2025 and is split between General Fund and Housing Revenue Account.

	Original Approved Budget £'m	Current Approved Budget £'m	Revised Budget updated for Approval £'m	Actual Spend to 30 Sept 2025 £'m	Forecast Outturn £'m
General Fund	35.489	33.433	28.089	7.552	28.089
Housing Revenue Account	23.295	21.807	18.734	4.626	18.734
Total	**58.784**	**55.240**	**46.823**	**12.178**	**46.823**

1.11 As projects are developed and spending commitments are made, budget requirements can change. It is a requirement that Cabinet approve all variations to the Capital Programme. The below table details the changes that have been approved and are due to be approved on 9 December 2025 and account for the difference between the Revised budget updated for approval of £46.823m and the original budget of £58.784m above.

Scheme	General Fund £'m	HRA £'m
Original Budget	**35.489**	**23.295**
Slippage from 2024/25	4.812	3.004
Quarter 1 approved changes reported to PPIC on 1 September 25	(6.869)	(4.493)
Total Revised Budget	**33.433**	**21.806**
Reprofiles to future years		
Provision of 3G Pitches	(0.400)	
Former Belvoir Iron Works	(1.745)	
Castle Gatehouse Project	(2.500)	
Towns Fund - 32 Stodman Street Regeneration	(1.500)	
New Housing Management System		(0.200)
Site Acquisition (Inc RTB)		(0.824)
Phase 6		(0.698)
Phase 6 Cluster 3		(0.500)
Phase 6 Cluster 4		(0.500)
Phase 6 Cluster 5		(0.500)
Other Reprofiles	(0.417)	0.000
Additions/Reductions		
Contribution Mansfield Crematorium Redevelopment	0.212	
Vehicles & Plant	(0.853)	0.853
Ollerton Regeneration Property Acquisition	0.683	
Ollerton Regeneration	0.683	
Private Sector Disabled Facilities Grants	0.250	
Discretionary DFG	0.200	
Decarbonisation		(0.739)
Other changes Additions/Reductions	0.045	0.035
Total Change	**(5.344)**	**(3.072)**
Revised budget to be approved	**28.089**	**18.734**

1.12 A more detailed breakdown at scheme level, including some comments on projects progress, can be found at **Appendix C** (General Fund) and **Appendix D** (Housing Revenue Account).

2.0 <u>Implications</u>

2.1 In writing this report and in putting forward recommendation's officers have considered the following implications; Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and

Sustainability, and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Background Papers and Published Documents

General Fund, Housing Revenue Account Revenue and Capital Monitoring Outturn Report to 31 March 2026 as at 30 June 2025 to Cabinet on 8 September 2025.

Appendix A

General Fund (GF) Revenue Outturn Variance Analysis by Portfolio and Business Unit as at 30 September 2025

Favourable variances are bracketed and in red - £(0.000)m. Unfavourable variances are in black - £0.000m. All amounts are in millions of pounds (£'m).

Climate and the Environment - £(0.240)m		**£'m**
Environmental Services	HVO was deemed unfeasible in the Q1 reports, and diesel prices have since stabilised. Given the volatility of this budget, a contingency element is included. As a result, current trends indicate a potential early underspend, provided market conditions remain stable.	(0.150)
Environmental Services	There are significant forecasted favourable variances within the Waste and Recycling department, driven by higher-than-expected income from trade waste, recycling, and garden waste. Additionally, there is a projected favourable variance in expenditure related to refuse bin purchases and payments to Nottinghamshire County Council based on tonnage.	(0.235)
All	Vacancy Factor	0.167
All	Culmination of other Employee variances across the Portfolio, net of Agency Staff	(0.006)
All	Other Small Variances	(0.016)
Climate and the Environment Total		**(0.240)**

Health, Wellbeing and Leisure - £(0.233)m		**£'m**
Healthy Places	The Active Lifestyles Officer role has been vacant for the first two quarters and is forecast to be filled in December. The Regeneration Capital Project Manager post is also vacant and expected to be filled in December.	(0.109)
Healthy Places	An underspend for the A4T management fee due to the leisure centres forecasting a surplus	(0.094)
All	Vacancy Factor	0.022
All	Culmination of other Employee variances across the Portfolio, net of Agency Staff	0.000
All	Other Small Variances	(0.052)
Health, Wellbeing and Leisure Total		**(0.233)**

Heritage, Culture, and the Arts - £0.010m		**£'m**
All	Vacancy Factor	0.038
All	Culmination of other Employee variances across the Portfolio, net of Agency Staff	(0.032)
All	Other Small Variances	0.004
Heritage, Culture, and the Arts Total		**0.010**

Housing - £0.351m		**£'m**
GF Housing and Estate Management	Income for resettlement schemes, particularly Homes for Ukraine, is below expectations as the original income budget set at the start of the scheme will not be achieved.	0.224
GF Housing and Estate Management	Temporary Accommodation Council tax void losses have occurred due to empty units.	0.049
Housing Strategy & Development	Review of the HRA percentages recharged as a result of business unit restructure.	0.056
All	Vacancy Factor	0.051
All	Culmination of other Employee variances across the Portfolio, net of Agency Staff	(0.041)
All	Other Small Variances	0.012
Housing Total		**0.351**

Public Protection and Community Relations - £0.135m		**£'m**
Public Protection	Domestic Violence Professional Services to be funded from within the Service Area rather than from a reserve.	0.048
All	Vacancy Factor	0.121
All	Culmination of other Employee variances across the Portfolio, net of Agency Staff	(0.044)
All	Other Small Variances	0.010
Public Protection and Community Relations Total		**0.135**

Strategy, Performance and Finance - £0.318m		£'m
ICT	Provision was made at budget setting to employ, through an agency, a audio visual specialist and this position is no longer required.	(0.046)
Revenues & Benefits	The projected outturn variance in salary costs within the Revenue and Benefits business unit is mainly due to a vacant apprentice position and 0.19 FTE of unfilled hours, which are not expected to be recruited this financial year. Additionally, a vacant Revenues Officer post is currently being advertised.	(0.074)
Revenues & Benefits	The current 0.94 FTE vacancy for the Business Rates Property Inspector role is being partially covered, with 7.5 hours reassigned to an existing team member from August. The remaining hours will be advertised, and the new post is expected to start on 26 January.	(0.033)
Law & Information Governance	Forecast unfavourable variance on the legal agency costs for the New Locum Monitoring Officer to fulfil the currently vacated Monitoring Officers duties.	0.061
Corporate Property	Forecast favourable variance forecasted for utility costs across the Council's corporate properties.	(0.171)
Financial Services	Budget set for notional savings as per the revenue budget setting for 2025-26 at Full Council in March.	0.250
All	Vacancy Factor	0.376
All	Culmination of other Employee variances across the Portfolio, net of Agency Staff	(0.090)
All	Other Small Variances	0.045
Strategy, Performance and Finance Total		**0.318**

Sustainable Economic Development - £0.018m		£'m
Economic Growth	Favourable variance on Town Centre Management Salaries, due to vacant hours, forecast to be appointed from November 2025	(0.038)
Planning Development	Favourable variance Planning Development salaries due to three vacant posts to be one covered by agency staff, with further agency support leading up to review of the service.	(0.041)
Planning Development	Predicting planning income remains difficult. Although the government has set out a number of potential planning reforms to speed up the planning process, including planning committees, site sizes, build out rates and ecology, the sector remains cautious in broad terms. The Planning and Infrastructure Bill is likely to be approved by Government very shortly and provides new powers for Secretary of State to stop councils rejecting planning permissions, tackle blockers in the courts (JRs), alongside plans to accelerate windfarms and large housing schemes. It also sets out powers for Councils to set their own planning fees. We have otherwise seen an increase in potential greenfield housing schemes in the wider district for large housing through pre-application enquiries. We also have potential commercial schemes to come forwards that we know about, so fee income is likely to be positive moving forwards.	(0.104)
Planning Policy And Infrastructure	CIL admin income unfavourable due unpredictability on Community Infrastructure Levy at present showing a reduction in income.	0.069
Planning Development	Costs of consultancy service used to cover vacancy of Tree Landscape Officer	0.032
All	Vacancy Factor	0.111
All	Culmination of other Employee variances across the Portfolio, net of Agency Staff	(0.056)
All	Other Small Variances	0.045
Sustainable Economic Development Total		**0.018**

General Fund Revenue Outturn Variance for Services	**0.359**

Housing Revenue Account (HRA) Revenue Outturn Variance Analysis as at 30 September 2025

Favourable variances are bracketed and in red - £(0.000)m. Unfavourable variances are in black - £0.000m.

HRA - £0.172m		**£'m**
Housing Inc & Leaseholder Mgmt	The Apprentice position is not currently being recruited and is excluded from the HR establishment; therefore, the associated budget will be removed for future years. Additionally, several smaller vacancies have contributed to the underspend, such as a short-term Rent Recovery Assistant vacancy and a 0.4 FTE Rent Recovery Officer vacancy for a few months.	(0.098)
Housing Maintenance & Asset Management	Underspends have primarily arisen due to staff vacancies and delays in recruitment for key roles, including Business Manager, Senior Surveyor, Surveyor, and Technical Assistant (Aids and Adaptations). These positions are expected to be filled from December 2025.	(0.088)
Housing Maintenance & Asset Management	The Compliance Manager role remained vacant for the first two quarters, and one Surveyor position is still unfilled. This Surveyor role is currently covered by an agency worker and is unlikely to be permanently filled within this financial year.	0.199
Housing & Estates Management	The largest contributor to the underspend is a full-time Tenancy Officer vacancy lasting four and a half months, alongside several other short-term vacancies.	(0.046)
Housing Maintenance & Asset Management	Contractual services and appliance servicing within the Compliance department were reviewed during Q2 as part of the forecast outturn. A favourable variance is anticipated, primarily due to higher-than-required initial budget allocations and staffing challenges experienced during the current financial year.	(0.319)
Housing Maintenance & Asset Management	Disturbance and homeloss payments are associated with the programme decant, which is tied to the overall Yorke Drive project timelines. Delays in the project have resulted in forecast underspends.	(0.106)
Housing Revenue Account	Income from housing rents, including service and management charges, is below target due to an increased number of void properties. Additionally, income from solar generation is under budget as aging panels have reduced productivity.	0.399
All	Vacancy Factor	0.274
All	Culmination of other Employee favourable variances across the Directorate (net of agency staff)	(0.034)
All	Other Smaller Variances	(0.009)
HRA Total		**0.172**

Appendix C

HRA - Spend against budget - Estimated in year

Project	Capital Description	Original Budget 2025/26	Slippage Approved by Cabinet 8 July 25	Original budget 25/26 including slippage	Variations approved Cabinet 9 Sept 25	Current Revised Budget	Variations Proposed to Cabinet 9 Dec 25	Revised Budget including Variations for Approval	Actuals to 30.09.25	Current outstanding orders	Additional anticipated spend in year	Total Projected spend in year	Variance Over/ -Underspend	Original Expected Completion Date	Revised Completion Date	Comments - Spend to date
PROPERTY INVESTMENT PROGRAMME																
S91100	ROOF REPLACEMENTS	**1,700,000**	89,400	**1,789,400**	0	**1,789,400**	0	**1,789,400**	773,744	161,410	854,245	**1,789,400**	-0	31/03/2026	31/03/2026	08/07/25 On target with planned jobs, 50 Jobs completed in QTR 1, expecting to complete another 15 properties this week. Projects expected to start on at Bleasby in July/August. 09/10/25 Progress is currently slower than usual due to bat surveys being required for each property. However, the budget is expected to remain sufficient at this time.
S711	**ROOF REPLACEMENTS**	**1,700,000**	**89,400**	**1,789,400**	**0**	**1,789,400**	**0**	**1,789,400**	**773,744**	**161,410**	**854,245**	**1,789,400**	**-0**			
S91205	Bathrooms	**0**	0	**0**	0	**0**	0	**0**	0	0	0	**0**	0			
S91219	Kitchens	**0**	0	**0**	0	**0**	0	**0**	0	0	0	**0**	0			
S91218	Kit & Bathrooms	**2,221,540**	0	**2,221,540**	0	**2,221,540**	0	**2,221,540**	1,125,163	371,692	724,685	**2,221,540**	-0	31/03/2026	31/03/2026	09/07/25 Currently completing 5 kitchens & 1 bathroom per week. Budget to be reveiwed at Q2. 10/10/2025 Works currently still on track, completing five kitchens and one bathroom per week. A major project at Stephen Road has been finalised with a total spend of £30,000. Budget to be reviewed in Q3.
S712	**KITCHEN & BATHROOM CONVERSIONS**	**2,221,540**	**0**	**2,221,540**	**0**	**2,221,540**	**0**	**2,221,540**	**1,125,163**	**371,692**	**724,685**	**2,221,540**	**-0**			
S91300	EXTERNAL FABRIC	**378,000**	0	**378,000**	0	**378,000**	0	**378,000**	199,571	157,476	20,954	**378,000**	0	31/12/2025	31/12/2025	08/07/25 Planned jobs at Southwell, currently expecting to complete all works by end of Q3. 09/10/25 Planned jobs at Southwell ongoing, still expected to be complete by the end of Q3.
S713	**EXTERNAL FABRIC**	**378,000**	**0**	**378,000**	**0**	**378,000**	**0**	**378,000**	**199,571**	**157,476**	**20,954**	**378,000**	**0**			
S91401	Doors	**0**	0	**0**	0	**0**	0	**0**	0	0	0	**0**	0			
S91413	Windows	**0**	0	**0**	0	**0**	0	**0**	0	0	0	**0**	0			
S91412	Doors & Windows Works	**280,000**	27,470	**307,470**	0	**307,470**	0	**307,470**	13,069	286,931	7,470	**307,470**	0	31/03/2026	31/03/2026	08/07/25 Works now picking up, slow start due to issues with asbestos surveys due to contract change, now have nationwide in place to cover all works. 09/10/25 Contractor now in place, asbestos surveys still ongoing. Large project at Rookwood close planned at a cost of approx £130k to begin imminently.
S714	**DOORS & WINDOWS**	**280,000**	**27,470**	**307,470**	**0**	**307,470**	**0**	**307,470**	**13,069**	**286,931**	**7,470**	**307,470**	**0**			
S91500	OTHER STRUCTURAL	**150,000**	133,700	**283,700**	174,200	**457,900**	0	**457,900**	100,828	64,825	292,247	**457,900**	0	31/03/2026	31/03/2026	08/07/25 All jobs carried over from 24/25 now complete. 15 structural jobs to plan in for 25/26. Review forecast once all jobs are fully costed. 09/10/25 12 structural jobs on going, expecting to cost £150k. Current planned works expected to be fulifilled within budget.
S91535	DPC Works	**63,000**	14,290	**77,290**	0	**77,290**	-77,290	**0**	0	0	0	**0**	0	31/03/2026		08/07/25 16 jobs come in from repairs team to asset team. Back log of damp jobs from 24/25 budget already spent, expected to spend an additional £300-400k this FY. 09/10/25 Works ongoing identified as repairs and not capital investment, therefore reallocated to revenue.
S715	**OTHER STRUCTURAL**	**213,000**	**147,990**	**360,990**	**174,200**	**535,190**	**-77,290**	**457,900**	**100,828**	**64,825**	**292,247**	**457,900**	**0**			
S93100	ELECTRICAL	**800,000**	0	**800,000**	-800,000	**0**	0	**0**	0	0		**0**	0			
S93115	Rewires	**0**	35,220	**35,220**	800,000	**835,220**	0	**835,220**	99,121	472,791	263,307	**835,220**	-0	31/03/2026	31/03/2026	08/07/25 Contractor now in place, works started first week of June, 10 properties now complete in 25/26 awaiting invoices. Not expected to fully spend budget due to now spend in first quarter of the FY. 07/10/25 Currently completing approximately four rewiring jobs per week, with plans to increase output to six per week. Discussions are ongoing with the contractor regarding resource availability.
S731	**ELECTRICAL**	**800,000**	**35,220**	**835,220**	**0**	**835,220**	**0**	**835,220**	**99,121**	**472,791**	**263,307**	**835,220**	**-0**			
S93300	Passenger Lifts	**53,550**	0	**53,550**	0	**53,550**	0	**53,550**	9,370	44,177	3	**53,550**	-0	31/03/2026	31/03/2026	08/07/25 3 lift doors to be replaced at a cost of £5k per door approx. Further works to be identified. 07/07/25 Lift refurbishment is required at Dorwood Court, with an estimated cost of £33,000, which is expected to be covered within the current budget
S733	**PASSENGER LIFTS**	**53,550**	**0**	**53,550**	**0**	**53,550**	**0**	**53,550**	**9,370**	**44,177**	**3**	**53,550**	**-0**			
S93500	HEATING	**1,000,000**	0	**1,000,000**	0	**1,000,000**	0	**1,000,000**	477,413	395,156	127,431	**1,000,000**	0	31/03/2026	31/03/2026	16/07/25 Currently spending £40k per month on installs. 80 installs currently in progress with contractor, another 90 installs planned for Qtr2. 08/10/25 A total of 52 planned installations are expected to be completed over the next quarter. The current budget is considered sufficient to cover both scheduled works and reactive maintenance throughout the winter period
S735	**HEATING**	**1,000,000**	**0**	**1,000,000**	**0**	**1,000,000**	**0**	**1,000,000**	**477,413**	**395,156**	**127,431**	**1,000,000**	**0**			
S93600	ENERGY EFFICIENCY	**0**	0	**0**	0	**0**	0	**0**	0	0		**0**	0			
S93622	PV Invertors	**214,200**	160,050	**374,250**	-174,200	**200,050**	0	**200,050**	17,358	55,258	127,434	**200,050**	0	31/03/2026	31/03/2026	08/07/25 Currently expecting to complete 30 jobs at £900 per unit, further works to be identified. 09/10/25 30 Planned jobs ongoing, current budget expected to be sufficent.
S93624	EE Boilers	**0**	0	**0**	0	**0**	0	**0**	0	0		**0**	0			
S93625	Thermal Comfort	**0**	0	**0**	0	**0**	0	**0**	0	0	0	**0**	0	31/03/2026	31/03/2026	15/07/25 Cavity wall insulation installed on 9 properties, some small jobs expected to come through this line. Budget to be moved in from S93628.
S93626	Decarbonisation	**1,477,980**	0	**1,477,980**	0	**1,477,980**	-1,477,980	**0**	0	0	0	**0**	0	31/03/2026	31/03/2026	15/07/25 Contractor not yet identified, once procurement process is complete, anticpating works starting Autumn 2025. 09/10/25 No permanent surveyor currently in place, conversations taking to place to decide how to move forward.
S93627	Decarb Devolution	**0**	0	**0**	0	**0**	0	**0**	0	0	0	**0**	0			
S93628	EPC	**400,000**	99,740	**499,740**	0	**499,740**	0	**499,740**	46,068	29,302	424,370	**499,740**	-0	31/03/2026	31/03/2026	15/07/25 5 year plan for improving EPC'S on our properties. Contractor not appointd as yet to carry out surveys/works, expected to be Autumn 2025. 09/10/25 Surveys completed to indentify properties to be worked on. Workstream now in place to appoint contractor to carry out works.
S736	**ENERGY EFFICIENCY**	**2,092,180**	**259,790**	**2,351,970**	**-174,200**	**2,177,770**	**-1,477,980**	**699,790**	**63,426**	**84,560**	**551,804**	**699,790**	**-0**			

Project	Capital Description	Original Budget 2025/26	Slippage Approved by Cabinet 8 July 25	Original budget 25/26 including slippage	Variations approved Cabinet 9 Sept 25	Current Revised Budget	Variations Proposed to Cabinet 9 Dec 25	Revised Budget including Variations for Approval	Actuals to 30.09.25	Current outstanding orders	Additional anticipated spend in year	Total Projected spend in year	Variance Over/ -Underspend	Original Expected Completion Date	Revised Completion Date	Comments - Spend to date
S95100	GARAGE FORECOURTS	**53,550**	0	**53,550**	0	**53,550**	0	**53,550**	9,980	0	43,570	**53,550**	0	31/03/2026	31/03/2026	08/07/25 Planning works at Wolfit Avenue currently expected to be £15k, further works to be identified. 09/10/25 Paving at Yorke Drive to be resurfaced, budget to be utilsed for this work.
S95109	Garages	**0**	0	**0**	0	**0**	0	**0**	0	0	0	**0**	0			
S95115	Resurfacing Works	**0**	0	**0**	0	**0**	0	**0**	0	0		**0**	0			
S751	**GARAGE FORECOURTS**	**53,550**	**0**	**53,550**	**0**	**53,550**	**0**	**53,550**	**9,980**	**0**	**43,570**	**53,550**	**0**			
S95200	ESTATE IMPROVEMENTS	**514,080**	0	**514,080**	-50,000	**464,080**	30,000	**494,080**	0	11,762	482,318	**494,080**	0	31/03/2026	31/03/2026	15/07/25 Some small jobs completed in Q1, further works to be identified. 09/10/25 No spend is planned at present; works are to be identified.
S95203	Car Parking Schemes	**0**	0	**0**	0	**0**	0	**0**	0	0		**0**	0			
S95208	Sewerage Treatment Works	**30,000**	0	**30,000**	0	**30,000**	-30,000	**0**	0	0		**0**	0			
S95250	Communal Lighting	**0**	24,000	**24,000**	0	**24,000**	0	**24,000**	0	0	24,000	**24,000**	0	31/03/2026	31/03/2026	08/07/25 PV Street light to be completed at 3 locations also 30 pv lights to be replaced at Broadleaves expected to be within budget. 07/10/25 Pending receipt of cost estimates for the projects identified in Q1.
S95252	Flood Defence Systems	**10,000**	7,910	**17,910**	0	**17,910**	0	**17,910**	0	4,753	13,157	**17,910**	0	31/03/2026	31/03/2026	09/10/25 These works are typically identified during the autumn and winter months
S95254	Car Parking Schemes	**60,000**	53,270	**113,270**	0	**113,270**	0	**113,270**	24,214	11,292	77,764	**113,270**	0	31/03/2026	31/03/2026	15/07/25 Some small jobs completed in Q1. Project on Holly Rise car parking due to start which is expected to cost £60k. 07/10/25 Holly Rise Car Park plans drawn up & designs currently being reviewed with residents. Planning application & procurement exercise to take place before works start expected to be Feb/March before on site. Fencing project at Newbury Close, Edwinstowe also expected to start shortly expected to cost £58k.
S95292	Communal Areas	**10,710**	1,060	**11,770**	0	**11,770**	0	**11,770**	0	0	11,770	**11,770**	0	31/03/2026	31/03/2026	15/07/25 No spend currently planned, currently looking at potential projects. 09/10/25 There is currently no surveyor currently. To assess potential projects in the coming quarter.
S95306	Ferndale Conversion	**0**	0	**0**	0	**0**	0	**0**	-3,587	3,587		**0**	0	31/03/2026	31/03/2026	10/07/25 Complete, retention left to pay in current FY.
S95307	PV Panels Broadleaves and Gladstone	**0**	0	**0**	0	**0**	0	**0**	-1,161	1,161		**-0**	-0	31/03/2026	14/03/2025	10/07/25 Complete, retention left to pay in current FY.
S95309	Allenby Road Conversion	**0**	140,000	**140,000**	0	**140,000**	0	**140,000**	5,400	5,700		**140,000**	0	31/03/2026	31/03/2026	09/07/25 Designs are now done & build cost estimate £125k. Procurement exercise due to start in September, expecting works to be completed within 12 weeks once on site. 08/10/25 The tender process has been completed, and the contract award is pending authorisation. Site mobilisation is expected within six weeks, with works scheduled for completion within twelve weeks from the start date.
S95400	Void Works	**300,000**	158,460	**458,460**	-200,000	**258,460**	235,099	**493,559**	162,792	193,753	137,014	**493,559**	-0	31/03/2026	31/03/2026	15/07/25 12 Void properties currently undergoing works. Budget currently sufficient for Capital voids. Review in Q2. 08/10/25 27 properties currently oustanding, 14 of which we are awating a cost shedule for.
S95401	Void Works Back log	**0**	0	**0**	200,000	**200,000**	496,000	**696,000**	0	200,000	496,000	**696,000**	0	31/12/2025	31/12/2025	15/07/25 New budget line created to provide budget for back log of voids property works. PO raised & contractor in place, works due to start imminently. 09/10/25 Works started on 58 back log voids, average cost currently £12k per void.
S95402	External Works	**0**	0	**0**	50,000	**50,000**	0	**50,000**	3,270	0	46,730	**50,000**	0	31/03/2026	31/03/2026	15/07/25 New budget line created to provide budget for fencing/other external works completed. Expecting some small jobs to be completed in Q2. 09/10/25 Currently awaiting referrals from the Repairs team for pending jobs.
										0						
S752	**ENVIRONMENTAL WORKS**	**924,790**	**384,700**	**1,309,490**	**0**	**1,309,490**	**731,099**	**2,040,589**	**190,928**	**432,008**	**1,288,753**	**2,040,589**	**0**			
S97100	ASBESTOS	**64,260**	0	**64,260**	-64,260	**0**	0	**0**	-0	0		**-0**	-0			
S97115	ASBESTOS SURVEYS	**0**	33,540	**33,540**	24,260	**57,800**	0	**57,800**	32,309	11,611	13,881	**57,800**	0	31/03/2026	31/03/2026	08/07/25 Back log of surveys currently, contractor is expecting to complete 300 surveys in July in an attempt to clear back log. Expecting to need additional funds in this budget for 25/26, will have a better idea at the end of Q2. 08/10/25 Surveys on communal blocks have now been completed, with costs aligning with expectations. A forecast will be developed for the next six months of the financial year to provide greater clarity on anticipated expenditure and any potential need for additional budget.
S97116	ASBESTOS REMOVALS	**0**	0	**0**	40,000	**40,000**	0	**40,000**	9,545	21,205	9,250	**40,000**	0	31/03/2026	31/03/2026	08/07/25 Expecting an increase in works from the back log of surveys currently being carried out. Expecting to need additional funds in this budget for 25/26, will have a better idea at the end of Q2. 08/10/25 Awaiting costs on removal works required as a result of completed surveys in Q2.
S771	**ASBESTOS**	**64,260**	**33,540**	**97,800**	**0**	**97,800**	**0**	**97,800**	**41,853**	**32,816**	**23,131**	**97,800**	**-0**			
S97200	FIRE SAFETY	**0**	150,680	**150,680**	0	**150,680**	0	**150,680**	62,910	83,436	4,334	**150,680**	-0	31/03/2026	31/03/2026	
S97218	Enhanced Fire Risk Assessments	**240,000**	0	**240,000**	0	**240,000**	150,629	**390,629**	19,794	85,835	285,000	**390,629**	0	31/03/2026	31/03/2026	16/07/25 Fire/Compartmentalisation surveys now being carried out, 15-20 surveys planned at a cost of £1000-1500 per survey. Review again in Q2. 07/10/25 Surveys are currently being conducted at a cost of £450–£600 each, with 19 surveys still outstanding. Remedial works are estimated at £10,000–£15,000 per survey, resulting in a projected requirement of approximately £150,000 to complete all necessary remedial actions.
S97221	Fire Doors Various Locations	**645,600**	0	**645,600**	0	**645,600**	0	**645,600**	128,183	277,355	240,062	**645,600**	-0	31/03/2026	31/03/2026	15/07/25 100 Fire doors planned to be replaced in 25/26, need to review spend/budget in Q2. 07/10/25 The fire door replacement programme is ongoing. Initial assessments suggest fewer doors may need replacing than originally anticipated, which could result in an underspend, will keep under review.
S772	**FIRE SAFETY**	**885,600**	**150,680**	**1,036,280**	**0**	**1,036,280**	**150,629**	**1,186,909**	**210,887**	**446,626**	**529,396**	**1,186,909**	**-0**			
S97400	DISABLED ADAPTATIONS	**1,007,190**	0	**1,007,190**	-940,000	**67,190**	0	**67,190**	0	0	67,190	**67,190**	0			09/07/25 No spend planned currently, works to be identified.
S97416	Major Adaptations	**0**	0	**0**	800,000	**800,000**	0	**800,000**	341,050	67,020	391,931	**800,000**	0	31/03/2026	31/03/2026	09/07/25 92 major adaptations received in Qtr1 of which 85 jobs were completed. Currently expecting to spend £80k per period. 07/10/25 A total of 99 major adaptations were received in Q2, with 76 completed to date. The programme is currently on track to fully utilise the allocated budget by the end of the financial year.
S97417	Minor Adaptations	**0**	0	**0**	70,000	**70,000**	0	**70,000**	18,056	16,392	35,552	**70,000**	0	31/03/2026	31/03/2026	09/07/25 88 minor adaptations received in Qtr1 of which 80 jobs were completed. Currently expecting to spend £3k per period. 08/10/2025 A total of 112 minor adaptations were received in Q2, with 103 completed. Recent job requests have been lower in cost than anticipated, resulting in reduced spending compared to initial expectations.

Project	Capital Description	Original Budget 2025/26	Slippage Approved by Cabinet 8 July 25	Original budget 25/26 including slippage	Variations approved Cabinet 9 Sept 25	Current Revised Budget	Variations Proposed to Cabinet 9 Dec 25	Revised Budget including Variations for Approval	Actuals to 30.09.25	Current outstanding orders	Additional anticipated spend in year	Total Projected spend in year	Variance Over/ -Underspend	Original Expected Completion Date	Revised Completion Date	Comments - Spend to date
S97418	Adaptation Stair Lift/Ho	**0**	0	**0**	70,000	**70,000**	0	**70,000**	35,414	34,078	509	**70,000**	0	31/03/2026	31/03/2026	09/07/25 3 jobs planned in for next Qtr with an approx cost of £10k 07/10/25 The budget is currently fully committed. As the work is carried out on an ad hoc basis, any additional tasks may require further budget allocation.
S774	**DISABLED ADAPTATIONS**	**1,007,190**	**0**	**1,007,190**	**0**	**1,007,190**	**0**	**1,007,190**	**394,520**	**117,490**	**495,182**	**1,007,191**	**1**			
S97500	LEGIONELLA	**80,000**	0	**80,000**	0	**80,000**	0	**80,000**	3,489	14,541	61,970	**80,000**	-0	31/03/2026	31/03/2026	10/07/25 Currently exploring more cost effective way to complete risk assessments therefore currently on hold. Remedial works ongoing, currently have £20k committed to be spent in Qtr 2. Budget expected to be sufficient to complete works at the moment. 09/10/25 Legionella risk assessments now being carried out by Phoenix as part of the Heating contract, however this is for a trail period and will be reviewed in Q3.
S775	**LEGIONELLA**	**80,000**	**0**	**80,000**	**0**	**80,000**	**0**	**80,000**	**3,489**	**14,541**	**61,970**	**80,000**	**-0**			
S98100	BUILDING SAFETY	**185,690**	0	**185,690**	0	**185,690**	123,986	**309,676**	0	0	309,676	**309,676**	0	31/03/2026	31/03/2026	15/07/25 No spend currently planned, currently looking at potential projects.
S98101	Fire Alarm Systems	**35,000**	0	**35,000**	0	**35,000**	-35,000	**0**	0	0		**0**	0			15/07/25 One job completed at Manvers View, further works to be identified. 09/10/25 Actuals to be moved to Revenue in P7, works identified not Capital expdenditure.
S98102	Sprinkler System	**0**	0	**0**	0	**0**	0	**0**	0	0	0	**0**	0			
S98103	Structural Surveys - Elevated Walkways	**150,000**	0	**150,000**	0	**150,000**	0	**150,000**	0	0	150,000	**150,000**	0	31/03/2026	31/03/2026	08/07/25 Planned works at Grange Road, waiting for rewires to be complete before surveys completed and costs are known, potentially a large scale job. 09/10/25 Planned job at Grange Road awaiting Western Power to complete external rewires before we can proceed with works.
S98104	Scooter Shed	**45,000**	0	**45,000**	0	**45,000**	-45,000	**0**	0	0		**0**	0			
S98108	Door Entry Systems	**50,000**	0	**50,000**	0	**50,000**	-50,000	**0**	0	0	0	**0**	0			
S781	**BUILDING SAFETY**	**465,690**	**0**	**465,690**	**0**	**465,690**	**-6,014**	**459,676**	**-0**	**-0**	**459,676**	**459,676**	**-0**			
S99100	PROPERTY INVESTMENT CONTINGENCY	**60,000**	0	**60,000**	0	**60,000**	-60,000	**0**	0	0	0	**0**	0	31/03/2026	31/03/2026	
S99102	Housing Capital Fees	**605,020**	0	**605,020**	0	**605,020**	-76,610	**528,410**	141,348	0	387,062	**528,410**	-0	31/03/2026	31/03/2026	08/10/2025 Recharges are anticipated to be lower than forecast due to current vacancies within the investment team.
S791	**UNALLOCATED FUNDING**	**665,020**	**0**	**665,020**	**0**	**665,020**	**-136,610**	**528,410**	**141,348**	**0**	**387,062**	**528,410**	**-0**			
	SUB TOTAL PROPERTY INVESTMENT	**12,884,370**	**1,128,790**	**14,013,160**	**0**	**14,013,160**	**-816,166**	**13,196,994**	**3,854,708**	**3,082,499**	**6,130,885**	**13,196,992**	**-2**			
		0	**0**	**0**	**0**	**0**	**0**									
	AFFORDABLE HOUSING															
SA1031	Site Acquisition (Inc RTB)	**1,600,000**	0	**1,600,000**	-776,000	**824,000**	-824,000	**0**	0	0	0	**0**	0	31/03/2026	31/03/2026	10/07/25 No planned purchases at the moment, will keep under review, reprofile £776k for now. 07/10/25 Not planned purchases at the moment, reprofile to 26/27
SA1033	Estate Regeneration	**5,000,000**	16,980	**5,016,980**	-4,016,980	**1,000,000**	0	**1,000,000**	241,189	645,356	113,454	**1,000,000**	-0	31/12/2031	31/12/2031	10/07/25 currently working through proposed JCT contract details.
SA1047	New Build Contingency	**0**	354,900	**354,900**	0	**354,900**	62,485	**417,385**	0	0	417,385	**417,385**	0	31/03/2026	31/03/2026	10/07/25 budget will be redistributed when required
SA1048	Boughton Extra Care	**0**	39,560	**39,560**	0	**39,560**	-39,560	**0**	0	0	0	**0**	0	31/05/2025	31/05/2025	15/07/25 Defects now completed, no further budget needed as project complete.
SA1081	Phase 5 Cluster 1	**0**	0	**0**	0	**0**	0	**0**	-24,867	24,867	0	**-0**	-0	31/03/2026	31/03/2026	10/07/25 Retention left to pay expecting to pay this FY.
SA1082	Phase 5 Cluster 2	**0**	144,380	**144,380**	51,825	**196,205**	-35,960	**160,245**	138,657	21,588	0	**160,245**	-0	27/06/2025		10/07/25 Phase now completed, retention left to pay which will be paid this FY.
SA1083	Phase 5 Cluster 3	**0**	0	**0**	0	**0**	0	**0**	0	0	0	**0**	0	31/03/2026	30/09/2025	07/10/2025 Phase now completed, retention left to pay which will be paid this FY.
SA1084	Phase 5 Cluster 4	**0**	349,580	**349,580**	0	**349,580**	13,035	**362,615**	320,489	42,126	0	**362,615**	0	30/09/2025	31/10/2025	10/07/25 Still on site, expected to be completed by end of September. 07/10/25 Expected to be complete in the next 2 weeks. Will move money in from other clusters to cover overspend.
SA1085	Phase 5 Cluster 5	**0**	0	**0**	0	**0**	0	**0**	-17,244	17,244	0	**0**	0	31/03/2026	31/03/2026	10/07/25 Retention left to pay expecting to pay this FY.
SA1086	Phase 5 Cluster 6	**0**	0	**0**	0	**0**	0	**0**	-20,426	20,426	0	**-0**	-0	31/03/2026	31/03/2026	10/07/25 Retention left to pay expecting to pay this FY.
SA1090	Phase 6	**0**	586,780	**586,780**	0	**586,780**	-538,767	**48,013**	578	47,435	0	**48,013**	0	31/03/2027	31/03/2027	10/07/25 reprofile budget to 26/27 for the Rainworth site
SA1091	Phase 6 Cluster 1	**0**	164,790	**164,790**	0	**164,790**	-158,790	**6,000**	0	0	6,000	**6,000**	0	02/04/2025	02/04/2025	10/07/25 Site now complete, retention left to pay 26/27 07/10/25 GRN to be done retention left to pay 26/27, any remaining budget can be moved to contingency once retention cost is confirmed.
SA1092	Phase 6 Cluster 2 - S106 Purchase	**521,000**	200,000	**721,000**	50,000	**771,000**	0	**771,000**	0	0	771,000	**771,000**	0	31/03/2027	31/03/2027	10/07/25 Purchase of S106 properties awaiting agreement from Legal, expected to be completed the FY
SA1093	Phase 6 Cluster 3 - Church Circle	**1,000,000**	0	**1,000,000**	0	**1,000,000**	-500,000	**500,000**	0	3,450	496,550	**500,000**	0	31/03/2027	31/03/2027	10/07/25 Procurement is now complete, contract award pending, expected to start on site this FY. 07/10/25 Start onsite expected January 2026, reprofile £500k budget to 26/27
SA1094	Phase 6 Cluster 4 - Bowbridge Road	**1,000,000**	0	**1,000,000**	0	**1,000,000**	-500,000	**500,000**	6,438	3,450	490,112	**500,000**	0	31/03/2027	31/03/2027	10/07/25 Procurement is now complete, contract award pending, expected to start on site this FY. 07/10/25 Start onsite expected end of January 2026, reprofile £500k budget to 26/27
SA1095	Phase 6 Cluster 5 - Lowfield Lane	**1,000,000**	0	**1,000,000**	0	**1,000,000**	-500,000	**500,000**	0	3,450	496,550	**500,000**	0	31/03/2027	31/03/2027	10/07/25 Procurement is now complete, contract award pending, expected to start on site this FY. 07/10/25 Start onsite expected end of December 2025, reprofile £500k budget to 26/27
SC2000	Careline Analogue to Digital	**0**	0	**0**	98,573	**98,573**	0	**98,573**	98,400	0	0	**98,400**	-173	31/12/2025	30/09/2025	08/07/25 £98k Slippage from 24/25 now fully spent 09/10/25 Project now complete, no further spend expected.
SC2002	New Housing Management System	**289,333**	18,712	**308,045**	100,000	**408,045**	-200,000	**208,045**	27,978	9,326	170,741	**208,045**	0	31/12/2025	30/06/2026	11/07/25 Staff recharge costs & overtime for Q1 Awaiting costs for meritec and additional costs from NEC, expected to complete end of December. 07/10/25 Project to now include the shut down of Capita therefore pushing back the completion date also some delay to basic project work. Additional resource also required for this. Awaiting costs from suppliers for addtional functions within system relating to the introduction of Awaab's law. Profile £200k to 26/27 for revised project plan.
SC2003	HRA Vehicle Replacement Programme	**0**	0	**0**	0	**0**	965,265	**965,265**	0	0	965,265	**965,265**	0		31/03/2026	13/10/25 Vehicle replacment previously sat in GF budget and paid by HRA via recharges, replacement budget reallocated for more efficient budgeting. Still managed by Environmental Serivces via the Nottinghamshire consortium and replacement programme due within the current year.

Project	Capital Description	Original Budget 2025/26	Slippage Approved by Cabinet 8 July 25	Original budget 25/26 including slippage	Variations approved Cabinet 9 Sept 25	Current Revised Budget	Variations Proposed to Cabinet 9 Dec 25	Revised Budget including Variations for Approval	Actuals to 30.09.25	Current outstanding orders	Additional anticipated spend in year	Total Projected spend in year	Variance Over/ -Underspend	Original Expected Completion Date	Revised Completion Date	Comments - Spend to date
	SUB TOTAL AFFORDABLE HOUSING	**10,410,333**	**1,875,682**	**12,286,015**	**-4,492,582**	**7,793,433**	**-2,256,292**	**5,537,141**	**771,194**	**838,717**	**3,927,057**	**5,536,968**	**-173**			
		0	0	-1	0	0	0	0								
	TOTAL HOUSING REVENUE ACCOUNT	**23,294,703**	**3,004,472**	**26,299,175**	**-4,492,582**	**21,806,593**	**-3,072,458**	**18,734,135**	**4,625,902**	**3,921,217**	**10,057,942**	**18,733,960**	**-175**			

Appendix D

General Fund - Spend against budget - Estimated in year

Project	Capital Description	Original Budget 2025/26	Slippage reported to Cabinet 8 July 25	Original budget 25/26 including slippage	Variations Proposed to Cabinet 9 Sept 25	Current Revised Budget	Variations Proposed to Cabinet 9 Dec 25	Revised Budget including Variations for Approval	Actuals to 30.09.25	Current outstanding orders	Additional anticipated spend in year	Total Projected spend in year	Variance Over/ -Underspend	Expected Completion Date		Comments
TA3062	Beacon EV Chargepoints	0	36,850	36,850	0	36,850	-36,850	0	0	0	0	0	0	31/03/2026	31/03/2026	10/07/25 same as boiler bigger than just EV chargepoints. 13/10/25 idependant report comissioned, and infrasture unsiuritable for the original spec of charges, so this budget can be removed and future report to SLT for other potential options.
TA3300	Contribution Mansfield Crematorium Redevelopment	0	0	0	0	0	211,900	211,900	0	0	211,900	211,900	0		31/03/2026	13/10/25 waiting on a cash flow from Mansfield DC
TB2253	Vehicles & Plant	1,512,285	-66,999	1,445,286	50,000	1,495,286	-853,000	642,286	0	443,966	198,320	642,286	-0	31/03/2026	31/03/2026	10/07/25 contract for the consortium to be revised. 13/10/25 Contract is now in place and vehicle replacements will progress as planned. HRA vehicle replacement budget to now sit within HRA Capital budget for more efficient financing.
TB2258	Vicar Water Improvements (SANGS)	0	35,556	35,556	0	35,556	-35,556	0	0	0	0	0	0	31/03/2026	31/03/2026	10/07/25 discussions with Legal to progress scheme 13/10/25 decomit and including funding for Clipstone LUF project.
TB2261	Brunel Drive Redevelopment Phase 1	669,000	0	669,000	0	669,000	0	669,000	25,010	14,403	629,588	669,000	0	31/10/2025	31/01/2026	10/07/25 start on site due in August and demolision due to complete in October. May not require full budget. 13/10/25 contractor started on site 29 September, expecting completion of this phase by end of Jan 26
TB3155	Castle - Condition Works	0	0	0	134,000	134,000	41,165	175,165	62,487	71,905	40,774	175,165	-0	31/10/2025	04/11/2025	10/07/25 recommission deferred works, 8 week project.
TB3162	Woodland Planting Contribution	309,915	0	309,915	0	309,915	0	309,915	0	0	309,915	309,915	0	31/03/2026	31/03/2026	13/10/25 waiting on NCC for an agreement, planting scheme is complete.
TF3227	Lowdham Flood Alleviation	100,000	0	100,000	0	100,000	-100,000	0	0	0	0	0	0	31/03/2026	31/03/2027	10/07/2025 Enviroment Agency project, final contribution due in 2025/26 at the moment, but updates expected from Lowdham Flood Project group. 13/10/25 EA project is delayed and therefore expect the final contribution to be made in 26/27 at the earliest. NSDC continue to be included in project updates.
	CLIMATE AND THE ENVIRONMENT TOTAL	**2,591,200**	**5,407**	**2,596,607**	**184,000**	**2,780,607**	**-772,341**	**2,008,267**	**87,496**	**530,274**	**1,390,497**	**2,008,267**	**0**			
TA1221	SLC Fire Safety Remedial Works	0	14,000	14,000	-14,000	0	0	0	0	0	0	0	-0	27/05/2025	27/05/2025	10/07/25 Scheme no longer required.
TA1224	Provision of 3G Pitches	400,000	0	400,000	0	400,000	-400,000	0	0	0	0	0	0	31/03/2026	30/06/2027	10/07/25 expected works between April - June 26. Notional budget at the moment. 5 sites committed to over medium term first site is in Southwell. Football foundation panel due to meet in December to determine external contrb. Review profile again in Q2. 13/10/25 Discussions with the 3G pitches is progressing. 3 of the 5 sites have now been activated and are in the pipeline for delivery. The timescales are c18 months to delivery with contributions required towards the end of the project so last 3 months of the project. Currently it is anticipated that the 2 pitches will be delivered in spring 2027 and one in Summer 2027. Reprofiled to support spend in fourth quarter 2026/27 (c. £800K) and first quarter 2027/2028 (c.£400K).
TA1226	Dukeries LC Inflatables	0	40,250	40,250	0	40,250	0	40,250	31,911	7,978	0	39,889	-361	31/07/2025	31/07/2025	10/07/25 inflatables for the pool have been delivered, the dry site inflatables due to be delivered around end of July 25. 13/10/25 delivered. Retention to pay by the end of October.
TA1227	Payment of S106 to SLCT	0	0	0	190,951	190,951	0	190,951	190,951	0	0	190,951	0	27/05/2025	27/05/2025	10/07/25 payment made to SLCT with the Lease Surrender
TA1228	Dukeries Pool Cover	0	0	0	0	0	37,500	37,500	0	30,459	7,041	37,500	-0		12/09/2025	13/10/25 scheme complete,
TA3097	Yorke Drive Regeneration and Community Facilities	0	59,680	59,680	0	59,680	0	59,680	6,426	33,092	20,162	59,680	-0	31/12/2031	31/12/2031	0
TA3099	x300 Carelines	0	0	0	0	0	58,500	58,500	0	58,480	20	58,500	0		31/03/2026	0
TB2259	Sherwood Avenue Park - Shared Prosperity Fund	0	0	0	0	0	0	0	-4,462	4,462	0	0	0	31/03/2026	31/03/2026	10/07/25 scheme complete, remaining order for retention.
TB6165	S106 Community Facilities to SOT	0	239,620	239,620	0	239,620	0	239,620	0	0	239,620	239,620	0	31/03/2026	31/03/2026	10/07/25 Waiting on planning permission to submitted by developer/owner for community centre site.
TB6173	S106 Rainworth Pc Comm Fac	0	0	0	0	0	0	0	0	0	0	0	0	30/09/2025	30/09/2025	10/07/25 defects visit has been completed and retention will be paid. 13/10/25 retention now released
TB6174	S106 Rainworth Off Site Sports Transfer to Joesph Whitaker	0	228,315	228,315	0	228,315	0	228,315	228,315	0	0	228,315	0	18/04/2025	18/04/2025	10/07/25 paid, scheme complete
TB6176	S106 Clipstone PC Village Hall	0	19,822	19,822	0	19,822	0	19,822	19,822	0	0	19,822	0	17/04/2025	17/04/2025	10/07/25 paid, scheme complete
TB6179	Newark R&M Cricket Club, Kelham Road	0	18,521	18,521	0	18,521	0	18,521	18,521	0	0	18,521	0	30/05/2025	30/05/2025	10/07/25 paid, scheme complete
TB6180	S106 Transfer to EPC for VH Improvements	0	0	0	123,027	123,027	0	123,027	123,027	0	0	123,027	0	27/05/2025	27/05/2025	10/07/25 paid, scheme complete. Parish Council works are in progress
TB6181	S106 Transfer to EPC to create MUGA	0	0	0	78,019	78,019	0	78,019	78,019	0	0	78,019	0	27/05/2025	27/05/2025	10/07/25 paid, scheme complete. Parish Council works are complete.
TB6182	S106 Transfer to EPC for PV units to Cricket Club	0	0	0	0	0	57,732	57,732	0	0	57,732	57,732	0		31/10/2025	13/07/25 final instalment due by the end of October
	HEALTH, WELLBEING & LEISURE TOTAL	**400,000**	**620,208**	**1,020,208**	**377,997**	**1,398,205**	**-246,268**	**1,151,937**	**692,530**	**134,470**	**324,575**	**1,151,576**	**-361**			
TF2000	CCTV Replacement Programme	8,780	10,050	18,830	43,936	62,766	-17,766	45,000	0	10,525	34,475	45,000	-0	31/03/2026	31/03/2026	10/07/25 10 cameras to be replaced in 2025/26 revisit profile when more information available from contractor
TF2001	CCTV Control Room Relocation	740,000	0	740,000	0	740,000	0	740,000	0	705,719	34,281	740,000	0	31/03/2026	31/03/2026	10/07/25 scheme is progressing, will have preferred bidder and will be able to award contract by August. 13/10/25 started on site in September, progressing well.
TF3230	Lighting at St Marys Gardens - SPF	0	18,645	18,645	-4,706	13,939	0	13,939	13,939	0	0	13,939	0	30/06/2025	30/06/2025	10/07/25 project complete and all required budget used.
TF3232	Rural Crime and Prevention	0	27,746	27,746	0	27,746	-27,746	0	0	0	0	0	0	31/03/2026	31/03/2026	13/07/25 no further works to carry out at this time, remove budget.
TF3233	Cuckstool Wharf Lighting	101,040	0	101,040	0	101,040	0	101,040	0	10,000	91,040	101,040	0	31/12/2025	31/12/2025	10/07/25 finalising design, out for quotes at the end of July early august. Heritge England need to sign off the works. 13/10/25 x2 tenders received currently being reviewed. Expected onsite end of Oct x4 week programme.

Project	Capital Description	Original Budget 2025/26	Slippage reported to Cabinet 8 July 25	Original budget 25/26 including slippage	Variations Proposed to Cabinet 9 Sept 25	Current Revised Budget	Variations Proposed to Cabinet 9 Dec 25	Revised Budget including Variations for Approval	Actuals to 30.09.25	Current outstanding orders	Additional anticipated spend in year	Total Projected spend in year	Variance Over/ -Underspend	Expected Completion Date		Comments
	PUBLIC PROTECTION AND COMMUNITY RELATIONS	**849,820**	**56,441**	**906,261**	**39,230**	**945,491**	**-45,512**	**899,979**	**13,939**	**726,244**	**159,796**	**899,979**	**0**			
TA1223	Dukeries Changing Places	0	0	0	0	0	0	0	-1,178	1,178	0	0	0	31/01/2026	31/01/2026	10/07/25 retention only remaining due to pay Jan 26
TA3053	Museum Improvements	0	35,280	35,280	184,294	219,574	0	219,574	0	0	219,574	219,574	0	31/03/2026	31/03/2026	13/10/25 project to be reviewed and due to start by new year, and will be delivered in 25/26
TA3056	NCWC Tudor Hall	0	0	0	7,669	7,669	0	7,669	7,669	0	0	7,669	0	05/08/2025	05/08/2025	10/07/25 12 month defect inspection completed, awaiting retention invoice from contractor.
TA3058	Palace Theatre Fire Alarm Upgrade	0	7,380	7,380	0	7,380	0	7,380	2,789	4,592	0	7,381	1	01/08/2025	01/08/2025	10/07/25 scheme due for completion by 1 August 25 13/10/25 defects period has now ended.
TA3064	Palace Theatre Sound Desk	0	0	0	0	0	0	0	0	0	0	0	0			
TA3065	Kiddey Stones	87,430	0	87,430	-21,612	65,818	0	65,818	64,782	1,036	0	65,818	0	17/07/2025	17/07/2025	10/07/25 scheme complete, interpreation panel to be fitted next week. Official opening 17/07/25.
TA3066	Essential works at the Palace Theatre	220,831	0	220,831	-61,000	159,831	0	159,831	99,902	40,272	19,656	159,831	-0	05/09/2025	31/01/2026	10/07/2025 Appointed principal contractor, anticipating works to start on site 11/08/2025, awaiting listed building consent. Works within the bid have been adjusted, so reprofile £60k to 26/27. 13/10/25 main works are complete, there are a few contract variations that need client confirmation.
TB3154	Castle Gatehouse Project	4,805,236	172,398	4,977,634	42,515	5,020,149	-2,500,000	2,520,149	563,642	3,963,823	-2,007,316	2,520,149	0	31/07/2026	30/09/2026	10/07/25 works commenced 07/07/25 52 week programme. Cash flow received from contractor used to profile budget. 13/10/25 reprofile £2.5m to 26/27, delays caused by archaeological finds by the multi function building, likely impact of 3 weeks for this. The order raised is for the life of the contract, therefore forecast expenditure includes moving an element of this to the new year.
	HERITAGE, CULTURE & THE ARTS TOTAL	**5,113,497**	**215,058**	**5,328,555**	**151,866**	**5,480,421**	**-2,500,000**	**2,980,421**	**737,607**	**4,010,901**	**-1,768,086**	**2,980,422**	**1**			
TF6011	Private Sector Disabled Facilities Grants	700,000	0	700,000	50,000	750,000	250,000	1,000,000	326,170	19,445	654,385	1,000,000	-0	31/03/2026	31/03/2026	10/07/25 44 scheme completed, 39 schemes approved and 17 pending. Expecting to spend £1m by year end. Require further grant to be drawn down for budget
TF6012	Discretionary DFG	90,000	0	90,000	210,000	300,000	200,000	500,000	52,274	28,993	418,733	500,000	-0	31/03/2026	31/03/2026	10/07/25 7 schemes completed, 6 approved and 5 pending. On this basis, expecting to spend £500k by year end. Require further grant to be drawn down for
TF6807	Warm Homes on Prescription	70,000	0	70,000	0	70,000	0	70,000	27,131	4,106	38,763	70,000	-0	31/03/2026	31/03/2026	10/07/25 Spring and summer are quiet periods due to the weather. Completed 5 WHOP heating installations, with a furher 6 are nearing completion. 2 further jobs planned to date. Will review budget in quarter 2.
	HOUSING TOTAL	**860,000**	**0**	**860,000**	**260,000**	**1,120,000**	**450,000**	**1,570,000**	**405,574**	**52,544**	**1,111,881**	**1,569,999**	**-1**			
TA3060	Beacon - New Boiler	61,525	0	61,525	0	61,525	-61,525	0	0	0	0	0	0	31/03/2026	31/03/2026	10/07/25 need a direction on -may need to revise budget 13/10/25 Condition of the boiler reviewed independantly, and in good condition so remove budget, no further works.
TA3061	Beacon - LED Lights	0	78,640	78,640	0	78,640	0	78,640	47,591	0	31,049	78,640	0	31/08/2025	31/08/2025	10/07/25 Job is ongoing nearing completion, waiting for bespoke lights fittings as these are to order. Expected completion end of August. 13.10.25 scheme complete, remaining budget not required.
TA3286	Information Technology Investment	782,030	110,700	892,730	-115,037	777,693	-181,850	595,843	112,567	164,667	318,609	595,843	0	31/03/2026	30/09/2026	13/10/25 website upgrade in progress and will be complete in 2026/27. Finance System upgrade to be complete during 2026/27. Along with replacement laptops and backup software.
TC2007	Clipstone Holding Centre Purchase & Works	6,527,104	249,434	6,776,537	-5,976,537	800,000	0	800,000	34,193	123,005	642,803	800,001	0	31/03/2027	31/07/2027	10/07/25 out to tender end of July, expected start on site in November, so budget to be reprofiled. Need to make arrangements for some unexpected site clearance. 13/10/25 Project has been out to tender, the process is due to be complete by 20 Oct at which point further information can be provided.
TC3135	Works to Buttermarket	0	56,360	56,360	0	56,360	-6,510	49,850	49,850	0	0	49,850	0	30/09/2025	30/09/2025	11/07/25 Works are complete, awaiting final invoices. 13/10/25 final invoices received and remaining budget not required.
TC3156	Jubliee Bridge Works	60,000	0	60,000	0	60,000	0	60,000	0	27,399	32,601	60,000	0	31/10/2025	31/10/2025	10/07/2025 In negogiations with contractor, issues with H&S and Canal & Rivers trust, due to be completed Autumn 2025. 13.10.25 2 week programme due to start on site mid October - weather permitting.
TC3160	14 Market Place	220,000	93,000	313,000	60,000	373,000	0	373,000	120,025	232,274	20,701	373,000	0	23/12/2025	23/12/2025	10/07/25 works started on site w/c 7 July 2025. Programme amended, potential for £20k budget remaining, will review towards the end of the project. 07/10/25 Expected to be completed December 2025
TG1003	Housing Regeneration Loan Facility	3,408,071	1,786,500	5,194,571	3,000,000	8,194,571	0	8,194,571	3,653,000	0	4,541,571	8,194,571	0	31/03/2026	31/03/2026	10/07/25 x3 projects ongoing at present expected to need full budget
	STRATEGY, PERFORMANCE AND FINANCE TOTAL	**11,058,730**	**2,374,634**	**13,433,363**	**-3,031,574**	**10,401,789**	**-249,885**	**10,151,904**	**4,017,227**	**547,344**	**5,587,334**	**10,151,906**	**1**			
TE3250	Shared Prosperity Fund	0	0	0	0	0	0	0	-212	212	0	0	0	31/03/2026	31/03/2026	0
TE3251	Rural England Prosperity Fund	0	0	0	267,369	267,369	0	267,369	0	0	267,369	267,369	0	31/03/2026	31/03/2026	13/10/25 has been fully committed, following report to Cabinet.
TE3268	Southern Link Road Contribution	0	-7,000	-7,000	1,159,185	1,152,185	0	1,152,185	0	8,300	1,143,885	1,152,185	0	31/03/2026	31/03/2026	10/07/2025 Road expected to be complete by Sepetmber 2026, reprofiled remaing grant into 2025/26, but updated to profile of final contribution as per cashflow dated July 2025. £1.2m in 26/27.
TC2009	Former Belvoir Iron Works	845,376	900,000	1,745,376	0	1,745,376	-1,745,376	0	0	0	0	0	0			10/07/25 waiting on inspectors report due Autumn 2025 13/10/25 currently consulting on main modifications, expecting report back by 30/01/26, therefore reprofile budget to match expectations or to take a decision on progressing by budget Council.
TC2010	Ollerton Property Acquisition	0	0	0	0	0	682,500	682,500	0	0	682,500	682,500	0			As agreed at Cabinet on 14 October 2025
TC2011	Ollerton Regeneration	0	0	0	118,000	118,000	682,746	800,746	900	50,600	749,246	800,746	0	31/07/2028	31/03/2028	13/10/25 planning application due to be submitted in November 25, budget available for planning fee and legal fees.
TI1002	A1 Overbridge Improvements	2,500,000	44,585	2,544,585	-2,444,585	100,000	0	100,000	25,000	3,585	71,415	100,000	0	31/03/2028	31/03/2028	10/07/25 meeting with National Highways and Consulting engineers on 5/8/25 to discuss next steps. Final options report to be submitted for internal NH approval. Preliminary design work on preferred option to commence in 2025/26. £3m budget in 26/27, reprofile £2.4m from this year to 27/28. Final project delivery method to be agreed between NSDC/NH/NCC.

Project	Capital Description	Original Budget 2025/26	Slippage reported to Cabinet 8 July 25	Original budget 25/26 including slippage	Variations Proposed to Cabinet 9 Sept 25	Current Revised Budget	Variations Proposed to Cabinet 9 Dec 25	Revised Budget including Variations for Approval	Actuals to 30.09.25	Current outstanding orders	Additional anticipated spend in year	Total Projected spend in year	Variance Over/ -Underspend	Expected Completion Date		Comments
TT1000	Towns Fund - 32 Stodman Street Regeneration	7,610,655	603,135	8,213,790	-440,001	7,773,789	-1,500,000	6,273,789	1,572,091	6,145,333	-1,443,636	6,273,788	-1	30/04/2026	31/08/2026	10/07/25 Works progessing well following delays experienced in Feb/Mar 25 regarding electric cables, expected to be complete April 2026. 13/10/25 reprofile £1.5m to 26/27, conversations with contractor continue regarding expected completion as a result of complexities on site. Order raised is for the life of the contract, therefore forecast expenditure includes moving an element of this to the new year.
TT1005	Towns Fund - Cycle Town	50,000	0	50,000	0	50,000	0	50,000	0	2,522	47,478	50,000	0	31/03/2026	31/03/2026	10/07/25 scheme to start later in the financial year.
TT1006	Towns Fund - Cultural Heart of Newark	3,610,000	0	3,610,000	-3,510,000	100,000	-100,000	0	0	0	0	0	0	01/10/2027	01/10/2027	10/07/25 scheme currently in RIBA 3, reprofile £3.5m (£1.5m 26/27, £2m 27/28). Completion date is unknown at present. Contracts need to be in place by
	SUSTAINABLE DEVELOPMENT AND REGENERATION	**14,616,031**	**1,540,720**	**16,156,751**	**-4,850,032**	**11,306,719**	**-1,980,130**	**9,326,589**	**1,597,779**	**6,210,552**	**1,518,257**	**9,326,588**	**-0**			
	TOTALS	**35,489,278**	**4,812,467**	**40,301,745**	**-6,868,513**	**33,433,232**	**-5,344,136**	**28,089,097**	**7,552,153**	**12,212,330**	**8,324,254**	**28,088,737**	**-360**			

NEWARK & SHERWOOD
DISTRICT COUNCIL

Report to: Policy & Performance Improvement Committee: 1 December 2025

Director Lead: Deborah Johnson, Director - Customer Services & Organisational Development

Lead Officer: Rowan Bosworth-Brown, Senior Transformation & Service Improvement Officer, ext 824, Performance.team@newark-sherwooddc.gov.uk

Report Summary	
Reason for Report	Quarterly Performance Report update.
Report Title	Community Plan Performance for Quarter 2
Purpose of Report	To present the Quarter 2 Community Plan Performance Report 2025/26 (1 July – 30 September 2025)
Recommendations	That the Policy & Performance Improvement Committee review the Community Plan Performance Report attached as **Appendix 1** and the Compliance report attached as **Appendix 2**.

1.0 Background

1.1 We continue to deliver an approach to performance that is used to drive improvement rather than being simply used as a counting device. We are doing this by analysing data and progress against key activities as well as building a picture of the context of performance using district statistics, customer feedback and workforce information.

1.2 The development of this report details the Quarter 2 performance and includes activities delivered within the quarter.

2.0 Proposal/Options Considered

2.1 That the Policy & Performance Improvement Committee review the Community Plan Performance Report (**Appendix 1**) and the Compliance Report (**Appendix 2**).

3.0 Implications

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability, and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

NEWARK & SHERWOOD
DISTRICT COUNCIL

Community Plan Performance Report

2025 – 26 Q2

1 July -
30 September 2025

SERVING PEOPLE, IMPROVING LIVES

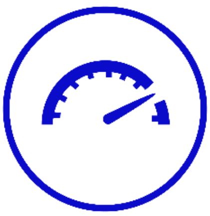
Introduction

At Newark and Sherwood District Council, our mission is to empower residents and businesses to thrive, while also attracting visitors to experience the unique offerings of our area. Our strategy to achieve this is outlined in our Community Plan, which was developed with input from residents and sets forth the Council's ambitions and activities over a four-year period.

Having been in place for two years, our 2023-27 Community Plan has recently undergone a review to ensure it remains relevant and reflective of ongoing and upcoming projects and initiatives. This continuous refreshment is crucial to maintaining the plan's effectiveness.

Our performance framework complements the Community Plan by detailing how we will measure the success of our ambitions through key performance indicators, utilising both qualitative and quantitative data.

This report evaluates the Council's performance against the Community Plan, focusing on key services and activities from **1 July to 30 September 2025 (Quarter 2).** Understanding our performance enables us to promote good practices, ensure quality service delivery, and identify areas for improvement. The Council's performance is measured in four parts, three of which are detailed within this report. The fourth part, Our Customers, is reported twice a year in our Customer Feedback Report.



Our District

About Newark and Sherwood (2021 Census)

A resident population of 122,956 (14.9% of Nottinghamshire's population).

There are 53,332 dwellings in the district, 38.5% are owned outright, 31.3% are owned with a mortgage or loan, 13.9% are socially rented, 16.3% are private rented around 10% directly owned by the Council.

92.7% of the district population were born in the UK.

60.5% of the district's population are working age (16 to 64), 17% are 16 years or younger and 22.4% of the population are over the age of 65. For those over the age of 65, this percentage has increase by 3.5% when compared to the 2011 census demonstrating a growing older population when compared to the 2021 census. In terms of socio-economic challenges, 16.2% of households do not own a car or van, 0.8% of households do not have a form of central heating and 19.1% of residents do not have any formal qualifications.

Performance of our district

This data tells us something about our district in **Quarter 2 2025-26**. Most of these indicators are not factors we can directly affect, only influence, but they add context to the work we undertake.

Footfall: The table shows the average footfall figures for quarter 2 for Newark, Southwell, Edwinstowe and Ollerton.

Average Daily Footfall				
	Newark	**Southwell**	**Edwinstowe**	**Ollerton**
July	5,716	2,109	2,167	2,431
August	5,986	2,014	2,078	2,326
September	6,526	2,171	1,645	2,397
Q2 Average	**6,076**	**2,098**	**1,963**	**2,385**

In Newark, the sensor in the Castle Gardens is currently offline while the Castle Gate House project is taking place, meaning we are missing the data from one of the visitor touchpoints in town. There were also power issues with some of the sensors which have since been resolved but do mean that there is not as much data for the July period as usual. This includes the Newark Book Festival, which usually attracts more visitors to town. The closure of the Castle while the Gatehouse Construction takes place has also impacted event organisers such as the Music Festival and Newark Creates who could no longer use the space. Looking at historic data we have also noticed that visitor numbers tend to decline in July, which is potentially a result of people going on their summer holidays. The hot weather may also have encouraged more people to go to non-town centre destinations such as parks or the beach.

In Southwell, increased footfall during September may be related to 'The Longest Yarn 2: Britain at War' installation at the Southwell Minster. The installation depicted significant events in Britain between 1939 and 1945, including the King's Speech, D-Day, The Blitz and the Women's Land Army to name a few. The event proved to be very popular and that can be seen in the numbers of visitors.

Our District

Exploring our performance.
In this section of the report, we look at a few key measures of customer interaction to monitor how we interact with our customers, and we look at what our customers are telling us about the services they receive. We analyse these comments and show how we are learning from customer feedback.

Interactions with the Council

This information gives an indication of demand for council assistance year to date:

- **4,055 face-to-face** contacts were held at Castle House, a 4.38% increase when compared to the same period last year.
- **24,644 calls** were received by the contact centre, a 9.40% decrease when compared to the same period last year.
- **11,313 digital web form transactions** were completed by our customers, a 1.85% decrease when compared to the same period last year.

We welcomed **442,383 unique website users this quarter**, nearly **double** our target of 237,500. In addition, we measure **our reach and engagement with the posts we share to our social media accounts** to ensure what we are sharing is what our residents want to see and be made aware of – our engagement rate this quarter was above expectations at **374,721 engagements**, compared to a target of 250,000. **5,260 residents subscribed to our e-newsletters**, slightly below our target by **2.74%**.

Local Government Reorganisation

In December 2024, the Government released the English Devolution White Paper which outlined ambitions to begin a period of structural change to Local Government across England. The aim of this structural change is to transition from a two-tier system to a single tier system (also known as a Unitary Authority) of Local Government, which will be responsible for all local services in an area. In February 2025, the Government invited Councils to submit proposals for new Unitary Authority structures, with final submissions due by 28 November. The submissions must aim is to create more efficient and effective Local Government, potentially leading to streamlined services and cost savings for residents.

Our Community Plan sets out our ambition to secure the very best option for the residents of Newark and Sherwood arising from the reorganisation of Local Government and as such we will continue to report on how we're progressing at strategic points throughout the year. These progress updates can be found in Ambition 7 – Be a top performing, modern and accessible Council, that get its everyday services right for the residents and businesses that it serves.

Break down barriers to opportunity to enable residents and businesses to prosper and fulfil their potential

We have been working on our **Sustainable Economic Growth Strategy for 2026-2031** over the past few quarters, and recently finished consulting with councillors, staff and key partners. This consultation is now complete, and the final strategy will be presented to Cabinet for approval in November 2025. The vision for this strategy is to make Newark & Sherwood a prosperous place, where productivity is high, inclusivity is at the heart of our communities, our residents have barriers removed and opportunities created and maintained for skills, qualifications and employment that enriches their lives. The area where, starting and building a business is nurtured, increased investment is achieved, infrastructure is secured for sustainable growth, people visit and experience our offer, and our communities have a bright future.

To shape the strategy, we looked at the Knowledge Ladder research we commissioned last year, our Community Plan 2023-2027, the East Midlands Combined Authority (EMCCA) Inclusive Growth Commission and Growth Plan, and other local evidence. Based on this, officers have identified six main priorities for the years ahead. These priorities align with several identified in the UK Industrial Strategy and the EMCCA Growth Plan & Inclusive Growth Commission. Local needs mentioned during a UK Industrial Strategy consultation with local industry also further influenced the evidence base of the strategy.

This new strategy puts a greater focus on health, especially as recent data shows more local people are unable to work due to long-term illness. Helping young people raise their aspirations and qualifications is another key priority. We also want to make Newark & Sherwood a top destination for visitors, so we have included a Destination Management Plan to boost tourism and the local economy. Finally, the strategy is committed to sustainable growth, meaning we will promote development that is environmentally friendly, socially responsible, and economically sound, making sure future generations can benefit too.

In order to support local communities to develop the necessary skills in order to benefit from the pipeline of major infrastructure developments, the Council has developed an Employment & Skills Board. This board includes key partners like the Colleges, Department for Work and Pensions, Nottinghamshire County Council, and training providers, as well as employers. The Board aims to steer, influence and support learning and training for improved qualifications and employment opportunities. The delivery of training and learning using Adult Skills Fund accessed through training providers, is designed by local needs.

Break down barriers to opportunity to enable residents and businesses to prosper and fulfil their potential

We have also been working to **maximise local economic opportunities in green and land management sectors,** through the development of a Land Management Group. This is an advisory group bringing together key voices and expertise in Land Management in a transparent and open space. This quarter marked the first meeting of this group which took place on Thursday 18th September and was attended by 9 representatives within the land management sector. Discussions centred around the development and implementation of the qualifications and training required for working in land management, as well as the skills gaps are and how these can be addressed.

Our Community Plan sets out our ambition to **deliver regeneration within Ollerton Town Centre** and this quarter we have made progress towards delivering on that ambition. In partnership with Ollerton & Boughton Town Council, we invited residents and key stakeholders to attend a public drop-in event to view the final designs for the proposed regeneration and share their feedback to help shape the future of Ollerton Town Centre. Attendance was very positive, with over 100 members of the public visiting the event. 78 responses were received via the feedback form with 74% of the responses either strongly agreeing or agreeing, that the development will make them feel proud of the town centre.

CGI Illustration of Ollerton Town Centre Regeneration

This quarter the project progressed through the RIBA Plan of Work, this is a document that outlines all stages in the planning design and building process. Stages range from 0 – Strategic Definition through to 7 – Use. The project completed RIBA Stage 3 – Spatial Coordination. This stage focuses on developing the concept design into a more detailed and coordinated plan, ensuring that the design meets spatial requirements and is aligned with the project brief. It involves coordinating architectural, structural, and building services designs, as well as considering construction methods and cost implications. The project approved the Green Book Business Case this quarter, this is the governments recommended framework for developing business cases and sets out how the project will be funded and the wider benefits generated following investment. A report was presented to Cabinet in October 2025 which secured approvals to enable the project to progress, outlined the next steps and milestones in the delivery of the scheme. The team are on track to submit the planning application in November 2025. The project is on track for completion in 2028/29.

The Clipstone regeneration scheme is progressing in 3 phases. Phase 1 proceeded to tender for contractors regarding the building of new industrial units. This process completed in late September 2025, and an evaluation of the tenders is now underway. Phase 2 has completed RIBA 2 – Concept Design, this stage focuses on developing initial design ideas based on the project brief, exploring various design options, and creating visual representations of the project's potential. This involves collaboration between the client and design team to refine these concepts and ensure they align with the project goals and budget. We are working with Clipstone Miners Welfare as project lead for phase 2 to move proceed into RIBA stages 3 – Spatial Coordination and 4 – Technical Design. Discussions with landowners, Clipstone Miners Welfare and Welbeck on delivery of the scheme including access, remediation works and costs. Phase 3 has completed RIBA 1 – Preparation & Brief, for completion of scope of works and has identified a budget figure. This will aim to deliver an enhanced community facility in Clipstone. The project to **redevelop the Clipstone Holdings site with high quality, environmentally sustainable industrial units** has reached the tender evaluation stage of the procurement process. This stage involves a review of tender returns from bidders, whereby we systematically assess and evaluate the responses received against the specification. This project is on track in line with our expected timeline and the site is due to be operational during 2027.

Break down barriers to opportunity to enable residents and businesses to prosper and fulfil their potential

Quarterly Indicators	Quarter 2 23/24	Quarter 2 24/25	Quarter 1 25/26	Quarter 2 25/26	Performance Trend*	Target 25/26
Newark Beacon - % of occupied units	67.3%	83.3%	85.0%	90.0%	↑	83.0%
Commercial Property - % occupied units	100.0%	100.0%	100.0%	100.0%	=	95.0%
Sherwood Forest Arts and Crafts - % of occupied units	100.0%	100.0%	100.0%	100.0%	=	95.0%
% of planning applications (major) determined within statutory timelines	93.0%	90.0%	86.7%	100.0%	↑	90.0%
% of planning applications (non-major) determined within statutory timelines	93.5%	94.0%	94.7%	86.0%	↓	90.0%

**Performance trend indicates whether KPIs this quarter have improved, declined, or remained the same compared to the previous quarter. This information allows readers to identify trends, analyse possible underlying causes, and use these insights as a reference for resource allocation, strategic planning, and establishing future performance targets.*

Exploring our performance: In the second quarter, we determined 11 major planning applications, achieving a 100% success rate in meeting the 13-week statutory deadline or within an agreed extension. This high level of performance reflects our commitment to efficient decision-making, though it is important to recognise that results may vary depending on the complexity of individual schemes, negotiations, Biodiversity Net Gain requirements, and the need for Section 106 planning obligations.

For minor planning applications, performance this quarter has fallen slightly below our local target. While these applications are generally less complex than major cases, they can still involve challenging discussions to secure high-quality development. Despite not reaching our internal target, our performance remains strong compared to the national benchmark, which sets a 70% determination rate within statutory timescales. We are committed to improving in this area, with regular monitoring in place, and anticipate improved results in the next quarter.

Increase the supply of housing, in particular decent homes that residents can afford to buy and rent, as well as improving housing standards

Alongside our **Yorke Drive Regeneration** development partner, Lovel Partnerships Ltd, we continue to work through the pre-commencement conditions within the outline and reserved matters planning approvals. Residents of Yorke Drive are now being actively rehoused as part of the projects decant strategy to ensure all those within the area earmarked for demolition are appropriately re-housed. The project is due a physical start on site early in 2026.

CGI Illustration of Yorke Drive Regeneration

An update on the progress of the project is due to be presented to Cabinet in October 2025. This report is also requesting approval to submit a request to the Secretary of State for the use of Compulsory Purchase Powers in the event that the voluntary acquisition of all remaining privately owned homes cannot be secured.

Deliver phase 6 of the Council house building programme. During the quarter, we approved a recommendation to purchase 20 Section 106 properties from Arkwood Developments Ltd as part of larger, 89 home proposed development at Rainworth. These additional 20 homes will be purchased through the existing phase six programme and fully commits the funding in this programme, with a slight extension of funding and will deliver a total of 56 properties against the original 50 property target.

We are undertaking stock condition surveys for Council Housing and private rented stock and we will use the findings to develop investment and improvement plans. Currently 80% of our Council homes have had a stock condition survey completed. There have been some delays which means we have not progressed as quickly as we had hoped, this is is due to resourcing constraints with our contractor and we have one surveyor working on the project. Our aim is to have completed all stock condition surveys by the end of Q4 2025/26.

Derby City Council are in the process of reviewing all data sets provided by us and other Councils, carrying out address matching so they can begin to build the Authority specific data base. Data analysis and report development will follow with scheduled completion in Jan 2026 and final report delivery in March 2026.

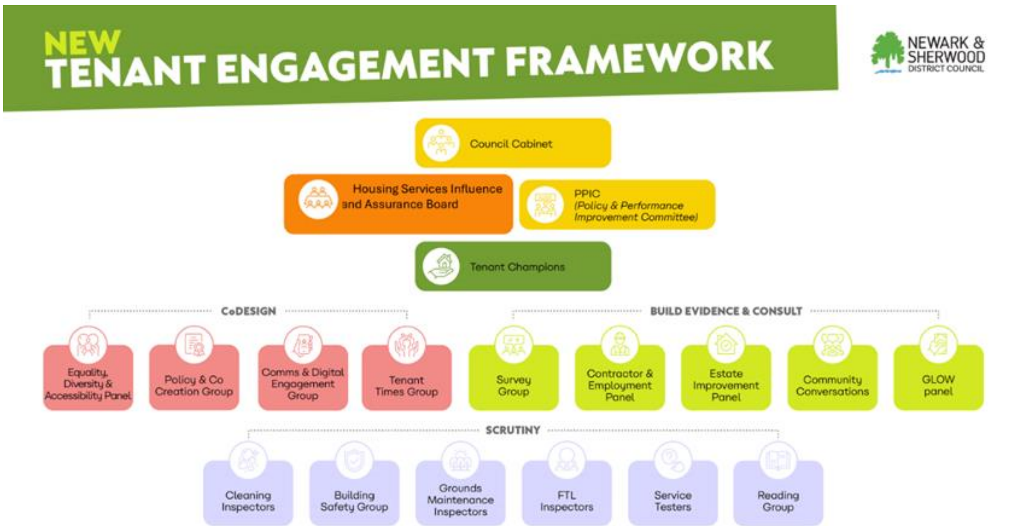
One of our tenanted properties benefitting from retrofitted energy efficient heating system upgrades

As part of our ambition to renew Council homes' heating systems to improve affordability for tenants and reduce carbon emissions in line with government funding opportunities we reported last quarter that we had secured funding via the Social Housing Fund Wave 3 programme. There have been some delays in progressing this programme due to staff resource and availability in the team, but efforts are underway to progress with the programme and we are in the process of scoring tender returns from the earlier procurement phase. It is anticipated that works will being early in 2026.

Increase the supply of housing, in particular decent homes that residents can afford to buy and rent, as well as improving housing standards

We remain committed to **meeting social housing regulatory standards and are actively preparing for the upcoming inspection of our Housing Services by the Regulator of Social Housing**, although we have yet to receive a confirmed date. Our current efforts include reviewing key policies and developing a position statement to provide the regulator with a comprehensive overview of our Housing Services. A communications plan has been implemented, and updates regarding the inspection process are being shared with customers, members, and staff. Additionally, we have compiled a portfolio of evidence and completed a self-assessment against the regulatory inspection criteria, which is continuously reviewed and updated. We are conducting a 'show me' exercise with colleagues to validate assumptions within our self-assessment, with a current focus on compliance. The Housing Performance and Improvement Board also meets monthly to oversee performance and use this information to identify areas for improvement within our tenant facing services. Our aim is to be ready for inspection by the end of Quarter 3.

We recently agreed a new Tenant Engagement Structure with the Housing Portfolio Holder, Tenant Engagement Board and TPAS design team to improve how performance information is shared with tenants for scrutiny purposes. TPAS are Tenant Engagement Exports and our attendance at the TPAS National Scrutiny Conference further strengthened our approach, bringing back tenant-led ideas to evolve scrutiny within our organisation.



The proposed new Tenant Engagement Structure

Housing Revenue Account Grounds Maintenance: The second quarter has progressed efficiently, supported by favourable weather conditions throughout the period. Although the prolonged dry spell resulted in some grassed areas browning, this created an opportunity to focus resources on targeted weed management and shrub maintenance. The positive results of this work are visible across the district, with an increase in public recognition through online feedback and letters of appreciation. Tenant satisfaction has remained high, with excellent scoring results, averaging 1.3–1.8 (Good to Excellent) across all inspections. Engagement from tenants in the assessment process continues to grow, with more than 200 tenant site assessments having been completed year-to-date. Most have received Perfect or Good grades contributing to the ongoing improvement of service standards. Internal inspections have also maintained strong performance levels, with any issues identified during quality checks resolved within one week.

Our teams have successfully delivered a series of Focus Days centred on cleansing and grounds maintenance in key areas including Yorke Drive, Tith Barn, Chatham Court, Queens Court, Collingham, and Farndon. Additional Focus Days are planned for quarter 3 and we will share more details about those in the next report.

Increase the supply of housing, in particular decent homes that residents can afford to buy and rent, as well as improving housing standards

Play areas remain a priority, with full compliance achieved across all daily, weekly, and monthly inspections. While a small number of remedial works remain outstanding, all are scheduled for completion. Cleveland Square has now been completed and reopened to the public. Looking ahead, Housing play areas are being reviewed for potential enhancements, including the introduction of sensory planting and accessible seating to promote inclusivity. Opportunities are also being explored to develop additional green spaces and interactive community areas across the district, further supporting our commitment to creating safe, welcoming, and sustainable neighbourhoods.

Quarter 2 has seen our **Careline Service undergo a rebrand.** The service is now being marketed as Careline 24/7 with a marketing campaign launched to attract additional customers to benefit from the life-saving service. The marketing is aimed at exploring new areas for potential growth including large towns in Lincolnshire to generate additional revenue for the authority. This should enable more people to access this type of service at an affordable rate allowing them to live independently for longer.

The **new Housing Management System, NEC**, continues to be embedded across our services. We reported last time that we expected both the Allocations module and Engage Portal to go live this quater, we are pleased to report that these milestones were achieved as anticipated and the modules will enable tenants to self-serve. The NEC project team remains focused on resolving issues as they arise and continue to work closely with the software provider.

Develop new homes for open market sale or rent through Arkwood Developments Ltd, balancing housing quality, mix of housing, environmental sustainability and financial return.

The 132 unit development at Lowfield Lane continues discharging planning conditions and are entering into contract with Lovells as our development partner immently. The start date of 30 November has been agreed and we are working hard to ensure this is delivered. The build process at Stodman Street, consisting of 29 units, continues to progress in partnership between Arkwood and the Council. We expect to take possession of the units during the mid-2026 and we will commence on marketing these products in the Autumn of 2025.

The 32 unit development on the Manea Cambridge site continues to be at or around the target for the programme, with completion of works set on track for the end of January 2026. We have 11 property sales to date with a couple of others awaiting progression.
At Wirksworth the 30 unit development continues and is now progressing well in terms of the build programme, with the showhome now open for business. The Section 278 works to connect the site to the main road have not yet been signed off by the Local Authority, due to some other factors concerning land ownership. A solution has now been put forward by the Local Authority and we are pressing for urgent approval by them to enable works to commence. The first sale homes have been released and we have had a number of viewings, with a couple of solid leads, that we hope to convert to sales imminently. Sales are being impacted by the Section 278 issue, as the site appears incomplete and we have been unable to give a definitve move in date to customers without having road access to the homes.
At Long Bennington, the 50 unit development remains behind target due to planning requirements. We aiming for a September planning committee decision, however, this has been pushed back to the December committee with all appropriate documentation supplied. A delivery partner remains in place to commence on site at speed once planning consent is attained to mitigate some of these delays.

Arkwood is also close to concluding the purchase of one other site with outline planning consent, which is made up of 90 units. They are also the preferred bidder on a separate site with full planning consent, made up of 110 units. Securing these sites will give Arkwood the volume in the land pipeline, to be in greater control of the business plan targets moving forwards.

Increase the supply of housing, in particular decent homes that residents can afford to buy and rent, as well as improving housing standards

Quarterly Indicators	Quarter 2 23/24	Quarter 2 24/25	Quarter 1 25/26	Quarter 2 25/26	Performance Trend*	Target 25/26
Satisfaction with lettings service	92.0%	89.0%	96.0%	96.0%	=	95.0%
Number of Council homes with retrofitted energy efficiency measures	New For Q1 24/25	62	0	0	=	N/A
Number of homes delivered through our housing development company Arkwood	5	8	8	13	↓	N/A
Number of plots commenced through our housing development company Arkwood	0	32	21	52	↑	N/A
Time spent in temporary accommodation for people we owe a duty to	New For Q1 25/26	New For Q1 25/26	6.8	9.4	↑	13.0
Average time to re-let Council properties (days)	29.6	40.5	64.5	68.0	↓	28.0
Amount of current arrears as a % of annual rent debit	1.49%	1.89%	2.76%	3.20%	↓	2.30%
Average "End to End" time for all reactive repairs (calendar days)	15.4	19.6	N/A	31.99	↓	16.0
% of repairs completed at first visit	91.2%	87.9%	N/A	90.90%	↑	93.0%

**Performance trend indicates whether KPIs this quarter have improved, declined, or remained the same compared to the previous quarter. This information allows readers to identify trends, analyse possible underlying causes, and use these insights as a reference for resource allocation, strategic planning, and establishing future performance targets.*

Exploring our performance

The amount of current areas has felt the impact of tenants making the transition to Universal Credit, challenges with team resources and the transition to the new housing management system. We have been working closely with NEC to resolve the teething problems with the new system, and we have developed an action plan to stabilise and then improve the arrears position. We are expecting arrears to stabilise in the second half of the year, with the arrears improving into 2026/27.

Increase the supply of housing, in particular decent homes that residents can afford to buy and rent, as well as improving housing standards

A deeper dive into our performance

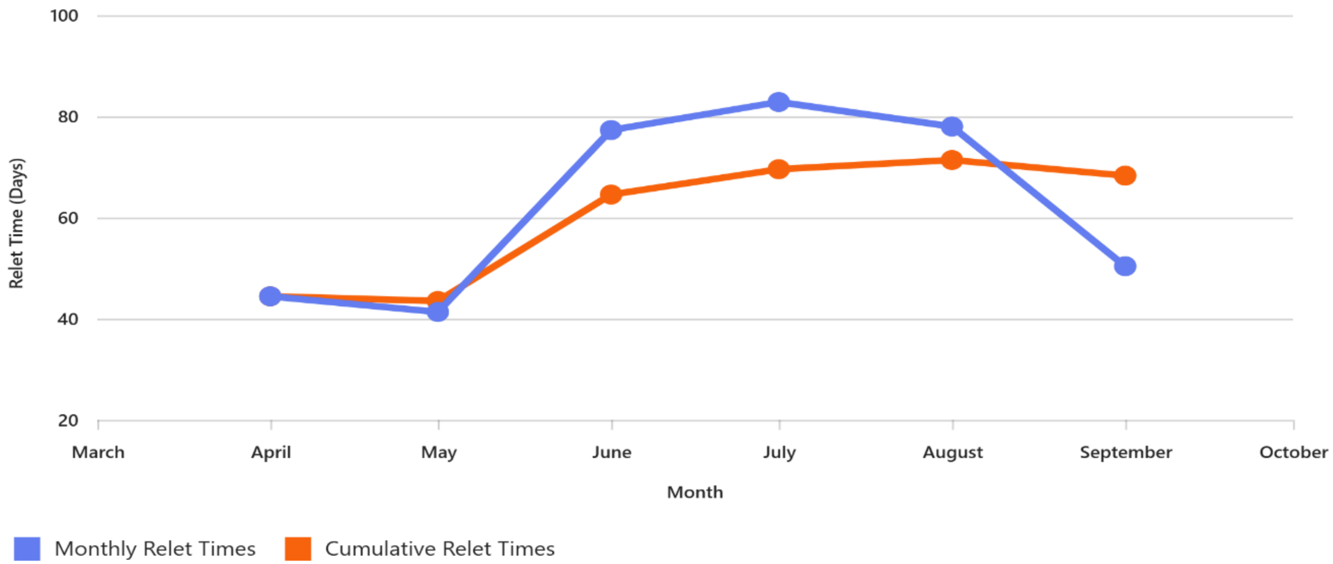
The average time taken to re-let Council properties remains below target by 40 days, and with an overall downward trend observed quarter on quarter. This is reflective of several contributing factors, including delays in property viewings during the implementation of the new housing management system, NEC. There have also been delays in completing repair works for empty homes and an accumulation of empty homes due to more complex repairs.

In previous performance updates, we communicated that an external contractor had been appointed to help reduce the number of empty homes that have accumulated. This was necessary to improve performance, as our in-house teams were already working to full capacity and as new properties became vacant, this compounded our team's workload making it very challenging to catch up. Our performance has already felt the impact of these challenges and has influenced our average re-letting times. As the contractor completes work on homes that have been vacant for longer periods, it clouds the performance of our in-house team.

To remedy this, we have implemented weekly internal reporting on key-to-key turnaround times, to differentiate and monitor properties managed by the contractor versus those handled by our internal teams. This approach offers a more accurate assessment of performance, ensuring that extended completion times for complex properties being managed by the contractor do not disproportionately influence those being handled internally.

The accompanying graph illustrates both cumulative and the monthly internal key-to-key performance, showing a notable reduction in monthly turnaround times from 82 days in July to 50 days in September. While cumulative performance is unlikely to meet the target within this financial year, focusing on monthly key-to-key results suggests the 28-day target may be achievable in the next financial year.

Regarding accumulated properties, from 31 August to 31 October the contractor successfully completed 19 properties with an average turnaround of 57.5 days. Although this exceeds the 28-day target, it is shows that improvements are being felt throughout the service and the remaining 43 properties are forecast to be completed by 31 January 2026.



Improve health and wellbeing, with an emphasis on communities with lower levels of life expectancy

As part of our ongoing to work to **complement the implementation of our 'Health and Wellbeing Strategy' with activities to reduce health inequalities in targeted areas**, this quarter we have supported a number of iniatives in the Community including:

- **The Adult Social Care & Housing workshop** which was organised to strengthen collaboration between the Newark & Sherwood Adult Social Care Team and Council Housing Teams. It allowed time away together to identify shared challenges and opportunities, understand each other's service better and develop actions for working better together in the future. With limited resources both services work with residents within complex circumstances daily and the aim of the workshop was to explore ways in which we maximise our collective impact for individuals and families.

- **Newark's first Festival of Food alongside Newark on Sea**, in which our teams delivered a weekend of cookery demonstrations, information about growing and promoting affordable healthy eating opportunities within the community. Followed by a fortnight of activities aimed at families including a make your own healthy picnic, Oral Health advice and Urban Worm workshops.

- Our team piloted a series of **Primary Schools Mini Health Roadshows** throughout the summer, organised with the help of the Junior Town Council in Ollerton and Boughton. Each event took place straight after school allowing students to visit each stand with their parent and learn about the different services available to support families health and wellbeing.

- We hosted a small cohort of partners to undertake the **Royal Society Public Health Level 2 award in Encouraging Vaccination Uptake**. Four colleagues completed the training and assessment alongside colleagues from the health sector. Vaccination programmes protect our health and wellbeing by strengthening our immune response to a number of different threats. All immunisation programmes in the UK are voluntary and the decision for whether to receive a vaccination rests with the individual. This qualification is designed to help our colleagues have conversations with others around vaccination uptake, including signposting them to further help and support to help them to make a decision.

- **Active Neighbourhood Scan – Hawtonville:Best Years Hub**. In July a number of partners came together to host the first Active Neighbourhood Scan in Hawtonville, starting with the Best Years Hub. This work highlights the experiences of older residents and the barriers they face in simply moving around their estate. The aim was to identify small but meaningful changes that that could improve daily life and inform wider regeneration and health strategies. More scans are being planned with families and young people.

The Food Co-ordinator has been busy supporting our communities this quarter, with some of the following activities:

- **'The Great Newark and Sherwood Cake Baking Challenge'** toured the district again this year allowing young people aged 10-16 to learn to bake and decorate a themed cake. The theme over the summer was to create a 'Sublime Summer Cake' with sessions delivered in 8 venues engaging with over 60 young people. The highlight of the summer was an integenerational session hosted by GEM social group in South Scarle, which saw 8 young people partnered with an older resident to create their summer cake together.

- **Teen's cookery delivery** has continued into quarter 2 with two four-week courses being delivered to an additional 30 young people.

- **A Fakeaway cooking course** was delivered in September with a group of 9 adults at Cleveland Square, Hawtonville. The group are keen to continue, and the team are exploring a level 1 nutrition and health qualification in partnership with Academy Transformation Trust Further Education (ATTFE).

- **Best Years Cooking** – Visits have taken place to the Best Years Hubs to deliver cooking sessions to support those who live alone.

- **Grow Balderton**, a new community garden has run several days of action through the summer and have formed a committee. The group now have a constitution and are ready to allow allotment holders access to the site.

Explore options to further develop parks in the district enabling free play and exercise, making sure the offer is as inclusive and as varied as possible.

- Local engagement remained strong with over 2,400 visitors to Sconce & Devon Park and 1,300 at Vicar Water in August.

Wrapped up for our Evening Bat Walks taking place at Sconce & Devon and Vicar Water Country Parks

- Events such as bat walks, park runs, and volunteer clean-ups continue to strengthen community connection and environmental awareness.
- This quarter has seen a greater emphasis on sustainable planting, particularly through the use of perennials. This approach will require a modest increase in workload, but it will result in neater, more cost-effective, and environmentally friendly schemes across the district.
- Fleet efficiency remained steady, with total monthly fuel use averaging around 5,000 litres of diesel for street cleansing and 1,200 litres for grounds maintenance.
- We continue to trial electric Mean Green mowers, reducing emissions, improving sustainability and offering approximately a 78% reduction in fuel costs when compared to the cost of operating a diesel mower over the same time period.

The **East Midlands in Bloom Awards were cause for celebration** across Newark and Sherwood this quarter, with a number of groups, businesses and volunteers picking up coveted awards at the annual competition, organised by the EMIB Regional Committee in September 2025. Judging took place in July and some key areas of achievement were highlighted, including Horticulture, Environment and Community. The full report can be found here: https://emib.org.uk/wp-content/uploads/2025/05/EMiB-Entrants-Reports-2025.pdf

Improve health and wellbeing, with an emphasis on communities with lower levels of life expectancy

As a result of the judges findings, Newark won the 'Least Litter in the East Midlands' award as well as the **runner-up in the large town category being awarded a Silver Gilt.** Judges commented that they didn't see one piece of litter on their tour, which is an incredible achievement. As well as praising outstanding litter picking across the town's three Green Flag parks. They also commended the support of Historic Newark in Bloom volunteers in making green spaces more vibrant and highlighted involvement with local schools, collaborative work with Newark and Sherwood District Council and Newark Town Council and community engagement at work with local businesses. This recognition reflects the dedication, hard work, and preparation of everyone involved. Special thanks go to the community, led by Kay Bellhouse, Chair of Historic Newark in Bloom, for their outstanding contributions.

"We're proud of our green spaces and it's rewarding to know the hard work of local volunteers and our amazing officers is greatly appreciated. I particularly love the planters done by volunteers on Newark Castle station. We've put a real focus on making our parks and spaces as clean as they can be and this is all down to fantastic collaborative working across the district. Congratulations to the award winners and thank you to the teams at Newark and Sherwood District Council and to all the volunteers across the district for keeping our communities among the cleanest and tidiest in the East Midlands!"

Councillor Simon Forde,
Portfolio Holder for Climate and the Environment

"Winning the 'Least Litter in the East Midlands' award is a fantastic achievement and a real reflection of the pride our communities take in their surroundings. For judges to say they didn't see a single piece of litter during their visit is remarkable and speaks volumes about the dedication of our cleansing teams, the tireless work of volunteers, and the commitment of local residents. It's clear that when we all work together, across council services, community groups and local businesses, we can achieve truly outstanding results. I want to thank everyone involved for helping to make Newark and Sherwood one of the cleanest and most welcoming districts in the region."

Councillor Paul Taylor, Portfolio Holder for Public Protection and Community Relations

Implement the 'Playing Pitch Strategy' and the 'Sports and Recreational Facilities Strategy', including the provision of 5 new 3G sports pitches: During quarter 2, the Football Foundation has continued to work on the technical feasibility for 3 of the 3G pitches following the Expression of Interest and assessment process. Expressions of Interest were submitted for Brinkley, Southwell and the Newark Academy, Magnus and Suthers Schools in Newark. Once technical deliverability has been assessed those successful sites will be confirmed.

Work is still ongoing to bring forward sites in Clipstone and Ollerton as part of larger transformational projects including Levelling Up in Clipstone and the re-build of the Dukeries Academy, Ollerton. Ollerton FC's site at Walesby Lane is also now under consideration as an alternative to the Dukeries Academy site, driven by challenges in the school site linked to the overall re-build of the school. The complexity of both these schemes has impacted on the pace of delivery at these sites, future updates will be shared as these plans develop.

Improve health and wellbeing, with an emphasis on communities with lower levels of life expectancy

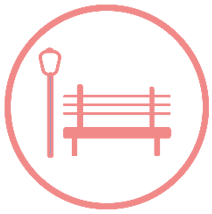
Quarterly Indicators	Quarter 2 23/24	Quarter 2 24/25	Quarter 1 25/26	Quarter 2 25/26	Performance Trend*	Target 25/26
Number of new Active4Today leisure members	New For Q1 25/26	New For Q1 25/26	1,550	2,399	↓	1,875
Number of User Visits - Active 4 Today (all)	578,024	506,055	287,693	573,374	↓	550,000
Average number of calendar days to process new council tax support applications	12.7	16.1	18.9	17.4	↑	14.0
Average no of calendar days to process council tax support change in circumstances	10.3	31.6	11.6	14.3	↓	7.0
Average no of calendar days to process new housing benefit claims	13.8	17.4	22.0	20.6	↑	14.0
Average no of calendar days to process housing benefit change in circumstances	3.8	3.6	4.7	3.8	↑	4.0
Live Leisure Centre membership base (all)	11,788	11,718	12,330	11,718	↓	11,500
Leisure Services - based on your experience; how likely are you to recommend us to a friend, family member, or colleague?	New For Q1 24/25	60.0%	68.0%	44%	↓	60.0%

**Performance trend indicates whether KPIs this quarter have improved, declined, or remained the same compared to the previous quarter. This information allows readers to identify trends, analyse possible underlying causes, and use these insights as a reference for resource allocation, strategic planning, and establishing future performance targets.*

Exploring our performance: An analysis of the average number of calendar days required to process new council tax support applications indicates an underperformance of 3.4 days against target. Nevertheless, trend analysis reveals continuous quarter-on-quarter improvement, with processing times reduced by nearly two days, and it is anticipated that targets will be met for the remainder of the year.

The processing time for council tax support changes in circumstances also fell short this quarter by 7.3 days. This decline is primarily due to the increased migration of cases to Universal Credit during quarter two, a transition expected to conclude by the end of quarter three. This migration has necessitated additional workload as each case requires thorough checking and proper closure, necessitating a strategic allocation of resources toward priority areas. Similarly, the average processing time for new housing benefit claims was below target by 6.6 days; however, there has been a consistent quarter-on-quarter improvement of 1.4 days. At present, working-age new claims for housing benefit, are now only those claims associated with supported living claims, and which are inherently more complex and time-consuming. Most working-age housing support claims are now included within Universal Credit. It is expected that performance in this area will improve over the remainder of the year as workloads stabilise and the migration to Universal Credit is completed.

Reduce crime and anti-social behaviour, improving community feelings of safety



The **Keeping Town Centres Safe Government Initiative, has been re-named Safer Streets Summer Initiative.** This initiative includes increased hotspot patrols, use of targeted enforcement powers and focussed campaigns within the Castle, Magnus and Devon wards.

ASB Hotspot Initiative Patrol Hours
(in addition to standard CPO patrols):

Month	Hours
July	40
August	32
September	34

Through July the Community Protection Officers have conducted, on average, 4.5 hours per day of high visibility town centre patrols Monday - Friday in the town centre. Additionally our Anti-Social Behaviour Officer and Community Proection Officers conducted patrols to target street drinking which resulted in 2 individuals being issued with Community Protection Notices for continued street drinking in the town centre.

August saw further patrols taking place in Newark Town Centre with a continued focus on tackling street drinking, these patrols were in partnership with police. This culminated in 5 Community Protection Warnings being issued. Liaison with CGL, Housing teams, and Framework continue on an individual case-by-case basis.

In September 2025, a further 4 Community Protection Warnings were issued to persistent street drinkers. 4 of those issued within this period were escalated to Community Protection Notices due to continued breaches of the warnings issued.

We undertook a night of action in Farnsfield, on the evening of Friday 12 September. A team of officers engaged with members of the public and visited sites where previously anti-social behaviour has taken place, including the skate park and the woods.

We also visited Bilsthorpe Flying High Primary School and hosted anti-social behaviour themed assemblies to 110 pupils across years 3,4,5 and 6. The children enjoyed interacting with the team, and the use of E-bikes and E-Scooters were of particular interest to them.

Anti-Social Behaviour Awareness Week took place this quarter from the 30th June - 6th July 2025, we raised awareness via social media platforms, posting 8 articles throughout the week on various subjects to include how to report anti-social behaviour, the importance of reporting, impact on mental health of victims and the range of educational activities provided throughout the district to engage and divert young people.

Reduce crime and anti-social behaviour, improving community feelings of safety

We continue to work with partners to support businesses, providing education and intervening where necessary in order to prevent anti-social behaviour:

- One such initative that continued this quarter included the **Extreme Wheels sessions**. These were held weekly at Sherwood Avenue Park, Newark, until the start of the school summer holidays, when the sessions were re-located to Edwinstowe Skate Park. Sessions returned to Sherwood Avenue Park for three weeks in September; the final session being held on Thursday 25th September. 37 young people signed up to the sessions, feedback received from the young people was that they valued and enjoyed the sessions.

- The **Anti-Social Behaviour Panel** continues to be held monthly, there have been 4 new referrals to the panel during this quarter.

- We received 118 anti-social behaviour complaints during quarter 2 and the team continue to manage high caseloads. 9 first stage warning letters were delivered by our teams, in partnership with the Police, to parents of young people causing a nuisance at Balderton Lakes, which included incidents of alleged harm to wildlife.

- 10 first stage warning letters were also delivered to parents of young people identified by our teams in and around Fernwood in August 2025.

- Our teams have visited and spoken to the parents of two young people identified as causing anti-social behaviour in the vicinity of Brewers Wharf.

Reduce opportunities for crime and anti-social behaviour, by reviewing infrastructure and encouraging behavioural change across the district with the aim of improving feelings of safety:

- Two young people who have recently been involved in anti-social behaviour commenced the **'Equipped to Succeed' programme** run by Second Chance Learning Academy. These sessions, which are held weekly at Hawtonville Young Peoples Centre, help the young people to recognise their behaviours, help with self-development and explore other interests.

Our work to deliver the new enhanced in-house CCTV control room continues this quarter. The contract was awarded in July and the build is now underway. There are several technical challenges with regards to ensuring the connectivity at a new location, but these have been categorised and significant work is being undertaken to ensure a smooth transition. The main elements of the control room have been constructed ready to receive the equipment once factory testing has been completed.

Reduce crime and anti-social behaviour, improving community feelings of safety

Work with statutory authorities to improve flood mitigation and resilience across the district:

- On the evening of 16th September, we hosted Flood Warden Training for Nottinghamshire at Castle House. The training was delivered by the emergency planning team at Nottinghamshire County Council with representatives from Nottinghamshire Fire and Rescue. Approximately 50 existing and new wardens attended the training gaining valuable information of actions to be taken prior, during and after a flood.

- We hosted a Flood Resilience Event at Sconce and Devon Park on Thursday 18th September 25, attended by The Environment Agency, Nottinghamshire County Council, Severn Trent Water, Nottinghamshire Police, Nottinghamshire Fire and Rescue Service and Flood Mary. Flood Mary is Mary Long-Dhonau OBE, who is a 12 times flood victim and campaigner for flood awareness and resilience. Mary exhibited the Flood Pod, which is an interactive room showcasing flood resilience measures such as air brick, barriers etc. Invitations were sent to all residents affected by the recent flooding caused by Stoms Henk and Babet, along with several social media posts to raise awareness of the event to members of the public.

Water Safety Farndon & Ollerton: To combat repeated year-on-year issues of young people swimming in the river at Farndon Marina, and an emerging issue of young people swimming in the river Maun at Ollerton, work was undertaken in July 2025, to send an alert to parents via relevant local schools to make communities aware that this activity was taking place. This communication focused on the danger young people were putting themselves in, not only the obvious but of the hidden dangers to health from poor quality water; with the police providing water quality readings for the water around Farndon. Working jointly with the police, Nottinghamshire County Council Youth Service are working with local young people to reiterate the dangers.

Reduce crime and anti-social behaviour, improving community feelings of safety

Quarterly Indicators	Quarter 2 23/24	Quarter 2 24/25	Quarter 1 24/25	Quarter 2 25/26	Performance Trend*	Target 25/26
Number of positive outcomes resulting from CCTV intervention	83	87	52	83		N/A
% fly tipping incidents removed within 72 hours	93.9%	98.8%	97.5%	97.4%		95.0%
% of incidents resulting in an FPN or prosecution	New For Q1 25/26	New For Q1 25/26	15.0%	17.0%		17.0%
% of businesses in the district with a food hygiene rating of 3 or higher (generally satisfactory or above)	98.00%	98.00%	14.4%	98.00%		98.00%

**Performance trend indicates whether KPIs this quarter have improved, declined, or remained the same compared to the previous quarter. This information allows readers to identify trends, analyse possible underlying causes, and use these insights as a reference for resource allocation, strategic planning, and establishing future performance targets.*

Quarterly Indicators	Quarter 2 23/24	Quarter 2 24/25	Quarter 1 25/26	Quarter 2 25/26	County Comparison
% reduction in anti-social behaviour - Newark & Sherwood District compared against County area	9.0%	10.0%	-5.7%	9.1%	18.4%
% reduction in all crime - Newark & Sherwood District compared against County area	1.0%	2.0%	98.40%	0.0%	-1.7%

Please note, in the context of the above two indicators a minus figure denote an increase.

*** 'N/A' within the target column shows key performance indicators which do not have a target set against them but instead offer an insight into actual performance within a particular service area.*

Exploring our performance:

When exploring the % reduction in anti-social behaviour, the County saw a reduction of 18.4% this quarter, however our reduction in anti-social behaviour for was 9.1%. It should also be noted that we achieved a 16% reduction last year, which has a year-on-year effect.

Focusing on all crime, there was an increase in crime across the county of 1.7% however we saw no increase and therefore performed better than the county average.

Promote, maximise and celebrate the diversity of Newark and Sherwood's heritage, culture and community spirit

Delivery of the Newark Castle Gatehouse scheme has continued, construction has now begun and is progressing well, with the new building foundations in place. There have been some delays due to archaeological findings and the constraints of working within a Scheduled Monument and Grade I Listed Building, but the design team and contractors are working together well to keep the project moving forward. Procurement is underway for the exhibition fitout contractor and AV specialist. We have begun to deliver items from the activity plan, which includes hard hat tours, working with universities to inspire and upskill architecture students, sharing technical expertise with Newark Academy pupils, and a partnership project with St Mary Magdalene Church.

Newark's Cultural Heart events programme continues, bringing free events right to the heart of the town centre thanks to the collaborative efforts of Lincoln College Group, Newark Town Council, and Newark Cultural Consortium/Newark Creates.

Following a lively first half of the year, quarter 2 was packed with exciting activities for all ages. One of the highlights was 'The Zone' which was an award-winning creative space designed especially for 11–16-year-olds. It aimed to offer a safe, welcoming environment where young people could unwind, make new friends, and explore their creativity through music, gaming, dance, and art. Summer in Newark was brighter than ever with the return of beloved events like the Newark Book Festival, Newark Music Festival, and Newark-On-Sea, each bringing unique entertainment and creating a sense of community in the town centre. Brass Band concerts were hosted in the Market Place delighting shoppers and visitors alike with upbeat performances and a lively atmosphere.

Deliver the National Portfolio Organisation (NPO) activity plan. Championing and promoting the arts, culture and heritage through the enjoyment of music and arts from different cultures:

During quarter 2, **the Open Doors programme**, funded by Arts Council England continued championing and promoting the arts, culture and heritage. All activities are designed with and for the communities and groups we work with. Our funding means we offer more to people living in areas of our district where there are less cultural and arts activities. During the quarter we have proudly recorded over 8,244 engagements with people across our district. Some of the activities delivered, are designed to inspire personal, family and community development though enjoyment and learning. This quarter activities have included:

- Continued support for the **'Creative Influencers' group**, which is made up of 13-17 year-olds who meet on a monthly basis. The group have embarked on trips to arts venues in other cities, using that experience to put forward suggestions to changes in our own venues. These suggestions have so far included the development of our Tudor Attic space, a new temporary exhibition and led on plans for LGBTQIA+ events in February 2026.
- Our **Theatre Learning offer** was shared with all schools across the district. Schools are able to book free creative sessions for students to enjoy all aspects of theatre, including puppetry, singing, playwriting, drama and music,

> *"Just to say a huge thank you again for Friday's experience. For many of our students, it was their first time stepping onto a real stage, and the opportunity you and the theatre provided was incredible. It was particularly impressive to see you and Mark collaborate on the lighting - on the journey home several students were already discussing how they could use what they learned in their drama exams!"*
> **Teacher of group attending Theatre Tour and workshop.**

including our newly developed revision sessions for secondary schools to support GCSE English and Drama learning and enjoyment.

- **Our Artist in Residence** offered free weekly creative walking activities around Newark, and supplemented Family Saturday activities at the National Civil War Centre. The following free workshops have been hosted this quarter:
    - Creative wellbeing workshop for the Dandelion women's group
    - Botanical walk along the riverside, inspired by historical botanical survey document in our collections
    - Cyanotype and nature workshop for the Creative Influencers and their families and friends at The Holt, Newark
    - Studio workshop for a Mencap group
    - Work experience for young people at the National Civil War Centre
    - Print making workshop for Newark College students

- **Our partnership with Musicworks** continued with the successful 'MusicWalks' event at Vicar Water Country Park, combining live music with nature. We collaborated on pop-up live music performances in non-traditional music venues including the Dukeries Leisure Centre, Ollerton Tesco and Sherwood Forest. All of these events brought high quality live music, enhancing community spirit and enjoyment, inspiring diverse conversations with the public about playing instruments, singing and the benefit on community wellbeing.

- Our popular exhibition at the **National Civil War Centre 'A Polish Heart Beats Here'** continued to provide fascinating cultural and historical insight into the lives of Polish people in the district. **This exhibition reached the finals for the annual Association of Heritage Interpretation award for Community Engagement** – which is an award which recognises projects where the community takes the lead, or where organisations work in equal partnership with their communities, to engage people in heritage, nature, culture or science. It was a great achievement to be a finalist in this category and to see our cultural offer promoted alongside other nationally and internationally recognised heritage organisations.

> *"We had a brilliant time and are still buzzing! It's been great working with Open Doors and I hope we can work together again. The event went better than we expected, we now have closer ties with the Scouts, they were all great and it brought in a lot of people who had no idea that we existed. Open Doors has given us ideas to work on, we will be using the mining trail and are thinking about other ways to engage young people."*
> **Cris Cooper**
> **Bilsthorpe Heritage Museum volunteer.**

- Our partnership this year supporting **Bilsthorpe Heritage Museum** culminated with a free event celebrating Heritage Open Day, featuring the award-winning Thoresby Colliery Band. Activities also included a range of creative workshops for Bilsthorpe Scouts exploring the history or colliery music. We also toured our 'Mining for Stories' exhibition to Ollerton and Newark Libraries, sharing interviews with local people connected to mining.

We continue to work with our partners to look for opportunities within music and the arts and this has seen our work with Newark Creates continue to deliver a programme of events and activities across the town:

Promote, maximise and celebrate the diversity of Newark and Sherwood's heritage, culture and community spirit

- The music co-ordinator has been working alongside Newark Creates to develop plans for **World Singing Day across the district on 18 October**, this event globally aims to bring together communities to celebrate and encourage participation and enjoyment in singing. Our music co-ordinator has been working collaboratively with schools to recognise this event.

- Projects linked to the installation of the Kiddey Sculptures have continued to reinvigorate local interest in this renowned artist. Through our new **curator partnership with Newark Town Council**, there has been a schools project, and plans are in place for an exhibition of his work across both sites and a programme of events to complement this.

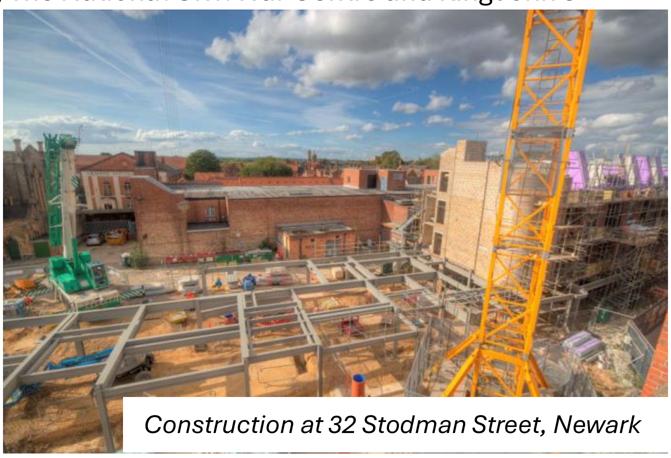
> *"Robert Kiddey was not just an extraordinary artist, he was an integral part of Newark. From the students he inspired, to the public artworks that still surround us, Kiddey's legacy is woven into our streets and stories, and it is vitally important that we both recognise and celebrate his influence."*
>
> ***Councillor Rowan Cozens,***
>
> ***Deputy Leader and Portfolio Holder for Heritage, Culture and the Arts***

In the quarter 1, we reported significant progress on the **installation of the Kiddey Sculptures**. The site was excavated, and the twelve stones were precisely mounted into custom metal frames to create four panels, which were finished with quality brickwork and integrated lighting. This quarter, the project reached completion with the addition of glass panels to protect the sculptures from environmental exposure. Additionally, two benches have been installed in front of the display, providing visitors to Castle House with an inviting space to appreciate the installation.

Official Opening of the Kiddey Sculptures

We referenced within Ambition 1 of this report that our Sustainable Economic Growth Strategy is in draft and is due to be presented to Cabinet for approval in the autumn. This draft strategy encapsulates the objectives of the **Destination Management Plan** and the focus of an action plan, to promote key unique selling points of our District such as Sherwood Forest. The Rebel Rangers campaign has completed, and due to its success neighbouring Councils are working with us to provide a second campaign across a wider geography in 2026, this will be a free spring challenge running across the districts involved and will encourage young people aged 5-14 to take on the role of a 'Rebel Ranger' and explore local landmarks like Sherwood Forest, The National Civil War Centre and King John's Palace. This will support young people to learn about historical rebels and completing challenges by scanning QR codes along the way. Further work is now being undertaken on a Christmas Campaign to attact visitors into our town centres.

Construction at 32 Stodman Street is progressing as part of an ongoing development that will provide the town with high-quality residential accommodation and new commercial spaces. Due to the historic and



Construction at 32 Stodman Street, Newark

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complex nature of the site, the contractor has indicated that an extension to the project timeline may be necessary. Should a formal request for an extension be submitted and approved, the anticipated completion date would shift to July 2026. At present, however, no formal extension request has been received.

We continue to work closely with Newark Town Council to deliver the **physical transformation of Newark Market Place,** this quarter has seen the initial concept designs agreed, paving the way for an impactful transformation including greening, alfresco dining, seating, planters, an events and market space together with a lighting scheme that aims to create a more warm and welcoming space during the evenings for everyone to enjoy.

Newark Town Centre Masterplan Exhibition on display at the Buttermarket, Newark.

The project will now enter the next important and exciting phase - RIBA Stage 3: Spatial Coordination where the finer details are mapped out ahead of construction. Updated designs will be shared this Winter with the Town Council and other key stakeholders. The Full Business Case continues to be developed, with plans to seek approval from the Newark Town Board to unlock a £3.61 million capital grant from the Town Investment Plan, which is a major step toward making this transformation a reality.

The **Bilsthorpe Community Hub project is being led by Bilsthorpe Parish Council** and is an ambitious project to develop a new multi-use hub in the village. We are currently supporting the project through project oversight and providing guidance on the options appraisal as well as supporting to enable access to potential funding pots. The Parish Council have been working with a range of stakeholders, including the community via a public consultation, to develop their plans, including the decommissioning of the existing building if necessary.

As delivery of the Bilsthorpe Community Hub is now reflected in our revised Community Plan, a paper will be brought to Cabinet outlining our proposals for supporting the hub in due course and we will share the outcomes of this report in a future update.

Promote, maximise and celebrate the diversity of Newark and Sherwood's heritage, culture and community spirit

Quarterly Indicators	Quarter 2 23/24	Quarter 2 24/25	Quarter 1 25/26	Quarter 2 25/26	Performance Trend*	Target 25/26
Total number of admissions - National Civil War Centre	9,199	9,273	3,752	8,710	↑	8,500
Total number of admissions - Palace Theatre	12,792	19,833	11,004	16,791	↓	17,000
Number of people reached through direct participation and outreach	6,674	7,312	6,484	11,471	↓	6,250
Total footfall across all heritage and culture services and sites	39,899	51,533	25,385	46,341	↓	52,500

**Performance trend indicates whether KPIs this quarter have improved, declined, or remained the same compared to the previous quarter. This information allows readers to identify trends, analyse possible underlying causes, and use these insights as a reference for resource allocation, strategic planning, and establishing future performance targets.*

Exploring our performance:

Regarding total footfall across all heritage and culture sites, this indicator encompasses all visitors to our venues, including activities held on our premises that are not directly managed by us. During the year, it became apparent that the Castle Gatehouse Project necessitated a complete closure of the gardens. While most activities continued, many were relocated off-site, resulting in the indicator falling short of its target. Efforts are ongoing to enhance our marketing approach, with particular emphasis on maximising footfall at events under our direct management. This includes a renewed focus on the National Civil War Centre, prompted by underperformance in quarter one and a slight decline at the theatre. It is encouraging to see that this quarter the total number of admissions to the National Civil War Centre have performed well and outperformed last quarter.

Pantomime sales are currently exceeding last year's record-breaking figures, which is encouraging for improvements in the third quarter. Nevertheless, it should be noted that we cannot account for loss of third-party events due to the Castle gardens closure, such as the brass band concerts.

Reduce the impact of climate change and protect and enhance green spaces

In preparation for the implementation of weekly food waste collections with WRAP (Waste and Resouces Action Programme) and Nottinghamshire County Council, 8 Food Waste vehicles have been ordered and are scheduled for delivery April 2027. We are developing plans to launch a trial domestic food waste collection in the District to compare the participation and yield of food waste collected from properties that have bags provided and those that don't as well the opportunity to iron out any problems that we may identify. Additionally, the Food Waste Working Group is meeting every month to discuss partnership working and ensure consistency when introducing the scheme. To ensure we have enough space at the Brunel Drive Waste Depot, approval has been granted to demolish one of the unused office spaces located on this site which will in turn create space for the additional parking required to accommodate this increase in waste collection fleet. Demolition works got under way this quarter and will continue throughout quarter.

Our commerical glass collection customer base is continuing to grow since the scheme launch in June 2025, the number of subscriptions grew by 10% in Q2 to take the total to 55 customers.

Hawtonville Tree Project

Deliver the Council's Tree Strategy, enabling the exploration of options to develop new community woodland and wildlife spaces and support the improvement of air quality: In 2024 national data was released on urban trees which showed that tree cover in Hawtonville, Newark, is below average, both for the district and nationally. We're now working closely with the Woodland Trust, local charity Reach Learning Disability, Greenwood Community Forest and residents on the 'Hawtonville Tree Project' to increase the number of trees on the estate. Urban trees are crucial for providing wildlife habitats, mitigating and adapting to the impacts of climate change and improving public health. Forest Research, the government's scientific advisers on forestry and tree-related research, estimate that the long-term mental health benefits of street trees alone are valued at £1 billion.

We continue to play an active role regarding biodiversity net gain (BNG) in the district by working with landowners to support the development of biodiversity offset sites. The ongoing discussions reported in quarter 1 with two landowners that are developing Habitat Banks have continued. The Section 106 Agreement discussions continue with one landowner and the anticipation that they will be able to sell biodiversity net gain (BNG) units by the end of 2025 or early 2026 remains. Discussions with the second landowner are via a land agent and have been less frequent and the confidence that they will be able to sell units by the same period are now lower. In September Cabinet approved the use of 5 parcels of land owned by the Council for the purpose of developing our own Habitat Banks, and a budget allocation for this work. Biodiversity Units generated from this land will primarily be used to support the our developments, and those of supported projects, that are subject to mandatory BNG. Our officers have had initial meetings with two other landowners enquiring about developing habitat banks, but it is too early to conclude whether they are likely to progress further.

Reduce the impact of climate change and protect and enhance green spaces

Work in conjunction with the statutory authorities to promote good river and waterway health:

- We attended **Midsummer Magic at the National Civil War Centre in July** to celebrate the sunshine and all things solstice. We provided the popular wildflower seedball making to help promote planting to encourage pollinators at home and talk about the Greener Gateways initiative to increase biodiversity in our towns and villages. We also ran our plastic pollution game, interactive pledge wall and handed out tips to reduce plastic waste at home, looking at alternative packaging to plastic for everyday items and to engage the public in this topic. Our ocean information board served as a talking point about why the ocean is important and why we need to keep litter out of our rivers and ocean. On the day, around 30 people took part in the activities, and we had one winner for our pollution competition.

- **Drain Art – 14th, 15th, 24th and 25th July 2025**
  In support of our commitment to enhancing river and waterway health, we collaborated with primary school students to produce drain art throughout the district. Due to safety considerations, painting on public roads and streets was not permitted; therefore, participating schools created artwork on two drains within their own playgrounds. As part of this educational initiative, schools received a presentation addressing ocean pollution and printed templates to guide the creation of their drain art. The project was introduced to Year 6 students as a legacy opportunity for their respective schools. After designs were chosen, iMAGESKOOL artists worked alongside the students to transfer these designs onto the playground. Additionally, we provided logistical support on the day of painting to facilitate student participation. A survey to provide feedback was sent out to the seven schools and the group of home-schooled children who took part. The consensus was that the pupils enjoyed taking part in the projects and were very satisfied with the resources provided and work carried out by us in collaboration with iMAGESKOOL. The majority felt that the children learned more about the effects of litter on our rivers and ocean.

Fantastic drain art designs painted by primary age students in collaboration with iMAGESKOOL

> *"It was a fab session, well put together and thought out. So glad to be involved, and a great experience for the children."*
>
> **Sam Farrell**
>
> **Home Educated Group**

Reduce the impact of climate change and protect and enhance green spaces

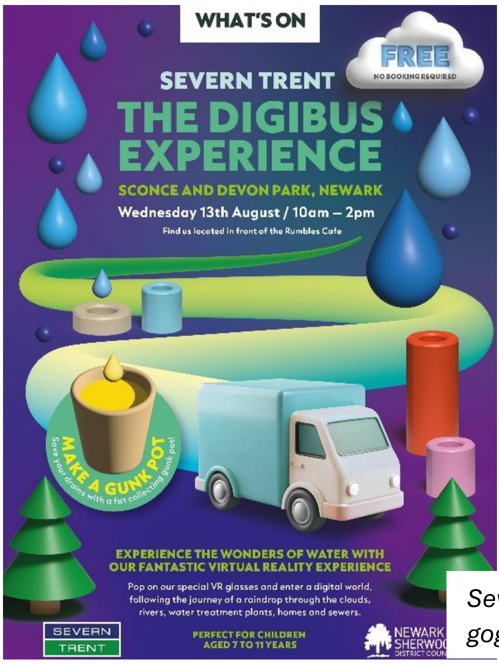
- **Leave No Litter Signage Designs Selected**

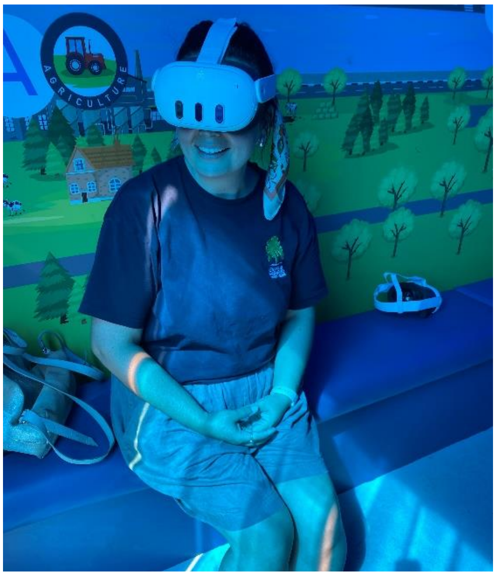
The winning designs for the Leave No Litter signage competition have been selected and created into signs and stickers by a graphic artist. The signs will be erected in local parks and the stickers will be placed on street bins to remind passersby to bin their rubbish and reminding them of the damage that litter causes. Keep an eye out for these eye catching signs popping up around our District next quarter!

Two of the selected 'Leave No Litter' Signage Designs

- **Severn Trent Virtual Reality Bus Event – 13th August**

We explored the wonders of water with the Severn Trent digibus experience at Sconce and Devon Park. Visitors popped on virtual reality glasses to track the journey of a raindrop through the clouds, rivers, water treatment plants, homes and sewers. They learned that they should only flush the 'Three Ps' down the toilet to prevent blockages which could cause the flooding during heavy rainfall and could find their way into our rivers and ocean. We had over 70 visitors across 4 hours who had great fun on all of the activities. They left with information about drain care and a 'gunk pot' to prevent fats and oils being poured down the sink.





Severn Trent Digibus experiences: Tracking the journey of a raindrop via virtual reality goggles & Educational Games of what can and cannot be flushed down the toilet.

Reduce the impact of climate change and protect and enhance green spaces

Throughout July and August, we attended the following events to **promote positive recycling behaviours**:

- **Positively Empowered Kids Community Fun Day – 12th July** We were invited to attend a community fun day in Middlebeck organised by Positively Empowered Kids. We provided families with recycling information, quizzes, games and prizes for practising their recycling with us on the day. The event was a great success with around 80 adults and children participating in our activities on the day. Information on the most commonly found contaminants was shared to encourage better recycling habits and raise awareness.

Positively Empowered Kids Community Fun Day – Enjoying our Race to Recycle Game!

- **Food Waste Recycling Event with The Urban Worm – 8th August** As part of the Newark Food Festival, we supported The Urban Worm with showing residents how easy it is to turn some of their organic waste into nutritious compost. Families learned what could be composted in wormeries using our magnetic wormery board, as well as making worm poo teabags to use as fertilisers for plants. To promote the planting of wildflowers in gardens, we showed residents how to make wildflower seedballs using their freshly made compost. Over the course of a great day in the market place, we engaged with 60 adults and children.

"To feed or not to feed, that is the question" – Our Feed the Worms game to help educate residents what can be composted in wormeries.

- **Urban and Civic Community Fun Day – 16th August** Following the Positively Empowered Kids community fun day, we were invited to take part in another community fun day in Middlebeck organised by Urban and Civic. The day brought together a range of organisations and stall holders, with us providing wildflower seedball making to help promote composting and planting amongst the younger generations. Both adults and children alike love this activity, and it provides us with an opportunity to talk about the importance of wildflowers for the environment and our own health and wellbeing, as well as the council's Greener Gateways initiative which started this year. It was a quieter event with around 45 adults and children talking part in our activity. At Community Link Groups at Well Green House, Coddington and William Ghent House, Balderton, we distributed recycling leaflets and bin stickers, as well as answering any queries regarding recycling in the district from around 50 residents. Following the success at these groups, we will be attending more in the run up to residential recycling changes in March 2026 to assist residents with these.

Reduce the impact of climate change and protect and enhance green spaces

Recycling Week Communication – 22nd – 28th September


The volunteers at Beaumond House Charity Shop in Newark

- We created content for our Social Media accounts to help engage residents in **Recycling Week 2025.** This included ways that residents could reduce, reuse and recycle across the district to help encourage positive behaviour changes towards waste.

- We promoted **reducing and reusing** by shopping preloved in our district's fantastic selection of second-hand shops.

- Highlighted the **Newark Eco Refill store** and the **South Clifton Refill Station** in the district to help reduce plastic waste when shopping for household essentials.

- Helped to promote **Newark's first repair café** organised by Newark Borrow & Repair Group, Coreset, Newark College & St Mary Magdalene with St Leonard.

- Continuing from our contaminated waste review findings, we created a contamination video based on a viral video trend. Our waste management operatives went **'fishing for contamination'** in the recycling bins. In a tongue-in-cheek way, we highlight what contamination we find in the recycling bin and where those items should go to help residents recycle right. You can find out what other items are commonly contaminating recycling bins here! https://www.facebook.com/reel/4252000081701957

Reduce the impact of climate change and protect and enhance green spaces

- We also reminded residents online that they can **recycle their domestic batteries** by placing them in a bag on top of any of their bins on collection day to increase recycling and to help those who cannot get to other battery drop-off locations.

- Some items are not collected kerbside so to assist with trickier items, **we highlighted the use of the Recycle Now** website where residents can check for their nearest drop-off location. This time, we focused on recycling spectacles, contact lens packaging, cosmetic packaging, medicines, pill blister packs, and soft plastics as these are often made up of single-use plastics which are recyclable at certain collection points.

Recycle Now Drop Off Points

Recycling Week Events – 23rd and 25th September:

- This year, we focused on composting at home and invited residents to join our park rangers to learn more about it. We opened up The Holt at Sconce and Devon Park to come and see how organic park waste is composted, get some top tips on composting, make wildflower seedballs using compost, and take away leaflets on different types of composting and where to purchase from. We also ran a competition to win a 220-litre compost bin for one lucky winner to get started on their composting journey. Across both events at Sconce and Devon Park and Vicar Water Country Park we had 45 attendees.

The Holt at Sconce and Devon Park

Provide opportunities for residents' involvement in parks and green spaces:

- A friends group has now been formed for Clay Lane open space and officers have met with the group to develop plans for the area.

- At Vicar Water, Sconce and Devon parks and Queen Elizabeth Memorial Gardens volunteering groups are active and making a difference within the communities these spaces serve. Volunteers are maintaining flower and shrub beds and conducting maintenance works such as footpath maintenance throughout our parks.

- We have a growing number of volunteer litter pickers with 71 people signed up to our green champions scheme who collected 121 bags of waste between them this quarter.

- Our meet the ranger walks continue to be popular with our residents and visitors. These provide an ideal forum for our teams to educate the public on the work we do and allows us to get feedback from the public. 243 people have attended our guided walks (including our bat walks) so far this year.

In response to the 2025 Carbon Trust report, we are working to develop and deliver a Council-wide decarbonisation plan for built assets and deliver a programme of prioritised decarbonisation actions. We reported last quarter we had started installing internal air source heat pumps, this installation has completed this quarter and 5 air source heat pumps have been comissioned. These are installed at 5 Council owned properties at 94 Northgate and will be monitored over a 12-month period to measure performance and running costs. We have also submitted capital bids for approval to install solar and battery storage to Castle House roof and for LED lighting on Newark sports and fitness centre.

Reduce the impact of climate change and protect and enhance green spaces

Quarterly Indicators	Quarter 2 23/24	Quarter 2 24/25	Quarter 1 25/26	Quarter 2 25/26	Performance Trend*	Target 25/26
Number of fixed penalty notices issued for all environmental offences (excluding fly tipping)	New For Q1 24/25	645	28	56	=	N/A
Number of events held in NSDC parks	136	216	173	348	↑	200
Number of targeted focus weeks	3	2	1	2	=	4
Number of children reached via environmental education visits including river health and 'Motion for the Ocean'	New For Q1 24/25	2,219	1,369	2,570	↓	1,000
Number of missed bins (per 100,000 households)	72.0	N/A*	64.8	61.4	↑	45.0
% of failing sites - street and environmental cleanliness - litter	0.0%	1.4%	1.2%	0.8%	↑	1.5%
% of failing sites - street and environmental cleanliness - detritus	0.8%	1.2%	1.5%	0.9%	↑	1.2%

**Performance trend compares the current quarter to the previous quarter and indicates whether performance has increased, decreased or has remained flat.*

Exploring our performance:

We continue to try to identify a contractor to deliver enforcement for environmental offences such as littering and dog fouling. Once engaged, we would expect to see performance of the fixed penalty notices being issued return to, at least, previous levels.

The number of targeted focus weeks delivered this quarter are down due to staff retention and recruitment, which is similar to the position we shared last quarter. To bring this performance back in line we have 4 focus weeks planned for next quarter, in Blidworth, Boughton, Hawtonville and Farndon.

We measure the number of missed bins per 100,000 households; this quarter we saw performance levels of 61.4 missed bins which does not meet the targeted rate. However, this performance has improved since last quarter and is the best performance reported for quarter 2 across that last 4 years. To further put this performance into context, 61.4 missed bins per 100,000 households would mean the average household would have their bin missed from the collection round approximately **once every 26 years**. Whilst this is the case, we are nevertheless working to bring this back in line with our targeted expectations, and we are re-issuing up to date assist lists and working through reports of the repeat addresses and discussing these with the waste collection crews and we hope to see improvement through the second half of this year.

Be a Top Performing, Modern and Accessible Council

During Quarter 2, the **contact centre solution was replaced with a new solution – Puzzel.** This implementation was jointly managed between teams. We invested a significant amount of time within testing of the system and training colleagues to use the system effectively. This resulted in a smooth transition, which went live on 27 August 2025 and meant that there was no down time for our customers which is a fantastic achievement. The next stage is to develop and roll out webchat, which will further expand the range of ways in which we are here for our residents. We anticipate that our webchat function will be ready to go live during quarter 4.

As part of our work to expand and embed a broader range of customer satisfaction measures to drive performance improvement, we have commenced with customer satisfaction surveys on complaint handling. The information gathered through this process is assisting us with improving our complaint handling and any key changes will be shared via the Customer Feedback Report.

Seek to secure the very best option for Newark and Sherwood arising from the reorganisation of local government. Following Cabinet's July decision, we have been working with other councils that support developing the final business case for option 1e. There will be three separate submissions for the County. Despite differing preferences, all Nottinghamshire councils continue to collaborate. Rushcliffe Borough Council and Nottinghamshire County Council has agreed to submit a final proposal in support of option 1b. Nottingham City Council is currently exploring a new two unitary option urban conurbation. While Broxtowe Borough Council is opposed to LGR, it has expressed a marginal preference for option 1e, and Ashfield District Council has not yet formally declared its position.

The business case for 1e is currently being developed with a focus on demonstrating how option 1e best aligns with the Government's criteria and will be the most beneficial model for Nottinghamshire's future. In the criteria set out from the Secretary of State, the fourth criteria outlines that "proposals should show how councils in the area have sought to work together in coming to a view that meets local needs and is informed by local views.

On the 4 August, the nine councils jointly launched a shared engagement survey to gather public views on the future structure of local government, receiving 11,483 responses. The full report will be published and available here: https://www.newark-sherwooddc.gov.uk/media/nsdc-redesign/documents-and-images/news/2025/october/Nottingham-and-Nottinghamshire-LGR-Engagement---Final-report.pdf. Feedback from the survey will directly inform and be clearly reflected in the final proposal, demonstrating to the Government that local authorities have actively sought and considered stakeholder perspectives.

On 26 November, Cabinet will consider and approve the final plan. Other councils will reach their decisions within a similar timeframe, to meet the 28 November submission deadline.

The Government will carry out its own consultation on all proposals that meet the terms of the invitation, prior to making and implementing final decisions. A decision on the preferred option is expected by the Summer 2026 parliamentary recess.

Be a Top Performing, Modern and Accessible Council

Quarterly Indicators	Quarter 2 23/24	Quarter 2 24/25	Quarter 1 25/26	Quarter 2 25/26	Performance Trend*	Target 25/26
Contact Centre - telephony - average length of time to answer call (seconds)	135.0	127.0	70.0	75.0	↑	110.0
No of face-to-face contacts (Castle House)	8,117	8,769	4,105	8,160	↓	N/A
No of phone calls presented to Contact Centre	57,814	57,926	26,172	50,816	↓	N/A
Number of work experience placements offered at differing levels of education	New For Q1 24/25	21	4	7	↓	13
% business rate collection	55.5%	54.2%	27.7%	53.0%	↓	54.0%
% council tax collection	52.4%	51.6%	25.0%	51.9%	↑	52.0%
% invoices paid within 30 days - whole Council	98.3%	94.6%	99.2%	99.5%	↑	98.5%

**Performance trend indicates whether KPIs this quarter have improved, declined, or remained the same compared to the previous quarter. This information allows readers to identify trends, analyse possible underlying causes, and use these insights as a reference for resource allocation, strategic planning, and establishing future performance targets.*

Exploring our performance:

The number of customers requiring support at Castle House has shown a slight decrease compared to 2024/25, aligning with a modest reduction in telephone enquiries. Similar to telephony, there have been no significant initiatives, either locally or nationally, that have driven increases in customer enquiries. We have received 7,110 fewer calls compared to 2024/25. Demand for our services fluctuates in response to internal Council developments and external factors. For instance, demand for the Household Support Fund has stabilised, and no new services have been launched that might result in increased customer contact.

The percentage of business rate collections fell short of the target by 1% this quarter; however, given that performance remains only slightly below target at this stage, there are currently no concerns regarding meeting targets in Q3. This is equally applicable to council tax collection rates, which are marginally below target yet represent a slight improvement from the same period last year. Consequently, no remedial actions are deemed necessary currently.

Our Workforce

Our Chief Executive has been busy hosting a series of **informal LGR drop-in sessions** to help colleagues better understand what's happening, how Newark and Sherwood District Council is involved in Nottinghamshire's proposal to Government, and what the next steps look like. These sessions are part of our commitment to keeping everyone informed and involved. They have been a chance for colleagues to hear directly from John, ask questions, and share any thoughts or concerns they may have.

This quarter our colleagues joined communities across the **UK to mark Alcohol Awareness Week**, a national campaign led by Alcohol Change UK. The theme this year was "Alcohol and Work" which acted as a timely reminder of how our working lives can influence our drinking habits, and how small changes can make a big difference. Around 10 million people in the UK drink in ways that could harm their health. Alcohol can affect sleep, mood, productivity, and relationships and often without us realising. Colleagues were encouraged to reflect on their own habits, without judgement but for awareness. This included an alcohol unit calculator, open conversations with family, friends or colleagues, as well as accessing the resources available on the Council's wellbeing hub or Alcohol Change UK's website.

Colleagues were informed of **Sip & Support** this quarter. This is a women's health coffee afternoon organised by Your CVS in partnership with the Council, for women across our organisation and in the community to connect, reflect and support one another. Sip & Support is focused on women's health and wellbeing and is open to women of all ages and backgrounds.

Dance classes with Claudiu resumed this quarter. This is all about having fun, moving, and enjoying the rhythm together. Colleagues have been learning a mixture of Salsa and Bachata, and Line Dancing.

Our Workforce

We proudly recognised and celebrated the incredible dedication of 26 of our colleagues who've reached a **long service milestone** in the first half of this financial year. Whether it's 15 years or 45, every milestone represents a huge contribution to NSDC and the communities we serve. We thank our colleagues for their continued commitment, hard work, and loyalty.

This quarter our brilliant Environmental Services Supervisor, who brought the famous Girl with a Pearl Earring to life - **dressed in contaminated items and plastics commonly found in our recycling bins!** This was to raise awareness of contaminated waste, as plastic bags are our biggest contaminant in dry mixed recycling bins throughout our district. They are not currently recycled with kerbside collections as they require a different recycling process. If you use plastic bags to collect mixed recycling in at home or at work, please be sure to empty the contents into the recycling bins. Items should always be empty, clean, dry, and loose! If you are ever in doubt, leave it out!

Our Workforce

Quarterly Indicators	Quarter 2 23/24	Quarter 2 24/25	Quarter 1 25/26	Quarter 2 25/26	Performance Trend*	Target 25/26
Average number of sick days per employee (FTE) per year lost through sickness absence	3.4	2.9	2.2	4.6	↓	3.3
% of staff turnover	8.0%	6.0%	2.0%	5.2%	↓	6.5%

**Performance trend indicates whether KPIs this quarter have improved, declined, or remained the same compared to the previous quarter. This information allows readers to identify trends, analyse possible underlying causes, and use these insights as a reference for resource allocation, strategic planning, and establishing future performance targets.*

Exploring our performance:

In comparison to the second quarter of 24/25, when absence rates were below target, there has been a significant increase in the number of days lost due to long-term sickness. Days lost due to long term conditions have increased from 23 to 222. Short-term absences have remained relatively steady, though there has been a noticeable rise in staff taking time off with infections such as colds and flu. Early monitoring suggests this trend is continuing into Q3, with sickness absence due to these illnesses already more than double the figure for the same period in 24/25.

To help limit the spread of infections, staff have been reminded about good hygiene practices and advised to work from home where possible if they display symptoms of colds or flu. Our HR team is actively supporting colleagues on long-term sick leave, both in facilitating their return to work where feasible, and in providing guidance for those unable to return to the organisation.

Use of Microsoft Co-Pilot: *Microsoft Co-Pilot was utilised in the preparation of this report to enhance its accessibility for a wide range of audiences. Additionally, Co-Pilot assisted in generating some of the images featured within this report.*

Newark & Sherwood District Council Compliance Report

2025-26 Quarter 2

Introduction

Compliance refers to the alignment of a built asset with the relevant rules, regulations, and codes. This includes the products and materials incorporated into the building, as well as the way in which they are assembled and constructed. It is important that we continuously review our compliance to identify and rectify any issues identified to keep the buildings users and occupiers safe. This report provides assurance that the Council is compliant in its three key areas of corporate compliance, housing (tenant) compliance and green space compliance.

Corporate Compliance

Corporate compliance refers to the compliance of the 25 commercial sites owned by the Council. We provide assurance on all Council-owned buildings, whether directly operated or leased to third parties (such as the Gilstrap) as the maintenance of the built asset remains the responsibility of the owner.

Blidworth Leisure Centre
Bridge Community Centre
Buttermarket Shopping Centre
Castle House
Church Farm Business Centre
Brunel Drive Depot - 4 Buildings (A, B, C, D)
Dukeries Leisure Centre
Farrar Close
Gilstrap Centre Public Toilet
Hawtonville Community Centre
National Civil War Centre
Newark Beacon Innovation Centre
Newark Castle
Newark Lorry Park & The Ranch Café
Newark Palace Theatre
Newark Sports And Fitness Centre
Ollerton Housing Office
Queens Sconce Visitor Centre
Sherwood Forest Arts & Crafts Centre
Southwell Leisure Centre
The Tom Mann Pavilion
Vicar Water Visitor Centre

We provide assurance that the asset is compliant in 6 key areas.

- Legionella
- Asbestos
- Fire
- Gas
- Electrics
- Lift inspections

Performance Indicators for Corporate Compliance for Quarter 2 2025/26

Indicator	Previous Quarter	Current Quarter	Target
% Completed Legionella tests (due this quarter)	**100%**	**100%**	**100%**
% Completed Legionella Risk Assessments (due this quarter)	**100%**	**100%**	**100%**
% Completed Asbestos Condition Surveys (annual)	**100%**	**100%**	**100%**
% Completed Asbestos Annual Reviews (due this quarter)	**100%**	**100%**	**100%**
% Completed Fire Risk Assessments (due this quarter)	**100%**	**100%**	**100%**
% Completed Gas Boiler Services (due this quarter)	**100%**	**100%**	**100%**

% Completed Electrical Inspection Reports (due this quarter)	**100%**	**100%**	**100%**
% Completed Lift Inspections (due this quarter)	**100%**	**100%**	**100%**

Exploring Our performance
All compliance indicators for commercial buildings have consistently achieved a 100% return over the past year.

Performance Housing Compliance

Corporate compliance refers to the compliance of our built assets owned by the HRA aka our social tenancy estate. There are 5,749 Residential/Domestic sites and we provide assurance that they are compliant in 6 key areas. As with our corporate estate, most of these sites are tenanted but the maintenance of the built asset remains the responsibility of the Council.

We provide assurance that the residential/domestic site is compliant in 6 areas.

- Legionella
- Asbestos
- Fire
- Gas
- Electrics
- Lifts

Performance Indicators for Housing Compliance for 2025/26 Quarter 2

Indicator	Previous Quarter	Current Quarter	Target
% Completed Legionella tests (due this quarter)	**100%**	**100%**	**100%**
% Completed Legionella Risk Assessments (due this quarter)	**100%**	**100%**	**100%**
% Completed Asbestos Condition Surveys (annual)	**100%**	**100%**	**100%**
% Completed Asbestos Annual Reviews (due this quarter)	**100%**	**100%**	**100%**
% Completed Fire Risk Assessments (due this quarter)	**100%**	**100%**	**100%**
Number of outstanding RED Fire Risk Assessment actions	**163**	**122**	**Trend**
Number of outstanding AMBER Fire Risk Assessment actions	**217**	**120**	**Trend**
% Completed Gas Boiler Services (due this quarter)	**95%**	**99.1%**	**100%**
% Completed Lift Inspections (due this quarter)	**100%**	**100%**	**100%**

Exploring Our performance

- Compliance across key safety indicators remains strong, with 100% completion for Legionella tests and risk assessments,
- Asbestos surveys and reviews, fire risk assessments, and lift inspections in both the previous and current quarters, have also met their targets.
- Gas boiler servicing improved from 95% to 99.1%.
- Outstanding fire risk assessment actions show a positive trend, with RED actions reduced from 163 to 122 (25% improvement) and AMBER actions from 217 to 120 (45% improvement).
- Electrical inspection data was not received this quarter.

Green Space Compliance

Green space compliance refers to the compliance of our green spaces and play parks. The Council and the HRA own several parks and play areas, and we have a responsibility to ensure the safety of park users Therefore, we inspect green spaces/parks and play parks to ensure they are safe to use.

Indicator	Previous Quarter	Current Quarter	Target
% Completed Play Park Inspections HRA Land (due this quarter)	**100%**	**100%**	**100%**
% Completed Play Park Inspections GF Land (due this quarter)	**100%**	**100%**	**100%**

Exploring our Performance All compliance indicators for commercial buildings have consistently achieved a 100% return over the past year.

All compliance indicators for Play Parks have consistently achieved a 100% return over the past year.

Risk

Alongside ensuring compliance we also monitor risk. This means we proactively identify potentially significant risks and implementing suitable control strategies helps prevent these risks from being realised, or this is not possible, mitigate to a tolerable level. This is done in two ways.

1. **Operational Risks.** These are developed and managed by Business Managers and capture localised risks. These risks are reviewed every quarter and exceptions are reported to SLT and the Risk Management Group on a quarterly basis.

2. **Strategic Risks.** These are developed and managed by Directors and are significant risks faced by the Council which have the potential to prevent it from achieving its key/agreed objectives and/or have the potential to halt or significantly interfere with the ability of the Council to achieve its core objectives, priorities and/or ambitions. These risks are also reviewed every quarter and exceptions are reported to SLT and the Risk Management Group on a quarterly basis as well as Audit and Governance Committee on a bi-annual basis.

NEWARK & SHERWOOD DISTRICT COUNCIL

Report to:	Policy & Performance Improvement Committee – 1 December 2025
Director Lead:	Sanjiv Kohli, Deputy Chief Executive & Director - Resources
Lead Officer:	Andrew Bayliss, Transactional Finance Manager Phil Ward, Business Manager – Revenues & Benefits

Report Summary	
Report Title	Council Tax Support for Terminally Ill Residents
Purpose of Report	To provide elected Members with information and options for supporting terminally ill residents by providing council tax support through discretionary measures. This report recommends the establishment of a discretionary Council Tax Relief Scheme to support households facing the hardship of living with a terminally ill family member.
Recommendations	That the Policy & Performance Improvement Committee endorse and recommend to Cabinet the following: a) that approval be given to the preferred Option 3 as detailed in paragraph 2.4.3 of the report; and b) that Officers be instructed to develop a Discretionary Council Tax Relief Scheme to support households facing the hardship of living with a terminally ill family member.

1.0 <u>Background</u>

1.1 During 2024, Marie Curie, the Uk's leading end of life charity, published a report that explored poverty and fuel poverty at the end of life in the UK. The report identified that in 2023, 111,000 people died in poverty, more than one in six deaths registered in England, Scotland and Wales. Within the report the charity recommended that local authorities should review council tax and discretionary support schemes to provide support to households on a low income that include someone living with a terminal illness.

1.2 At full Council on 21 October 2025, a motion was proposed and unanimously supported to '*establish a PPIC working group to consider the development of an appropriate policy for Council Tax Exemption for those with a terminal illness, or a partner or family member within the same household, as part of the local tax reduction scheme*'.

1.3 Council tax exemptions and discounts are set in legislation and cannot be amended by individual authorities. There is no statutory council tax exemption or relief that can be awarded to residents living with a terminal illness. There is an existing statutory exemption for properties left empty by a resident living in a care or nursing home, which may remove the need for some residents with a terminal illness to be covered by any adopted discretionary scheme.

1.4 Section 13A(1)(c) of the Local Government Finance Act 1992, provides Councils with discretionary powers to reduce the amount of council tax payable for individuals, or for specific classes of council taxpayers who find themselves in similar 'exceptional' circumstances. Where the powers detailed above are invoked, it includes the power to reduce an amount to nil. The Council has already invoked this power in establishing a 'care leavers reduction scheme' providing a reduction in council tax to those people in the district defined as care leavers. Any decision made under section 13A is funded locally from the general fund and cannot be passed to other council tax preceptors through the collection fund. In this respect, any decision made must be funded by Newark & Sherwood residents and budgeted for fully in the Councils accounts.

2.0 <u>Proposal/Options Considered</u>

2.1 Information obtained from the Councils Housing, Health and Wellbeing team has identified there were, as at 1 October 2025, 1,453 people within the Newark & Sherwood district with an end-of-life diagnosis. We are unable to confirm how many of these people are resident in hospitals, care or residential homes and how many are receiving care in the homes of family members. We also have no address information which would enable assessment of council tax banding and eligibility to other council tax exemptions or discounts.

2.2 The lack of definitive information makes for accurate costing difficult due to the numbers of unknowns. We are, however, able to make some assumptions in order to provide costed options set out below.

2.3 Newark & Sherwood District Council has a council tax budget of £8.484m in 2025/26. The ability to increase council tax levels is limited (without the requirement for a referendum) by the local government finance settlement. It is anticipated that the 2026/27 settlement will allow for an increase in council tax precepts at district council level to be set at 2.99% or £5, whichever is the higher. This would enable the council tax budget to be increased to an estimated £8.819m in 2026/27 (allowing for an increase in the property base of 400 band D properties), an increase of £0.335m, if the maximum increases were applied.

2.4 Several options for a discretionary support scheme for households facing the hardship of living with a terminally ill family member have been considered and indicative costings provided based on the limited information held. Details of each option are provided below.

2.4.1 **Option 1** – Develop a scheme to provide 100% council tax relief to all households within the Newark & Sherwood district impacted by having a relative living in the household who has been diagnosed as receiving end-of-life care. This option limits the exposure to provision of the relief to the direct household. Information provided above suggests 1,453 residents in the district are living with an end-of-life diagnosis. What is not known is how many of those 1,453 residents are living in private accommodation and therefore eligible for council tax relief. The table below gives an estimate of the cost of this scheme on the assumption of relief to 1,453 households.

Property Band	Band charge in 2025/26	Cost of relief (1,453 properties)
Band D	£2,582	£3,751,646
Band A	£1,721	£2,500,613

Therefore, the estimated cost of this Option 1 will be between £2,500,613 and £3,751,646. This range of cost is not affordable for the council.

2.4.2 **Option 2** - Develop a scheme to provide 100% council tax relief to all households within the Newark & Sherwood district impacted by having a relative who has been diagnosed as receiving end-of-life care. This would be provided irrespective of where the individual who has been diagnosed lives. It is not possible to cost this option as we only have details of those residents in the N&S district who have been diagnosed. This option could provide relief to multiple households, where adult children of the diagnosed patient reside in properties in our district. Given that option 1 above has an indicative cost of circa £3m and this option 2 would potentially provide support to significantly higher numbers, the estimated cost could be more than £5m annually. This is not affordable for the Council.

2.4.3 **Option 3** - Develop a scheme to provide 100% council tax relief to all households who are in receipt of relief through the local council tax relief scheme (LCTR) within the Newark & Sherwood district impacted by having a relative living in the household who has been diagnosed as receiving end-of-life care. This option limits the exposure to provision of the relief to the direct household, but only where the occupants of the household have limited finances and are supported through our LCTR scheme. This option aligns with the recommendation of the Marie Curie charity that local authorities should review council tax and discretionary support schemes to provide support to households on a low income.

Within the district there are 58,790 residential properties, latest data indicates that 6,685 households receive support through the LCTR scheme. Of those 6,685 households, 2,806 are of pension age and are already eligible for up to 100% council tax relief. This leaves 3,879 working age council tax support recipients, who already receive up to 80% council tax relief (circa 7% of the total properties). 93% of LCTR recipients of working age are resident in properties in council tax bands A or B. If we assume an end-of-life diagnosis is not linked to LCTR eligibility (i.e. not linked to income), applying the same percentage to the 1,453 end-of-life residents reduces this figure to 96. The table below gives an estimate of the cost of this scheme on the assumption of relief to 96 households, with a requirement for a top-up of 20% relief and thereby giving 100% council tax relief.

Property Band	Band Charge in 2025/26 at 80% LCTR	Cost of Relief (96 properties – 20% top-up relief)
Band D	£516.40	£49,507
Band A	£344.27	£33,005

Therefore, the estimated cost of Option 3 is between £33,005 and £49,507. This is affordable for the Council, and it is recommended that the budget for the first year, 2026/27, is set at £50,000.

2.4.4 **Option 4** - Develop a scheme to provide 100% council tax relief to all households who are in receipt of relief through the local council tax relief scheme (LCTR) within the Newark & Sherwood district where the council tax liable party, subject to the LCTR claim, has been diagnosed as receiving end-of-life care. This option limits the exposure to provision of the relief to the council taxpayer only, and only where the taxpayers have limited finances and are supported through our LCTR scheme. This would further reduce the estimated 96 households by removing the resident in the household being diagnosed eligibility. If this were to halve the prospective numbers, to 48 households, it would reduce the estimated cost of the scheme to those in the table below.

Property Band	Band charge in 2025/26 at 80% LCTR	Cost of relief (48 properties – 20% top-up relief)
Band D	£516.40	£24,787
Band A	£344.27	£16,181

Therefore, the estimated cost of Option 4 is between £16,181 and £24,787. This is affordable for the council.

2.5 Based on the options provided above, the recommendation would be to further develop option 3, a scheme which provides support to existing LCTR recipients by increasing their relief to 100%. This option also appears to best support the recommendation of Marie Curie to develop schemes to provide support to households on a low income that include someone living with a terminal illness.

2.6 Further options could be considered and costed to cap the amount of relief available to an equivalent banded level, for example cap the relief to the equivalent of the council tax level at band A. However, these options would not provide 100% relief to any council taxpayers other than those in a band A property and would not relieve the residents of the council tax burden. These options would also not best fit with the recommendations of the Marie Curie report.

2.7 **Eligibility**

Whichever option is decided upon, scheme eligibility should be determined by a number of mandatory elements, preventing staff from having to apply discretion in a time of extreme difficulty for the recipients. As a minimum the criteria should be set to:

- Your residence is in the Newark & Sherwood District
- You, your partner or a family member in your household is terminally ill
- The household is in receipt of council tax support through the LCTR scheme
- You are in receipt of a clinician completed **SR1 form**, which advises that the named person:
    - has a progressive disease, and
    - because of that disease, the expected remaining life of the patient is less than 12 months.

2.8 The developed scheme should start from 1st April 2026, with no relief backdated prior to that date. The scheme should pay the relief from the date the **SR1** applies (or 1 April 2026 where the date is earlier) and allow for relief to be paid until the end of the financial year during which death occurs, unless they die in March in which case relief will be paid to the end of the financial year and also cover April of the following financial year. If the named person does not die within the 12 months as anticipated, there must be no claw back of relief paid and it should be on-going until they do pass.

2.9 As with all other relevant Council Tax related local policies and decisions, any approved scheme relating to Council Tax Support for Terminally Ill Residents will need to be reconsidered by March 2028 by the new unitary authority to continue beyond April 2028.

3.0 <u>Implications</u>

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection; Digital & Cyber Security; Equality & Diversity; Financial; Human Resources; Human Rights; Legal; Safeguarding & Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

<u>Financial Implications FIN25-26/7118</u>

3.1 Any decision to award relief under Section 13A of the Local Government Finance Act 1992 must be met entirely by the general fund and cannot be passed on to the collection fund and therefore shared with preceptors. Depending on the final structure of the potential scheme to support households on a low income that include someone living with a terminal illness, the Council will need to make appropriate budget adjustments to accommodate any awards.

3.2 The Council currently holds a balance of £26,283 in grant receipts in advance from a government Council Tax hardship grant. This amount could be used to partially fund the new scheme. However, once this funding is exhausted, any remaining costs will need to be covered by the General Fund.

3.3 As detailed in the main body of the report, options 1 and 2 are not financially viable for the Council. Option 3 is the recommended approach. If option 3 is approved, an additional budget of £50,000 will be included in the proposed 2026–27 General Fund budget. Of this, £26,283 will be funded from the available grant, resulting in a net budget increase of £23,717 for 2026–27. For subsequent years within the Medium-Term Financial Plan (MTFP) period, the budget will increase by £50,000 annually.

3.4 Should further options for the scheme be considered, a separate report will be required to outline the financial implications of any amendments

Legal Implications- LEG2526/385

3.5 Section 13A(1)(c) of the Local Government Finance Act 1992, provides Councils with a discretionary power to reduce the amount of council tax payable by individuals and to allow a further reduction to those already benefitting from the authority's council tax reduction scheme.

3.6 Section 13A(6) of the act allows the power under (1)(c) to reduce the amount to nil and Section 13A(7) allows the power to be exercised in relation to particular cases or by determining a class of case.

3.7 Policy & Performance Improvement Committee is the appropriate body to consider the content of this report.

Human Resources Implications

3.8 None

Background Papers and Published Documents
Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Forward Plan

For the Period November 2025 - February 2026

What is the Plan?
This Forward Plan sets out all of the Key Decisions that are expected to be taken during the period referred to above.
The Council has a statutory duty to prepare this document, in accordance, with the Local Government Act 2000 (as amended). The Plan is published monthly and will be available on the Council's Website .

What is a Key Decision?
The decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:
(a) Result in the Council spending or making savings of over £150,000 revenue or £300,000 in capital, or;
(b) Where the impact of the decision would be significant in terms of its impact on communities living or working in two or more Wards.
Under the Council's Constitution, Key Decisions are made by the Cabinet, Portfolio Holders, or officers acting under delegated powers.

Exempt Information
The plan also lists those 'Exempt' Key Decisions which are going to be taken over the next four months. Exempt Key Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

Agenda papers for Cabinet meetings are published on the Council's website 5 working days before the meeting here. Any items marked confidential or exempt will not be available for public inspection.

Any background paper listed can be obtained by contacting the Responsible Officer. Responsible officers can be contacted on 01636 650000 or customerservices@newark-sherwooddc.gov.uk

Decision to be taken / Report title and Summary	Decision maker	Date Decision to be taken	Responsible Portfolio Holder	Responsible Officer	Exempt y/n and Grounds for exemption	Date decision can be implemented
Biodiversity Net Gain Monitoring Fees	Cabinet	11 Nov 2025	Leader - Portfolio Holder Strategy, Performance & Finance, Portfolio Holder - Sustainable Economic Development, Portfolio Holder - Climate and the Environment	Nick Law nick.law@newark-sherwooddc.gov.uk	Open	17 Nov 2025
Plan for Neighbourhoods Regeneration Plan and Local Board Assurance Framework	Cabinet	11 Nov 2025	Portfolio Holder - Sustainable Economic Development	Neil Cuttell, Business Manager- Economic Growth & Visitor Economy Neil.Cuttell@newark-sherwooddc.gov.uk	Open	17 Nov 2025
Sustainable Economic Growth Strategy 2026 - 2031	Cabinet	11 Nov 2025	Portfolio Holder - Sustainable Economic Development	Neil Cuttell, Business Manager- Economic Growth & Visitor Economy Neil.Cuttell@newark-sherwooddc.gov.uk, Sarah Husselbee	Open	17 Nov 2025

Decision to be taken / Report title and Summary	Decision Maker	Date Decision to be taken	Responsible Portfolio Holder	Responsible Officer	Exempt y/n and Grounds for exemption	Date decision can be implemented
				sarah.husselbee@newark-sherwooddc.gov.uk		
Local Government Reorganisation	Cabinet	26 Nov 2025	Leader - Portfolio Holder Strategy, Performance & Finance	John Robinson, Chief Executive john.robinson@newark-sherwooddc.gov.uk	Open	2 Dec 2025
Active4Today Agency Model	Cabinet	9 Dec 2025	Leader - Portfolio Holder Strategy, Performance & Finance, Portfolio Holder - Health, Wellbeing & Leisure	Jenna Norton, Accountant Jenna.Norton@newark-sherwooddc.gov.uk	Open	15 Dec 2025
Neighbourhood Planning Funding	Cabinet	9 Dec 2025	Portfolio Holder - Sustainable Economic Development	Matthew Norton, Business Manager - Planning Policy and Infrastructure matthew.norton@newark-sherwooddc.gov.uk	Open	15 Dec 2025
Adoption of Public Open Space Fernwood	Cabinet	9 Dec 2025	Portfolio Holder - Climate and the Environment	Matt Lamb, Director - Planning and Growth Matt.Lamb@newark-sherwooddc.gov.uk	Open	15 Dec 2025

Decision to be taken / Report title and Summary	Decision Maker	Date Decision to be taken	Responsible Portfolio Holder	Responsible Officer	Exempt y/n and Grounds for exemption	Date decision can be implemented
Infrastructure Funding Statement	Cabinet	9 Dec 2025	Portfolio Holder - Sustainable Economic Development	Matthew Norton, Business Manager - Planning Policy and Infrastructure matthew.norton@newark-sherwooddc.gov.uk	Open	15 Dec 2025
Stodman Street Phase 2 - St Marks	Cabinet	20 Jan 2026	Leader - Portfolio Holder Strategy, Performance & Finance	Neil Cuttell, Business Manager- Economic Growth & Visitor Economy Neil.Cuttell@newark-sherwooddc.gov.uk, Kevin Shutt, Housing Development Manager HRA kevin.shutt@newark-sherwooddc.gov.uk	Part exempt	26 Jan 2026
Development Plot Adjacent to Newark Lorry Park	Cabinet	20 Jan 2026	Leader - Portfolio Holder Strategy, Performance & Finance	Steven Chitty, Major Capital Projects Delivery Manager steven.chitty@newark-sherwooddc.gov.uk	Part exempt	26 Jan 2026

Decision to be taken / Report title and Summary	Decision Maker	Date Decision to be taken	Responsible Portfolio Holder	Responsible Officer	Exempt y/n and Grounds for exemption	Date decision can be implemented
Newark Market Place - Full Business Case	Cabinet	20 Jan 2026	Portfolio Holder - Sustainable Economic Development	Lisa Chaney, Senior Regeneration Officer Lisa.Chaney@newark-sherwooddc.gov.uk	Part exempt	26 Jan 2026
Clipstone LUF Update	Cabinet	20 Jan 2026	Portfolio Holder - Sustainable Economic Development	Lisa Chaney, Senior Regeneration Officer Lisa.Chaney@newark-sherwooddc.gov.uk	Open	26 Jan 2026
Parks and Open Spaces Development Plans	Cabinet	20 Jan 2026	Portfolio Holder - Climate and the Environment	Matt Finch, Director-Communities & Environment Matthew.Finch@newark-sherwooddc.gov.uk	Open	26 Jan 2026
Bilsthorpe Hub Proposal	Cabinet	20 Jan 2026	Portfolio Holder - Public Protection and Community Relations	Cara Clarkson, Business Manager - Healthy Places cara.clarkson@newark-sherwooddc.gov.uk	Open	26 Jan 2026
Newark Town Centre Master Plan and Design Code	Cabinet	24 Feb 2026	Portfolio Holder - Sustainable Economic Development	Matthew Norton, Business Manager - Planning Policy and Infrastructure	Open	2 Mar 2026

Decision to be taken / Report title and Summary	Decision Maker	Date Decision to be taken	Responsible Portfolio Holder	Responsible Officer	Exempt y/n and Grounds for exemption	Date decision can be implemented
				matthew.norton@newark-sherwooddc.gov.uk		

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Cabinet** held in the Civic Suite, Castle House, Great North Road, Newark, NG24 1BY on Tuesday, 14 October 2025 at 6.00 pm.

PRESENT:	Councillor P Peacock (Chair)
	Councillor R Cozens, Councillor L Brazier, Councillor S Forde, Councillor C Penny, Councillor P Taylor and Councillor J Kellas
ALSO IN ATTENDANCE:	Councillor N Allen, Councillor I Brown, Councillor J Hall and Councillor P Rainbow
APOLOGIES FOR ABSENCE:	Councillor S Crosby

304 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Leader advised that the proceedings were being audio recorded and live streamed by the Council.

305 DECLARATIONS OF INTEREST FROM MEMBERS AND OFFICERS

Councillors J Kellas and P Taylor declared Other Registerable Interests in Agenda Item No. 7 - Newark Towns Deal Project Updates as Newark Town Councillors.

Councillor L Brazier declared an Other Registerable Interest in Agenda Item No. 8 - Sherwood Levelling Up Fund Programme Update as an Ollerton & Boughton Town Councillor.

Sanjiv Kohli declared an interest in Agenda Item No. 12 - HRA Development Programme - Acquisition of S106 Homes at Rainworth as a Director of Arkwood Developments.

306 MINUTES FROM CABINET MEETING HELD ON 9 SEPTEMBER 2025

The minutes from the meeting held on 9 September 2025 were agreed as a correct record and signed by the Chair.

307 14 MARKET PLACE, NEWARK

Agreed that this item be deferred to a future meeting of the Cabinet.

308 NEWARK TOWNS DEAL PROJECTS UPDATE (KEY DECISION)

The Business Manager - Economic Growth & Visitor Economy presented a report which provided an update on the local delivery of Towns Deal programme and the progress made in relation to the remaining and completed scheme projects. It was reported that the government had announced the shift from Towns Deal as known to date, to become part of the new ‘Local Regeneration Fund’ and updates were provided on three projects that were underway, Castle Gatehouse, 32 Stodman Street and Newark Cultural Heart.

In respect of Newark Cultural Heart, there was an additional £40,000 revenue budget requirement to facilitate and conclude the final stage of designs. In evolving the design recommendations, the Town Council had agreed to a revised market layout accommodating 45 semi-permanent market stalls with flexibility to increase this number with pop-up stalls. In addition the Town Council were to seek to relocate the market for 12 months to allow the Market Place scheme to be implemented.

AGREED (with 6 votes for and 1 abstention) that Cabinet:

a) note the updates associated with the Towns Deal projects, including the revised scheme name of the 'Local Regeneration Fund', as detailed in 1.3 of this report;

b) approve an additional revenue budget of £40,000 funded by the Change Management Reserve, towards the design phase of the Newark Market Place improvement scheme (Newark Cultural Heart), as detailed in paragraph 2.10 of this report; and

c) approves delegated authority for the Deputy Chief Executive / Director – Resources in consultation with Council's Director - Planning & Growth, for the Council to enter into a varied or new lease agreement via a surrender and regrant with Newark Town Council, as detailed in paragraph 2.14 of the report.

Reasons for Decision:
To ensure Members are aware of the recent updates and developments associated with the Towns Deal programme, and to support the progression of remaining and live schemes.

Options Considered:
It remains an option for the Council to decline to participate within the remaining activity associated with the Towns Deal scheme (or newly re-named Local Regeneration Fund), refusing to accept grant funding and deliver final projects. This approach is not recommended as it would represent a missed opportunity to deliver transformative change within Newark.

309 SHERWOOD LEVELLING UP FUND (LUF) PROGRAMME UPDATE (KEY DECISION)

The Economic Development Grants & Programmes Manager and Regeneration Project Delivery Manager presented a report which provided an update on the Sherwood Levelling Up Fund 3 programme and proposed key recommendations to enable the ongoing delivery of the Ollerton and Clipstone regeneration projects.

In respect of Ollerton it was reported that the regeneration scheme had progressed through RIBA Stage 3 Developed design stage, ready to submit for planning application in October 2025 following the full business case approval. The report referred to the acquisition of the Forest Centre and the involvement of Ollerton & Boughton Town Council in the project.

In respect of Clipstone, it was reported that the regeneration scheme continued to operate in 3 core phases, commercial units at the Clipstone Holdings site, an enhanced sports and leisure facility and an improved educational and visitor offering at Vicar Water Country Park. An update was provided on each of these phases.

AGREED (unanimously) that Cabinet:

a) notes the updates associated with the LUF 3 programme including the revised name of 'Local Regeneration Fund', as detailed in 1.4 of the report;

Ollerton Project

b) approves a budget to be added to the Council's Capital Programme in 2025/26 to finance the acquisition of the Forest Centre unit, funded by UK Shared Prosperity Fund grant, and LUF 3 grant, in advance of securing planning permission and Full Business Case (FBC) approval, as noted in paragraphs 1.11 and 1.12 of the report. In addition, a revenue budget of £40,000 was required to retain the unit until demolition. The full costings are contained within the Exempt Appendix;

c) to delegate the finalisation and execution of the Agreement for Lease (and any other associated legal contracts required) with Ollerton and Boughton Town Council, in advance of securing planning consent, but upon completion of Heads of Terms, to the Director - Planning & Growth, as noted in paragraph 1.15 and 1.16 of this report;

d) approves a commitment to the Change Management Reserve of £1,225,000 and £105,000 from Capital Receipts towards the Ollerton Regeneration scheme, in accordance with paragraph 1.17; and

e) approves a budget of £682,746 to be added to the Capital Programme in 2025/26, financed by LUF 3 grant, to fund RIBA 4 activities, in advance of securing planning consent and finalisation of legals, but following FBC approval, as noted further in paragraph 1.20.

Reasons for Decision
To ensure Members are aware of the recent updates and developments associated with the LUF 3 programme, and to enable ongoing progression of the Ollerton scheme for delivery within potential Government timescales. Without access to further funding, there is an elevated risk that the project is unable to meet spend timescales detailed within this report.

Options Considered
It remains an option for the Council to refuse to accept any future grant towards the scheme or decide not to proceed with programme delivery. This approach is not recommended as it would represent a missed opportunity to deliver genuine and impactful transformative change in the communities of Ollerton and Clipstone.

Without the establishment of further budgets for Ollerton in advance of planning approval and FBC approval, delivery risk is elevated, particularly regarding LUF funding timescales. This would result in the potential loss of community and partnership momentum, and increased costs due to further delays.

310 NOTTINGHAMSHIRE & NOTTINGHAM LOCAL NATURE RECOVERY STRATEGY (LNRS) - FINAL FOR PUBLICATION (KEY DECISION)

The Business Manager - Planning Policy & Infrastructure presented a report which informed the Cabinet of the County Council's response to the consultation response submitted in respect of the Local Nature Recovery Strategy. The consultation response approved by the Cabinet on 10 June 2025 highlighted there were still areas of concern, and these had been addressed by the County Council as set out in the report.

It was considered that whilst there were still concerns regarding the implementation of the Strategy and its potential effects on workload when reviewing biodiversity net gain calculations, they were not sufficiently material to justify an objection to the final Strategy being published.

AGREED (unanimously) that:

a) the Council raises no objection to the proposed Nottinghamshire & Nottingham Local Nature Recovery Strategy being published; and

b) officers prepare any guidance necessary regarding usage of the LNRS in relation to planning development and the preparation of biodiversity net gain assessments.

Reasons for Decision
Officers consider that the LNRS proposed for publication is sufficiently acceptable and when published will be a consideration when plan making and therefore has relevance in respect of Ambition 6 of the Community Plan.

Options Considered
None, as a Supporting Authority it is considered important that the Council informs the County Council's LNRS team whether it intends to object or not to the publication of the LNRS.

311 GREEN GATEWAYS UPDATE

The Director - Communities & Environment presented a report which updated the Cabinet on the 'Green Gateways' pilots undertaken in 2025 and made a proposal to successfully deliver more sites in the District.

Options to explore green gateways were part of the Community Plan and aimed to enhance the natural environment at entrances into towns and villages to increase biodiversity and improve residential and visitor wellbeing. The report gave an overview and key learning from the three pilot schemes undertaken in Bilsthorpe, Blidworth and Boughton and set out proposals for progressing the initiative into other parts of the District.

AGREED (unanimously) that Cabinet:

a) note the findings and lessons learned from the pilot initiative to green entrances and exits to towns and villages in Newark & Sherwood in line with the aspiration set out within the Community Plan;

b) agree that officers try to identify a further five towns and parishes for inclusion in the initiative in 2025/26 and in subsequent years through to Local Government Reorganisation in 2028;

c) agree that Newark & Sherwood District Council will absorb the labour costs for the planting initiatives within existing resources, but costs associated with the purchase of plants, seed and bulbs is met by the Town and Parishes, as well as the cost of their future maintenance either via the Town and Parish or VIA; and

d) give approval for one-off costs of £8,606 to fund a rotavator and bowser be agreed, as well as an annual cost of £1,034 for access to a water rental, with both to be from within the Environmental Services budget, to enable future delivery of the project.

Reasons for Decision
The pilot scheme demonstrated that green gateways with wildflowers will enhance biodiversity in towns and villages in line with the Community Plan, but ongoing success depends on having appropriate resources and a commitment to a future maintenance plan.

Options Considered
Not to proceed with the full scale roll out of the Green Gateways Project.

312 YORKE DRIVE REGENERATION PROJECT UPDATE (KEY DECISION)

The Regeneration Project Delivery Manager presented a report which provided an update on the progress of the Yorke Drive regeneration project and sought the necessary approvals to enable the project to progress into the next phase of delivery. The report focused on the project progress since February 2025 and the full approvals required for the full execution of the programme of moving and rehousing of tenants and residents, the 'decant programme' to enable project delivery. The report set out the position with affected residents and the Compulsory Purchase Order process.

AGREED (unanimously) that Cabinet approve delegation to the Director - Housing, Health & Wellbeing to:

a) exercise the Council's powers pursuant to Section 17 of the Housing Act 1985 and Section 13 of the Local Government (Miscellaneous Provisions) Act 1976 to make a Compulsory Purchase Order (CPO) in order to acquire such interests and rights in or over the land shown edged red on the plan at Appendix A (the "Land") or any part of the Land required in order to facilitate the Yorke Drive Regeneration project (the "Scheme");

b) acquire all interests within the Land as may be necessary to facilitate the Scheme, either by agreement or compulsorily; including entering into negotiations and arrangements with any third parties for the acquisition of their land interests; and

c) take all steps incidental, conducive or consequential to the making of, confirmation and implementation of the CPO or to the voluntary acquisition of the Land or any part it including (but not limited to):

1. making further amendments to the draft Statement of Reasons;
2. issuing and serving all required notices (including press, site, and individual notices);
3. the preparation and presentation of the Council's case at any future local public inquiry;
4. approving the terms for the acquisition of legal interests in the Land
5. approving agreements with landowners setting out the terms for the withdrawal of any objections to the CPO including (but not limited to) the exclusion of land from the Order
6. the payment of compensation and dealing with any blight notices served in connection with the CPO
7. making any necessary additions, deletions, or amendments to the Land and to seeking any necessary modifications to the CPO and any CPO maps; and
8. in the event the order is confirmed, publishing and serve notices of confirmation of the Order and thereafter to execute and serve any general vesting declarations and/or notices to treat and notices of entry, and any other notices or correspondence to acquire the Land or any part of it.

<u>Reasons for Decision</u>
To enable the programme of moving and rehousing of tenants and residents to be fully executed, in line with the Council's ambition to fully transform the Yorke Drive estate and Lincoln Road playing fields.

<u>Options considered</u>
Alternative options have been considered to negate the need for a CPO, as detailed below, but have been discounted:

1) To enhance the incentives to remaining homeowners to reach a voluntary sale would cause inconsistencies with the Council's previous and live acquisitions of other privately owned properties.

2) The retention of individual properties within the scheme would not be appropriate given their location and relationship to adjoining properties, the comprehensive nature of the redevelopment, and the objective to achieve the wider regeneration benefits of the proposals.

3) The option to 'do-nothing' is no longer feasible, due to the contractual commitments to ensure the programme is delivered on time. Failure to move out existing residents, including the private homeowners, may result in financial penalties and project delays for the Council.

(Councillor Cozens left the meeting during the consideration of this item).

313 HRA DEVELOPMENT PROGRAMME - ACQUISITION OF S106 HOMES AT RAINWORTH (KEY DECISION)

The Business Manager - Healthy Places presented a report which set out the business case for the acquisition of twenty S106 housing units at Rainworth. The Council had been approached by Arkwood Developments with an opportunity to purchase off-plan, twenty of the S106 properties to be delivered by the company at Rainworth. The report and exempt appendix set out the business case for the acquisition of those properties. The report demonstrated that there was demand for the units in question, that it provided value for money and that there was a strategic justification for the Council intervening in this particular development.

AGREED (unanimously) that Cabinet:

a) approve the Business Case for the acquisition of 20, S106 properties at Rainworth from Arkwood Developments Ltd;

b) approve that delegated authority be granted to the Director - Housing, Health & Wellbeing, in consultation with the Portfolio Holder for Housing, to finalise terms (including, but not limited to property type and specification) and enter into contract with Arkwood Developments Ltd. for the purchase of 20 x S106 properties on the terms set out in exempt Appendix 1; and

c) approve that the Capital programme for Phase 6 of the new build programme is increased by £200,000 to £11,150,000 financed as shown in the table at 3.3 of the report.

Reasons for Decision
This recommendation aligns with the Council's ambition to increase the supply of housing, in particular decent homes that residents can afford to buy and rent, as well as improving housing standards.

The recommendation also supports the Councils Commercial Strategy 2022-26 through the support of its Arm's Length Development Company.

Options Considered
The alternative option is to not purchase the S106 properties from Arkwood Developments Ltd. This alternative has been discounted further to the rationale set out in the business case, section two of this report.

Meeting closed at 7.20 pm.

Chair